

TO: ALL FACULTY

FR: Mike Ryan, Faculty Senate President

DA: October 6, 1983

RE: Agenda for the Faculty Senate Meeting, October 17, 1983  
in U.C. Ballroom 3:05 pm

- I. Call to order
- II. Remarks by President Boothe
- III. Approval of minutes of the September 9, 1983 meeting
- IV. Additions to or deletions from the Agenda
- V. Presidential Reports and Recommendations
  - A. Creation of an Academic Council
  - B. Space Report
  - C. Election of Grand Marshall
- VI. Committee Reports
  - A. Budget
  - B. Curriculum
  - C. Faculty Benefits
  - D. Professional Concerns
  - E. Administrative Scope and Structure Committee
- VII. Old Business
- VIII. New Business
- IX. Adjournment

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# FACULTY SENATE MINUTES

October 17, 1983

Senators Present:	Kay Cooper Rosenthal	Jonathan Bushee
	George Goedel	Lynn Ebersole
	Charles Hawkins	Nancy Martin
	Glen Mazis	Edwin Weiss
	Dennis O'Keefe	Jim Hopgood
	Mack Osborne	Tom Rambo
	Gerry Rouse	Art Miller
	Janet Simon	Jerry Warner
	Frances Mosser	Linda Olasov
	Frank Dietrich	Lois Schultz
	Lynn Langmeyer	Kathy Brinker
	John Westlund	Rosemary Ingham
	Ed Goggin	Sandra Lloyd
	Jan Hammond	Fred Schneider
	Jerry Barrett	James Kinne
	Stuart Ware	Carol Bredemeyer
	Mike Ryan	Lois Sutherland

Senators Absent without alternates:

Patricia Dolan  
Becky Sturm

Guests:

Robert T. Rhode, Director, Honors Program  
James R. Gray

- I. The meeting was called to order at 3:08 pm, by President Mike Ryan.
- II. The minutes of the September 19th meeting were passed un-animously.

III. President Boothe addressed the Senate:

President Boothe expressed appreciation for the time and effort that the Faculty Senators give to NKU. He also said that he felt pleased with meetings with President Mike Ryan. President Boothe expressed optimism about Kentucky's economy, but admitted that the commitment of the state to higher education is problematic. President Boothe announced that the Applied Technology Center has the second highest priority for construction projects in the statewide ranking. He feels that the formula funding will be favorable to NKU. Jonathan Bushee asked about the results of the statewide space utilization investigation. President Boothe admitted, that NKU ranked poorly in that study, but he felt that this was inaccurate and the State has been asked to recalculate its results. George Goedel asked about the results of the ~~M~~MGT, wondering if President Boothe agreed that it emphasized undergraduate programs and not graduate and professional programs.

President Boothe did not feel that this report would ~~not~~ hurt either the Law School or Masters of Education program.

IV. Additions or deletions:

1. Visit of Honors Director Dr. Robert Rhode. Dr. Rhode spoke of the general student misinformation (exemplified by a California study) that stems from a mass production approach to education, and that the Honor's Program will try to create a different environment for education. Proposals for fall, 1984, semesters are due by November 21. Interest in Honor's Council should be expressed by April 30. The design of the program is to compliment other programs: it is a minor that dovetails with the student's major. The Honor's Program welcomes the creation of honors sections on honors courses within various departments. There are activities for the Honor's Program scheduled in the near future: attending Cincinnati Orchestra rehearsal, and then the performance of that particular work, complete with a preamble meeting with CSO. Two students have recently applied for Fullbright Scholarships.
2. President-elect George Goedel's report on the recent COSFL meeting was added to the agenda under "Presidential Reports".

V. Presidential Reports:

- A. Creation of Academic Council: This will be an advisory body for long range planning affecting academic mission; its members are two chairs (Chair of Chairs), two faculty members (President of Faculty Senate), four members of the Dean's Council Professional Studies, two students (including the Student Government President), Provost and Vice-Provost.

President Mike Ryan suggested that the second faculty member representative be the President-elect of the Faculty Senate (in this case, George Goedel). Janet Simon pointed out that this might mean that both faculty members might be from the same college. Dennis O'Keefe asked about the purpose of this Council. Mike Ryan stated that it is primarily for discussion and advice. Jim Hopgood asked whether the Faculty Senate could present an issue to the Council. Mike Ryan stated that it could via the Steering Committee. Sandy Lloyd stated she wished to go on record on behalf of Professional Studies that she thought that it was inappropriate that there would be no representative from Professional Studies. Kay Cooper Rosenthal made a motion that the President and President-elect of the Faculty Senate be the faculty representatives to the Council.

Jonathan Bushee seconded. Charles Hawkins expressed a concern that the Executive Committee is made of members from Arts and Sciences (with the exception of Fred Schneider). Mack Osborne stated that he thought we should insure that there is better representation in the future on the Executive Committee. The motion that the President and President-elect be the faculty representatives to the Academic Council was passed, (21 in favor, 9 opposed and 1 abstention).

