

STAFF CONGRESS MEETING

Thursday, December 9, 1993

University Center Ballroom

Meeting at 1 PM

CHRISTMAS LUNCH SERVED AT 12 NOON

(Invitation Forthcoming!!!)

- I. Call to Order
- II. Approval of November 11, 1993 minutes.
- III. President's Report - Linda Wright
Executive Committee Report
- IV. President-Elect's Report - Chuck Pettit
- V. Standing Committee Reports
 - Benefits - Cheryl Torline
 - Constitution & Bylaws - Elaine Shafer (update enclosed)
 - Credentials & Election - Marilyn Henderson
 - Voting Item attached
 - Liaison - Jay Stevens
 - Policies - Claire Newman, Jay Stevens
 - Salary & Budget - Allen Bloomhuff
- VI. AdHoc Committee Reports
 - Food Service Advisory:
 - Health Utilization: Cheryl Torline
 - Legislative Liaison:
 - Naming Committee: Janet Krebs
 - Scholarship Committee: Glenn Strausbaugh
 - Temporary Disability/Family Medical Leave: Claire Newman
Jay Stevens
 - Titling: Chuck Pettit
 - Transportation: Angie Tolle
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

HAPPY

HOLIDAYS

STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

STAFF CONGRESS MINUTES
December 9, 1993
UNIVERSITY CENTER BALLROOM

Members Present: Judy Birkenhauer, Allen Bloomhuff, Terri Bridewell, Judy Brueggen, Barb Culp, Donna Gosney, Tony Hall, Tawny Hardebeck, Chuck Harmon, Marilyn Henderson, Janet Krebs, Claire Newman, Chuck Pettit, Jeanne Pettit, Shirley Raleigh, Audrey Riffe, Diana Schneider, Elaine Shafer, Annette Simpson, Marilyn Siry, Jay Stevens, Glenn Strausbaugh, Allen Thomas Jr., Angie Tolle, Cheryl Torline, Carolyn Walsh, Gail Wight, Linda Wright, Robin Wright.

Members Absent: Peg Adams, Gail Jewell, Harriet Krumpelman, Gayle Vaughn.

Ex-Officio: Carla Chance. **Liaison:** Margo Ferrante.

Guests: Peg Goodrich, Virginia Stallings, Michelle Early.

- I. Call to order - The meeting was called to order at 1:02 p.m. with a quorum present.
- II. Minutes of the November 11, 1993 meeting were approved with addition of Shirley Raleigh as present.
- III. President's Report - Linda Wright welcomed new members Marilyn Siry, Barb Culp, and Robin Wright. Linda addressed staff health care rate concerns in a memo to the administration, and met with Carla Chance and Margo Ferrante on the matter; it is the decision of the administration that the announced 1994 rates will not change. Linda reported two more vacancies on Staff Congress (positions held by Jan Pierce and Charlene Schweitzer), to be filled by Wilma Daugherty and Ruth Enzweiler. SC voted approval of the recommended replacements.
- IV. President-Elect's Report - Chuck Pettit. No report.
- V. Standing Committee Reports:
 - Benefits - Cheryl Torline reported that the committee is working on health care issues.
 - Constitution and Bylaws - Elaine Shafer reported that the committee has issued an updated copy of the Staff Congress Constitution and Bylaws.
 - Credentials and Elections - Marilyn Henderson. Committee presented recommended changes to the Bylaws, Article I - Representatives (Section 3 - Election Process), for SC vote:
 - e)3) Nomination list be posted on door of the Staff Congress office (AC 105) rather than UC Lobby bulletin board.
 - j) All eligible staff employees be permitted to vote the entire ballot.

Both items passed.

- Policies - Claire Newman. No report.
- Liaison - Jay Stevens. With change of committee membership, no newsletter was issued for November. A combined November/December newsletter will be issued.
- Salary and Budget - Allen Bloomhuff reported that the committee met with Elzie Barker and will meet again Dec 23; they have submitted

questions in writing, but have not received a response yet.

VI. Ad Hoc Committee Reports:

Food Service Advisory - Charlene Schweitzer. No report. Linda Wright reported that the cafeteria microwave oven, discussed at the last SC meeting, has been replaced.

Health Utilization - Cheryl Torline reported the committee meets today at 3:00. Linda Wright sent a memo stating staff concerns about the health care costs to administration; and read in part the response from Dr. Boothe informing us that rates will remain as announced.

Legislative Liaison - The committee was represented as a meeting of Kentucky universities on December 2. The next meeting is January 6. A resolution of support for the creation of a staff regent position was drafted and approved by SC.

Naming of Facilities and Endowments - Janet Krebs. No report.

Scholarship Committee - Glenn Strausbaugh presented voting items for scholarship requirements:

- 1) Prior recipients are ineligible
- 2) Student must be in good academic standing
- 3) Student must remain in good academic standing or remainder of award will be awarded to next eligible recipient
- 4) Student must write an essay expressing the desire and need for scholarship; this replaces recommendation letters.

All voting items passed. Additional committee work will be done to fine-tune procedures and process.

Temporary Disabl/Family Med Leave - Claire Newman. No report.

Titling - Chuck Pettit. Committee meets tomorrow to review final draft and send to Dr. Boothe.

Transportation - Angie Tolle reported that the committee has recommended short-term parking solutions including: restructure of lots A, B, C, D, and F (physical restructuring, including removing islands between lots) to create additional 60 Faculty/staff spaces and 52 student spaces at a cost of \$18,000. They will refrain from adding all day shuttle service until they see the effect of the other changes.

VII. Old Business - No old business.

VIII. New Business - No new business.

IX. Announcements - Fine Arts Fund campaign in January- donations can be payroll deducted, according to Peter Hollister.

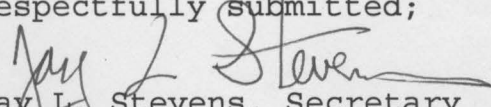
Shannon Hornbeck in Media Services lost her house in a fire; contact Ron Hoffman to offer assistance.

X. Closed Session - SC did not go into closed session.

XI. Adjournment - There being no further business, the meeting adjourned at 2:54 p.m.

Next Staff Congress meeting - January 13, 1994.

Respectfully submitted;


Jay L. Stevens, Secretary

STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

TO: Staff Congress Members

FR: Credentials & Elections Committee:

Marilyn Henderson, Chair

Chuck Harmon

Diana Schneider

Judy Birkenhauer

Gail Jewell

Gail Wight

DA: December 9, 1993

RE: Updated Recommended Changes to the BYLAWS

The following petition was presented by the Credentials & Elections Committee at the November 11, 1993 meeting of the Staff Congress. It is now being submitted with the recommended changes in e) 3) and for final discussion and a vote to amend the Bylaws as follows:

Article I - Representatives (Section 3 - Election Process)

- e) 3) A current list of all nominees and their constituency of nomination should be posted daily on a main floor bulletin board of the University Center.**

We would like to make a recommendation that the nomination list be posted daily on the door of the Staff Congress office instead of on the Bulletin Board in University Center.

- j) All eligible voters should have a maximum of three votes from their employment area and two votes from their employment category. All eligible voters may vote for representatives-at-large.**

We would like to make a recommendation that all eligible staff employees be permitted to vote the entire ballot where a vacancy is to be filled. Rationale: Due to the fact that we feel that all Staff Congress members represent the entire staff.

MH/pg

Election.txt pg 23