
STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

STAFF CONGRESS AGENDA
Thursday, February 13, 1992
Meeting at 1 p.m.
University Center 108

- I. Call to Order
- II. Approval of January 16, 1992 Minutes
- III. President's Report - Virginia Stallings
 - a. Executive Committee Report - Meeting with Mr. Taulbee
 - b. **Dr. Boothe's presentation at 2 pm**
- IV. President-Elect's report - Linda Wright
- V. Standing Committee Reports
 - Benefits: Mary Wilson
 - Constitution & Bylaws: Judy Brueggen
 - Credentials & Election: Claire Newman
 - Liaison: Shirley Scharf
 - Policies: LaVerne Mulligan
 - Salary/Budget: Tom Skinner
- VI. AdHoc Committee Reports
 - Food Service Advisory: Ron Rieger
 - Health Utilization: Mary Wilson
 - Parking & Traffic Control: Gail Jewell
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

VS/pg

STAFF CONGRESS

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STAFF CONGRESS MINUTES
FEBRUARY 13, 1992
UNIVERSITY CENTER - ROOM 108

Members Present: Judy Birkenhauer, Judy Brueggen, Steve Derrick, Ruth Enzweiler, Sandy Flora, Jack Geiger, Peg Goodrich, Donna Gosney, George Hadeisty, Chuck Harmon, Marilyn Henderson, Gail Jewell, Janet Krebs, Cheryl Lippert, Carol Maegly, Joyce Moore, Laverne Mulligan, Claire Newman, Shirley Raleigh, Ron Rieger, Sue Roth, Shirley Scharf, Annette Simpson, Tom Skinner, Virginia Stallings, Cheryl Torline, Peggy Vater, Gayle Vaughn, Charlene Wray, Linda Wright.

Liaison: Margo Ferrante

Members Absent: Deedra Derrick, Shirley Garrett, Barb Martin, Elaine Shafer, Mary Wilson.

Guests: Glen Strausbaugh, Lola Moore, Janet Neltner, Elzie Barker, Dennis Taulbee, Carla Chance, A. Dale Adams and Rachel Klink (Student Government).

- I. Call to order. Meeting was called to order at 1:00 p.m. with a quorum present.
- II. Minutes of January 16, 1992 meeting were approved after incorrect dates were changed.
- III. President's Report - Virginia welcomed guests and explained that guests could not speak during the meeting unless they had requested to be on the agenda. She encouraged them to come often and to encourage other staff to come.

Virginia read a letter she had drafted to Dr. Booth that would accompany the letter that the Library staff had submitted. After reading the letter to the membership it was passed around for all SC representatives to sign.

The problem with hazardous materials that was brought to our attention at the last meeting have been addressed and are being resolved.

The issue of the observance of Veteran's day on campus was discussed during the Executive meeting with Mr. Taulbee. Plans are being discussed and will be shared with the campus community when they are completed.

Virginia had received a letter of resignation from Mary Wilson. Mary has been chair of the benefits committee and Cheryl Torline will assume these duties.

Building evacuation was discussed with Mr. Taulbee. Mr. Otto is looking at the

procedure and will make any changes necessary. Dennis will put articles in the *Campus Digest* and *The Northerner* during March or April of these changes.

The position titling project is still in the process. Reclassification/longevity is outstanding due to uncertain budgets. Administration is looking into longevity rewards instead of money; examples may be increased vacation time, tuition waiver for families, etc. No decisions have been made as yet.

IV. President Elect's Report - Linda Wright. Nothing to report.

V. Standing Committee Reports

Benefits - Cheryl Torline reported that the committee had not met as yet.

Constitution and Bylaws - Judy Brueggen - no report.

Credentials and Elections - Claire Newman reported the committee will meet in February to set dates for the election.

Liaison - Shirley Scharf - Gail Vaughn had attended the Faculty Senate meeting and reported that the faculty had reviewed the Smoking Policy, pointing out that they felt it discriminated against staff.

Policy - The committee has met and reviewed the Temporary Disability policy and had many questions that they will discuss with Margo Ferrante on February 19th.

Salary/Budget Committee - Tom Skinner will report later in the meeting.

VI. University Wide Committee Reports

Food Service - At a recent meeting, staff concerns were expressed and the food service has already implemented some of these suggestions.

Health Utilization - Since Mary Wilson had resigned from SC, a new representative will need to be appointed.

Parking - No report.

VII. Salary/budget - Tom Skinner had met with his committee on February 3 and with Elzie Barker on February 12. He had prepared questions that he asked during the meeting.

1. *Is the 5% budget cut projected for 1992-93 an accurate figure?* Mr. Barker emphasized that in reality it is not a 1.2 million cut but a 2.3 million cut because we had already cut 1.2 mil this budget year. He stated that the administration was meeting regularly trying to determine where permanent cuts would occur.
2. *It is understood that there is no additional cut in 91-92. Is this correct? How much, if any, of 91-92 monies is being held back for 92-93?* Yes it is correct there is no additional cut for 91-92. It is difficult to project

at this time whether we have "saved monies" but any savings recognized would become part of year-end fund balance. 3. *On the subject of the biannual budget, at this point where do the priorities seem to lie?* As a matter of fact that is what we discussed in the Presidents' staff meeting this morning and I do not feel that I should discuss it at this time.

VIII. Old Business - None.

IX. New Business - Jim Alford will be requested to attend a SC meeting to talk about the function of the Foundation.

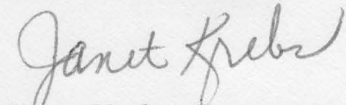
Virginia will follow-up with Peter Hollister regarding "STAFF" not being referred to in fund raising literature from his office.

X, At this time Dr. Boothe had arrived and addressed SC regarding the budget crisis. He stated again that layoffs would be a last resort. He said that Central Staff are meeting regularly reviewing their individual recommendations on permanent budget reductions in each area. No decisions are made at this time but he hopes that definite plans will be finalized before Spring Break.

XI. Adjournment - There being no further business, the meeting adjourned.

Next Staff Congress meeting - March 12, 1992, at 1 p.m. in UC 108.

Respectfully submitted;


Janet Krebs, Secretary