
STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

STAFF CONGRESS MEETING AGENDA

Thursday, January 11, 1996
University Center #108
1 PM

TODAY

- I. Call to Order
- II. Approval of December 14, 1995 minutes (previously sent)
- III. President's report - Chuck Pettit
 - A. Discrimination Complaint Process - Voting Item
(Handout at November meeting)
- IV. Vice President's report - Cheryl Torline
- V. Standing Committee Reports
 - A. Benefits - Peg Adams
 - B. Constitution & Bylaws - Janet Krebs
 - C. Credentials & Election - Diana Schneider
 - D. Liaison - Jay Stevens
 - E. Policies - Claire Newman
 - F. Salary & Budget - Audrey Riffe
- VI. AdHoc Committee Assignments
 - A. Food Service Advisory - Terri Bridewell, Chuck Harmon, Leva Kidd
 - B. Health Utilization - Cheryl Torline, Peg Adams
 - C. Naming Committee - Shirley Welitzkin
 - D. Transportation - Wilma Daugherty
 - E. Supervisory Training/Employee Assistance - Claire Newman
 - F. OAAMA - Allen Thomas, Jr.
- VII. Old Business
- VIII. New Business
- IX. Announcements

STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

STAFF CONGRESS MINUTES

Thursday, January 11, 1996

UC 108

Members Present: Peg Adams, Mike Bresser, Lisa Brewer, Teri Bridewell, Wilma Daugherty, Chuck Harmon, Marcia Johnson, Janet Krebs, Pat Lindsay, Claire Newman, Ava Nienaber, Debra Orth, Jim Parker, Chuck Pettit, Audrey Riffe, Barb Scheben, Diana Schneider, Charlene Schweitzer, Marilyn Siry, Dan Snow, Jay Stevens, Glenn Strausbaugh, Allen Thomas, Jr., Cheryl Torline, Carolyn Walsh, Shirley Welitzkin.

Members Absent: Cheryl Bloomer, Katrina Deck, Marilyn Henderson, Gail Jewell, Leva Kidd, Clark Kyle, Elaine Shafer, Annette Simpson, Peggy Vater.

V.P. Adm: Carla Chance

Liaison: Margo Ferrante

Office Secretary: Peg Goodrich

- I. Call to Order - The meeting was called to order at 1:05pm
- II. Minutes of the December 14, 1995 meeting were approved.
- III. President's Report's - Katrina Deck has resigned from NKU and from Staff Congress. Nancy Hands will not be back and we welcome Marcia Johnson as her replacement.

The Governor's Meeting reported that there will be no new construction this year, although, The Science Center is not a dead issue. Everyone is asked for their support in attending the Northern Kentucky Legislative Caucus Public Forums. A schedule of dates was handed out.

It was brought up about a concern for all the slippery walkways on campus. Gerald Hunter has been contacted about handrails on walkways where needed (Lot N & others).

A handout of Proposed Measures for Performance Funding was given to each member. The percentage of new money will be based on these goals. If you have any questions, ideas, or concerns, please contact Chuck Pettit.

Personal Day Policy will continue for the 1996 year. Please code this under vacation time on the new time sheets. Each department must still keep track of employee's time. Parking Appeals Committee needs a volunteer to serve. See Chuck Pettit after meeting if interested.

Elzie Barker will speak on the Budget at the February meeting. Anyone having any questions for him please let Chuck know before February 1st to enable Elzie to be prepared with answers.

Some staff members have not received their new medical insurance cards as of this date. Margo stated that you may use the letter mailed to each employee from their

designated carrier and a gold copy of the application, (available in the personnel office), for use until your card arrives.

Voting on the Discrimination Complaint Process was delayed until the February meeting, due to further discussions. The voluntary investigators were the primary concern among the members. Margo Ferrante discussed the investigators duties and that the Office will determine if complaint is an issue to be pursued, not the investigators.

IV. Vice President's Report - No report.

V. Standing Committees Reports:

- A. Benefits - No report
- B. Consitutions & Bylaws - No report
- C. Credentials & Elections - No report
- D. Liaison - Jay Stevens reported there will be a combined Dec/Jan newsletter
- E. Policies - No report
- F. Salary & Budget - No report

VI. Adhoc Committees reports:

- A. Food Service - No Report
- B. Health Utilization - Already covered
- C. Naming Committee - No report
- D. Transportation - No report
- E. Supervisory Training - No report
- F. OAAMA - Review the Discrimination Complaint Process

VII. Old Business:

Chuck Harmon voiced concern that activities for employees are not always at a convenient time, like the Tai-Chi class being held at lunch time.

VIII. New Business - None

IX. Announcements:

- * Leva Kidd had an emergency appendectomy on Christmas Day.
- * This Thursday night will be Faculty/Staff Night at Norse 's Basketball.
- * Rhonda Saccone sent a Thank You note for the 1994-95 scholarship received and enclosed a check towards the next scholarships.
- * Margo Ferrante stated some notes on the new time sheet. Anyone with Direct Deposit will show a "0" in the pay slot, but it will be recorded in the Bank Deposit area. Make sure Federal exemptions are correct. Please bring a large envelope when getting paychecks to carry the new time sheets back to office.
- * A student football team will play a faculty/staff team for Homecoming week.

X. Closed Session: SC did not go into closed session.

XI. Adjournment - The meeting was adjourned at 2:00pm.