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# **STAFF CONGRESS**

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Northern Kentucky University Highland Heights, Kentucky 41076

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**STAFF CONGRESS AGENDA  
Thursday, February 8, 1990  
University Center 108**

- I. Call to Order**
- II. Approval of January minutes**
- III. President's Report**
  - 1. Appointments
  - 2. Executive Committee w/Dr. Scholes 2/5/90
  - 3. Committee Chairs
- IV. Vice President's Report**
- V. Standing Committee Reports**
  - 1. Policies: Shirley Garrett
  - 2. Elections & Credentials: Peg Goodrich
- VI. University-Wide Committee Reports**
  - 1. Salary Consultant: Janet Krebs
  - 2. Wellness Program: Sue Roth
  - 3. Women's Center: Virginia Stallings
- VII. Old Business**
- VIII. New Business**
- IX. Announcements**
- X. Adjournment**

# STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

## STAFF CONGRESS MINUTES FEBRUARY 8, 1990 UNIVERSITY CENTER 108

Members Present: Margaret Burlew, Lillian Conrad, Sandi Cunningham, Gary Easton, Ruth Enzweiler, Shirley Gallicchio, Peg Goodrich, Donna Gosney, George Hadesty, Marilyn Henderson, Edith Hill, Howard Hoffman, Jeannine Holtz, Janet Krebs, Margaret Lester, Barb Martin, Donna Messer, Lola Moore, Jeff Morehead, Ron Rieger, Sue Roth, Shirley Scharf, Marjorie Scheller, Elaine Shafer, Tom Skinner, Virginia Stallings, Peggy Vater, Linda Wright.

Ex officio: Karen Ogburn.

Members Absent: Linda Fisher, Shirley Garrett, Chuck Harmon. Diane Hunley (ex-officio), Sandy Jackson, Gladys Smith, Glenn Strausbaugh, Barb Thomes.

I. Call to Order: Meeting was called to order at 1:02 p.m. with a quorum present.

II. Minutes of January 11 approved as received.

III. President's Report: Donna Gosney  
A Staff Congress directory update was attached to the meeting agenda.

Appointments: Appointment of Shirley Scharf (credentials & elections committee) to fill Chrissie Groh's vacant position was confirmed by Staff Congress. Sandi Cunningham has volunteered to chair the scholarship committee, and Edith Hill will serve on the parking & traffic control committee.

Executive Committee: House Bill 463 - Staff regent proposal was introduced in the House by Representative Walter Blevins late January; the bill has been referred to the House Education Committee.

Dental coverage with Delta Dental expires April 1, 1990. A rate increase of 50% has occurred over the past two years. Estimates are that it will cost approximately \$18 per month for family coverage with 75% participation. Another faculty/staff survey may be conducted to determine participation.

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Committee Chairs are again reminded to call Donna a week before each meeting if they have a report for the meeting.

IV. Vice President's Report: Sue Roth.

A synopsis of the January Board of Regents meeting was distributed and reviewed.

V. STANDING COMMITTEES

Policies: Shirley Garrett.

Objections to the proposed vacation accrual policy change have been raised by both staff and faculty. The committee is reassessing the policy.

Elections & Credentials: Peg Goodrich.

Proposed dates for the next election were attached to the meeting agenda.

VI. UNIVERSITY-WIDE COMMITTEES

Salary Consultant: Janet Krebs. No report.

Wellness Program: Sue Roth.

There was a good turnout at the first wellness meeting. The night session had to be rescheduled. A newsletter is forthcoming.

Women's Center: Virginia Stallings.

The Women's Center has moved to BEP 301. Alcoholics Anonymous meetings are being held in the Center. Women's Week is 2/26-3/1. Fran Zaniello has been selected as one of the outstanding Northern Kentucky women. Information on activities for the week is forthcoming.

Personnel Director Search Committee: Virginia Stallings.

The position has been advertised, with an application deadline of February 9. Over one hundred applications have been received so far.

VII. Old Business: All retirees are eligible for Health Center membership, bookstore discounts, and theatre ticket discounts.



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Financial planning materials have been given to benefits committee.

VIII. New Business: Question raised concerning the transfer of unused staff credit hours to family members. This will be addressed at the next executive committee meeting.

The University organizational chart will be discussed at the next executive committee meeting.

IX. Announcements: Staff Congress extends condolences to Garry Casson on the death of his daughter.

X. Adjournment: There being no further business, motion to adjourn was made and seconded at 1:50.

Next Staff Congress Meeting: March 15, U.C. 108. Chairs meeting scheduled March 13 is cancelled.

Respectfully submitted,

*Linda P. Wright*

Linda P. Wright  
Secretary/Treasurer

**Proposed Dates for  
1990-91 Staff Congress Election**

**March & April 1990 Newsletter**

Put information in Staff Congress Newsletter regarding the upcoming elections. Ask that current members nominate themselves for another 2 year term. Also ask current members to talk up running for Congress to the staff in their area on campus.

**Week of March 12, 1990**

Send press release to Campus Digest regarding the upcoming Staff Congress nomination forms being sent the early part of April.

**March 23**

Send memo to current members whose term will be expiring June 30 asking that they renominate themselves for another two year term.

**Week of April 2**

Nomination forms mailed out with cover memo from Chair of the Credentials & Elections Committee. Nomination forms have a section for nominee to note:

- 1) How long employed at NKU
- 2) Current position and department
- 3) Other

**April 20**

Nomination close with all nominations forms to be received by the Chair of Credentials and Election Committee by April 23.

**Between April 25 and 27th**

Credentials and Election Committee meet to tally nominations.

**Week of May 2**

SAMPLE ballot mailed out to all departments for postings.

**Week of May 8**

Ballots mailed out to all staff employees with brief info on nominees attached to the ballot.

**May 18**

Voting closes with all ballots to be returned to Chair of Credentials & Elections Committee by May 21

**May 24**

Credentials and Election Committee meet to tally votes.

**Week of May 26**

Memo mailed out to all staff employees from Chair of Credentials & Elections Committee giving the results of the election. A letter also is to be sent thanking those who ran for doing so but letting them know they were not elected.

This concludes the involvement of the Credentials & Election Committee in the 1990-91 Staff Congress Election.

**CREDENTIALS & ELECTIONS COMMITTEE**

Peg Goodrich, Chair  
Glenn Strausbaugh, Co-Chair  
Ruth Enzweiler  
Jeannine Holtz  
Barbara Martin  
Jeff Morehead  
Shirley Scharf