

---

# *STAFF CONGRESS*

---

Northern Kentucky University ■ Highland Heights, Kentucky 41099

---

## *STAFF CONGRESS ORIENTATION*

### *Agenda*

**Wednesday, September 13, 1995**

- 12:00 Noon Luncheon in University Ballroom
- 12:45 pm Welcome from President Leon E. Boothe
- 1:00 pm Panel Presentation/Discussion -  
Elzie Barker - Director of the Budget  
Sheila Bell - University Legal Counsel  
Carla Chance - Vice President for Administration  
Paul Gaston - Vice President for Academic Affairs and Provost  
Barb Herald - Staff Regent  
Peter Hollister - Vice President for University Relations  
and Development  
Rosetta Mauldin - Associate Provost  
Norleen Pomerantz - Vice President for Student Affairs
- 2:30 pm Break - Dismissal of Special Guests
- 2:45 pm Call to Order - Staff Congress Members for September meeting.  
(See attached agenda)

---

# STAFF CONGRESS

---

Northern Kentucky University ■ Highland Heights, Kentucky 41099

---

## STAFF CONGRESS MEETING

### AGENDA

Wednesday, September 13, 1995

University Center Ballroom

Approximately 3 PM

- I. Call to Order & Introduction of Guest  
Sue Roth - Health Fair
- II. Approval of August 10, 1995 minutes (previously sent)
- III. President's report - Chuck Pettit
- IV. Vice President's report - Cheryl Torline
- V. Standing Committee Reports
  - A. Benefits - Peg Adams
  - B. Constitution & Bylaws - Janet Krebs
  - C. Credentials & Election - Diana Schneider
  - D. Liaison - Jay Stevens
  - E. Policies - Claire Newman
  - F. Salary & Budget - Linda Wright
- VI. AdHoc Committee Assignments
  - A. Food Service Advisory
  - B. Health Utilization
  - C. Naming Committee
  - D. Transportation
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

---

# STAFF CONGRESS

---

Northern Kentucky University ■ Highland Heights, Kentucky 41099

---

## STAFF CONGRESS MINUTES

September 13, 1995

U.C. Ballroom

**Members Present:** Cheryl Bloomer, Lisa Brewer, Terri Bridewell, Ava Nienaber, Wilma Daugherty, Katrina Deck, Marcia Johnson for Nancy Hands, Chuck Harmon, Marilyn Henderson, Leva Kidd, Janet Krebs, Pat Lindsay, Claire Newman, Debra Orth, Chuck Pettit, Audrey Riffe, Barb Scheben, Diana Schneider, Charlene Schweitzer, Elaine Shafer, Annette Simpson, Marilyn Siry, Dan Snow, Glenn Strausbaugh, Allen Thomas, Jr, Cheryl Torline, Carolyn Walsh, Shirley Welitzkin, Linda Wright. **ADM.:** Carla Chance **LIASON:** Margo Ferrante  
**OFFICE SECRETARY:** Peg Goodrich **GUESTS:** Dr. Leon Boothe, Carla Chance, Paul Gaston, Barb Herald, Peter Hollister and Norleen Pomerantz.

Orientation started with a luncheon at noon. At 1:00 pm NKU Administrators spoke with the group and answered questions. Dr. Boothe spoke about reorganizing of the University. Sheila Bell from Legal Counsel spoke of her responsibilities of her office. Carla Chance reminded us that the Staff Awards Luncheon will be held in Regents Hall on October 6th. This week is Open Forum on Health Care Alliance. Please plan to attend any of the remainder meetings. More information can be obtained from the vendors involved and staff questions answered on Health Issues Day, in the Albright Health Center on October 11th. Administration has met some of the proposed policies of Staff Congress such as personal time, and will be working on Flex Time and others in the near future. The All-card Program for students will start next week September 18 - 22. The Internet is online in most areas and will continue in other departments. She also talked about funding for a new science building. A question on funding of the proposed entrance park and bell tower came up. Carla assured us that the monies that will be used will be from donors who designated it for the beautification of NKU property, not from any other funds.

