

---

# STAFF CONGRESS

---

Northern Kentucky University Highland Heights, Kentucky 41076

---

## AGENDA

September 8, 1988

1 p.m. AC 722

- I. Call to order
- II. Approval of the August 11, 1988 minutes
- III. Guest: Dr. James McKenney
- IV. President's Report
  - a. appointment
  - b. Distinguished Service Awards
- V. Vice-President's Report
- VI. Committee Reports
  - Benefits
  - Constitution and By-Laws
  - Credentials and Elections
  - Policies
  - Liaison
- VII. Ad-Hoc Committees
  - Food Services
  - Parking and Traffic Control
  - Women's Center
  - Salary Administration
  - Past President's Review Committee
  - Emergency Evacuation
  - Flexible Benefits
  - Affirmative Action Coordinator
- VIII. Old Business
- IX. New Business

# STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

## MINUTES

September 8, 1988

**MEMBERS PRESENT:** Gary Easton, Joe Gimpel, Peg Goodrich, Donna Gosney, Marilyn Gosney, Chrissie Groh, Edith Hill, Marilyn Henderson, Diane V. Hunley, Jeannine Holtz, Janet Krebs, Pat Markus, Barbara Martin, Donna Messer, LaVerne Mulligan, Rosanne Rawe, Ron Rieger, Sue Roth, Rocke Saccone, Marjorie Scheller, Elaine Shafer, Virginia Stallings, Jim Wilson, Mary Wilson and Lola Moore.

**MEMBERS ABSENT:** Cathy Dewberry, Shirley Garrett, Pat Harrington, Chuck Harmon, Margaret Lester, Ruth Saccone, Nancy Trimbur, and Phil Webb.

**GUESTS:** Dr. James McKenney, Mr. Michael Hickman & Mr. Don McKenzie

The September meeting of Staff Congress was called to order at 1:07 p.m. in room 722 of the Administrative Center.

President Hunley called for approval of the August 11, 1988 minutes. Ron Rieger so moved; Crissie Groh seconded the motion.

President Diane V. Hunley introduced Dr. James McKenney, coordinator of the 1988 United Way campaign for Northern Kentucky University. He spoke to everyone present about a resolution he had in hand soliciting Staff Congress to support the United Way program. He stated that American Heart Association is now a member of the United Way which is among 110 other organizations who belong. Dr. McKenney stated that the fund drive will run the week of October 10 - 14. The University is striving for a 75% overall participation with a goal collection of \$29,500. He stated that the University collected just over \$29,000 last year so seen no reason why the goal could not be met. He closed by saying he hoped Staff Congress would pass the resolution for a very worthy cause.

President Hunley thanked Dr. McKenney for bringing the resolution before Staff Congress. Diane read the resolution to Congress and asked for a motion for approval. Virginia Stallings so moved and Roseanne Rawe seconded.

**PRESIDENT'S REPORT: Diane V. Hunley**

The first item of President Hunley's report was the appointment of Lola Moore, Service Maintenance to fill the vacancy in that category on Staff Congress.

Diane stated that Virginia Stallings agreed to serve on the Women's Center Advisory Board.

The Executive Council and Chair-persons met with Chester Authur, Asst. Dir. Budget & Planning about the Kentucky Appropriation Recommendation Formula, how it works and why it is used and what we can do to try and improve NKU's percentage of state funding received. He stated that everyone should try and make an appearance at the 3 hour meeting being held on September 26, 1988 in the Salmon P. Chase Law School's Moot Court Room, 4th floor, Nunn Hall. Testimony will be given from area Legislators as well as students, faculty and the public. He stated that if anyone wished to give testimony as to why we should receive 100% of the funding the University has requested to let him know so that they can be put on the agenda. He also stated that if you didn't wish to speak before the Council of Higher Education Board to write your legislator, letting him know your concerns so that he can bring them before the Board.

President Hunley shared a letter that Dr. Scholes received from Linda Sanders, Chair of the Past President's Review Committee. She read the letter which stated that the committee had completed their survey and met with past executive councils to discuss the survey findings. The committee has identified a number of issues and concerns. At present the committee is preparing a brief letter and questionnaire for administrators to answer gaining a much needed perspective. Diane went on to say that she expects the committee to complete a draft report September 30, a preliminary report by October 14, and the final report by November 1, 1988.

