

**Office of the Comptroller's Records  
RG-005**

**ABSTRACT**

The Office of the Comptroller establishes and maintains efficient accounting, budgetary systems and controls which demonstrate accountability and effective stewardship of the university's and foundation's financial resources. The Office of the Comptroller's records consist primarily of financial statements and audit reports.

**SUMMARY INFORMATION**

**Creators:** Office of the Comptroller

**Span Dates:** 1971-2012

**Extent:** 2.5 cubic feet (8 boxes)

**Languages:** The materials are in English.

**Repository Location:** Eva G. Farris Special Collections and Schlachter University Archives, W. Frank Steely Library, Northern Kentucky University, Highland Heights, Kentucky.

**ACCESS POINTS**

**Subjects:**

Northern Kentucky University--comptroller  
Northern Kentucky State College--comptroller

**Names:**

Northern Kentucky University  
Northern Kentucky State College

**Places:**

Highland Heights (Ky.)  
Campbell County (Ky.)  
Kentucky, Northern

**ADMINISTRATIVE/BIOGRAPHICAL HISTORY**

The Office of the Comptroller establishes and maintains efficient accounting, budgetary systems and controls which demonstrate accountability and effective stewardship of the university's and foundation's financial resources.

## SCOPE AND CONTENT

The records of the Office of the Comptroller consist primarily of annual financial statements and audit reports.

## SYSTEM OF ARRANGEMENT

The records of the Office of the Comptroller are arranged chronologically in one series: **I Administrative Records.**

## CONTAINER LISTING

Description	Date	Box
<b>Series I: Administrative Records</b>		
Financial statements and audit reports	1971-1988, 1991-2001, 2004-2009, 2011-2012	978-981, 1007-1009
Policies and procedures – employee travel	1975	1010

## CONDITIONS GOVERNING ACCESS AND USE

**Conditions Governing Access:** This collection is open for research access.

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**Preferred Citation:** Box #, RG-005 Office of the Comptroller's Records, Schlachter University Archives, W. Frank Steely Library, Northern Kentucky University.

## ACQUISITION AND APPRAISAL

**Immediate Source of Acquisition:** Transfers from the Office of the Comptroller and the Office of the Vice President, Administration and Finance. Prior to 2007, transfers not accessioned. Accessions: NKU2017-007.

## NOTES

**Processing Information:** Processed by Vicki Cooper, 2023. This collection received minimal processing.

Special Collections and University Archives  
W. Frank Steely Library  
Northern Kentucky University

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