Paul Gaston talked of his responsibilities at NKU. Barb Herald, Staff Regent, said it's been 14 months since she has been elected. Barb talked about a Benevolent Account used for employees who had a great change in their life or have fallen on misfortune, with more information on that later. Peter Hollister spoke of the Strategic Planning Process and the Embrace Opportunity Campaign, and possibilities of initiating evening and weekend classes in the future. Norleen Pomerantz talked about the Student Affairs area.

- I. Call to Order - The meeting was called to order at 2:45pm.
- II. Wellness Report - After some wake-up exercises Sue Roth gave us information about the Health Issues Fair, October 11th and the Cholesterol Screening on Monday, October 9 available for \$5.00 in the F/S Cafeteria Area. Results from tests will be available on Wednesday.
- III. Minutes of the August 10, 1995 meeting were approved.
- IV. President's Report - Chuck Pettit asked members to vote on the issue of supporting the Legislative Task Force for the need of a new Science Building. The group will meet with others and present Dr. Boothe with a Position Paper. The Kentucky Advocates for Higher Education is asking Kentucky government to look more deeply into higher education needs. Chuck asked Staff Congress to vote on the support of K.A.F. H. E. The result being yes. Other areas of the University have already done this. Chuck and Cheryl Torline will be going down state to support this cause on Monday, Sept 18. Anyone wishing to write State Representatives can get a list of names and addresses from Marilyn Siry or Chuck.
- V. President Elect - No report



Standing Committees:

Benefits - No report

Constitution & Bylaws - No report

Credentials & Elections - No report

Liaison - Marilyn Siry would like to request minutes from Student Government and Faculty Senate to communicate on NKU issues and policies.

Policies - No report

Salary & Budget - No report

Ad Hoc Committees:

Food Service - Anyone with concerns about the new food service or questions please contact Peg Adams.

Health Utilization - Margo Ferrante distributed handouts on the history, providers, rates etc. of the Kentucky Health Alliance as much is available at this time. She encouraged everyone to attend the remaining information sessions on Health Care. Please study the plans and be prepared to ask questions of the carriers at the Health Issues Day. All employees will still have the Delta Dental Plan. Open Enrollment will be the month of November and sign-ups will change on a yearly basis. If you should have any other concerns, please give her a call.

Naming - As a result of a \$1,000,000 gift from the Corbett Family, the Main Stage Theatre has been renamed The NKU Corbett Theatre. Renovations will be done on the Alumni Center. A donation of \$3 million will be used to build a new alumni building in the future.

Transportation - Wilma reported on parking regulations. Options discussed were metered parking spaces, handicap spaces and suggestions to meet with Tank for car pooling. Allen Thomas reported Lot J will have 3 handicap spaces.

Supervisor Training - Committee will meet after this meeting.

Affirmative Action - Margo reported that Delores Anderson has drafted a set of procedures for employees to follow when dealing with the Office of Affirmative Action and Multicultural Affairs. These will be reviewed by Staff Congress.

- VI. Old Business - Summertime relaxed Dress-Down Day on Fridays will be left up to the individual departments for right now. Chuck will refer to Carla Chance about it later.
- VII. New Business - Regents Staff Award Nominations deadline has been extended till Friday, September 22nd. A Promotion Policy and the practice of hiring within NKU before advertising outside, was discussed.
- VIII. Announcements - All Faculty and Staff are invited to The United Way Kickoff Breakfast on Wednesday, September 27th, 8:30 - 10am, UC Plaza. Reminder: Health Issues Day, Wednesday, October 11 from 11am - 2pm in the Albright Health Center. Staff Awards Day will be held in Regents Hall this year to accommodate everyone. Board of Regents Meeting will be held Wednesday, September 20 at 4pm.
- IX. Closed Session - SC did not go into a closed session.
- X. Adjournment - The meeting was adjourned at 3:50pm.