N.J. Lastly, Diane read a letter that had been forwarded to her from President Boothe, written to Dr. Booth by Bill Bradley, one of Kentucky's U.S. Senators. The letter addressed the possibility of taxing employer provided educational assistance (tuition waiver). Diane stated that this was all new to her. She spoke with Barbara Herald, in Personnel. She stated that at present all graduate level classes are already taxable and that when the legislation is enacted and passed for graduate classes there was a two year hold put on undergraduate classes. Diane went on to say that as soon as she had more information she would pass it on to congress members. She asked everyone present if they had any information about this issue to please get in touch with either her or someone on the benefits committee.

On a different note, Diane stated that Dr. Willie Simpson, who is



member of the Distinguished Service Awards Committee, has left the University. Diane stated that she asked Royleen Seibert to replace Dr. Simpson and she accepted.

This completed the Presidents report.

**VICE PRESIDENT'S REPORT** None.

## **COMMITTEE REPORTS**

### Constitution & By-Laws: Ron Rieger

Ron stated that there is a meeting planned, September 27, 1988, Room 215, Nunn Hall. Ron stated that as the next meeting he would be better able to tell Congress what charges the committee will be taking on this term.

### Credentials & Elections: None

### Policies: Cathy Dewberry

Cathy was not present so Janet Krebs who is a member of the committee was asked what the committee was doing. She stated that they had met on September 6, and they decided that the first projects of the committee were to be Supplemental Compensation and the Night Shift Differential Policy. Janet asked that if anyone had any information or any input into either policy to please get in touch with a member of the Policies Committee. Upon that request a lengthy discussion ensued with many different opinions being stated about both subjects.

### Liaison: Rosanne Rawe

Rosanne stated that the August Newsletter was out and that the committee would be meeting to form the September Newsletter.

### Benefits: Sue Roth

Sue stated that the committee is working on Short Term Disability at present. They are awaiting information to come back from a survey that had been sent out to various benchmark universities while gathering other information about the subject.

This completed the reports from the standing committees.

## **AD-HOC COMMITTEES**

Food Services: none

Parking & Traffic Control: none

Women's Center: none

Salary Administration: none

Past President's Review Committee:

The information was given in the President's Report.

Emergency Evacuation:

No report, however Rosanne Rawe of Steely Library stated that the library had gone ahead and formed their own emergency evacuation procedures with the help of Jack Simon fire safety officer for NKU.

Flexible Benefits:

President Hunley asked for volunteers to serve with Mary Wilson and Donna Gosney on this ad-hoc committee. She stated that if anyone decided to serve to get in touch with her at her office.

Affirmative Action Coordinator: Jim Wilson

Jim stated that the committee met on September 6. At that meeting 34 applicants were screened down to 15. Those 15 were sent letters asking for references. Once the references have been received and checked out the committee will meet on September 27 narrowing the field down to 5 applicants. Jim went on to state that the chair of the committee, Stephanie Baker had to step down from the post because of family changes and the new chair of the committee is the Associate Provost, Rosemary Strauss.

Smoking Policy:

President Hunley stated that she felt that this committee needed to be reinstated as the committee's work was not completed before Congress elections. The following people volunteered to be on the committee: Marilyn Gosney, Mary Huening, Janet Krebs, Rosanne Rawe, Lola Moore, Joe Gimpel, Virginia Stallings, Marilyn Henderson and Laverne Mulligan.

## **OLD BUSINESS**

Diane stated that the old business she needed to bring up was that since Congress voted to refrain from smoking at meetings that this needed to be put into the By-Laws. This was passed to the chair of the Constitution & By-Laws committee.

There was no other old business.

## **NEW BUSINESS**

Diane stated that since she works in Personnel, she had been talking with a representative of the Kentucky Employees Retirement Service (KERS) to which everyone will be receiving a copy shortly.

With no further business the meeting was adjourned at 2:20 p.m.