B. Space Report:

There is in the works a plan to create a space committee that would have an appeals board with heavy faculty representation to prevent similar problems in which the academic side of the University had not been consulted on space issues.

C. Election of Grand Marshall (at both President installation and Graduation): Art Miller was elected.



D. President-elect George Goedel's report on COSFL (Congress of Senate Faculty Leaders): Martha Layne Collins provided a report on her commitment to education. COSFL asked the candidates present about the impact of selective admission on budget. Collins stated that funding would have to be altered from enrollment based. COSFL would like to see a faculty member on the Council of Higher Education. Collins said she wanted "to study the question". COSFL expressed concern that the Board of Regents was made of businessmen and not faculty. Collins stated the criterion will remain "excellence in one's profession". Collins supports independent campus governance. Collins also state she would like to meet with COSFL. Collins stated she would like to see higher faculty salaries, but she is not sure where the funds would come from. There is a vacancy on the Council of Higher Education that Fovernor Brown has to fill. A resolution was passed unanimously to write to Governor Brown that he fill that s<sub>1</sub>pt wotj a faci;tu ,e,ber/ COSFL states that it needs an operating budger; and has instructed George Goedel to ask the faculty for a contribution of \$150 - \$200. George Goedel wanted to know if we want him to run for chair of COSFL. Ky. State is being threatened with a 16hour teaching load! George gave a long and detailed report on the state of the campuses statewide (see him for details). The overall picture was rather gloomy: faculty and administrative struggles in the face of financial troubles fairly statewide (with two branches still under AAUP censure). NEA is interested in working with AAUP to lobby the state legislature. George Goedel moved that the Executive

Committee draft a letter to the Governor to request that he select as a member for the Council of Higher Education a faculty member. The motion passed unanimously. Ed Goggin made a motion that the money collection issue he referred to the Executive Committee for consideration (passed unanimously).

- VI. A. Budget: Charles Hawkins reported that there was an interesting session with the Provost. The Provost stated that the Budget Committee should be involved in offering a set of priorities for allocation of new funds.
- B. Curriculum: 1. Experimental Studies has been made a standing committee of the Curriculum Committee. The point to be negotiated with Provost: UCC would like to select its members, instead of the Provost. 2. The place of UCC in approving graduate level courses is being negotiated.
- C. General Studies subcommittee (chaired by Dan Curtin) is looking into its criteria.
- D. Faculty Benefits: Applications have been submitted: 21 fellowship proposals, 27 project grants for a total of \$113,000 (a \$55,000 budget), 12 sabbaticals have been applied for. There is a plan afoot to standardize the forms and procedures, since there seems to be widespread confusion. Gregg Schulte is going to discuss with the committee insurance for Emeritus faculty, TIAA-CREF, and the Dental plan.
- E. Professional Concerns: Looking at faculty handbook at faculty-student issues. Linda Olasov is chairing subcommittee on issues concerning issues about rank.



F. Glen Mazis reported that the Ad Hoc "Investigative Committee on Administrative Scope and Structure" had set itself a series of tasks.

1. An attempt would be made to get an account that truly reflected the cost of administration at NKU, since current tabulations contain many support administrative functions in categories not labeled as administrative (Ed Goggin will pursue this).
2. An attempt would be made to document and analyze the current chain of command and interrelationships of various offices of the University which is baffling to most of the faculty (Lois Sutherland agreed to pursue this).
3. An investigation of the means, the types of questions appropriate, and other perimeters of evaluating administrators (Jim Hopgood agreed to pursue this).
4. A perusal of both phases of the Price-Waterhouse report on the functioning of the Administrations state-wide and an assessment of what kind of data is needed to compare NKU's administrative structure to other universities (Glen Mazis will pursue this).

VII. Old Business

1. Faculty/Administrative salaries are now available in the library.

VIII. New Business

1. Kay Cooper Rosenthal raises the issue that there is no faculty gathering place on campus. She read the following:

I have been concerned because there is no central gathering place on the NKU campus where faculty can gather. I believe that informal dialog among and between department faculties should be encouraged for the following reasons:

1. A central faculty lounge would create an environment where conversations about teaching and learning across the disciplines could take place.
2. A central faculty lounge could be a place where faculty members could exchange ideas and offer critiques of one another.
3. A central faculty lounge could be a place where instructors could learn about research on effective teaching.
4. A central faculty lounge would be a place where faculty could share special intellectual interests.
5. A central faculty lounge would create an environment where collegiality could be encouraged.

IX. Adjournment

IV. The primary professional obligation of a faculty member is to be an effective teacher and scholar. The professor is primarily responsible for determining course content, choice of reading materials, and type and size of written and oral assignments. Evaluation of academic achievement in a course is the responsibility of the professor. Other specific obligations of the faculty in abiding by professional standards include, but are not limited to, the following:

A. Obligations to students

1. Providing a printed syllabus to students on the first day of class, whenever possible, but definitely within the first two meetings of the semester.
2. Including in the syllabus policies and information regarding course content, assignments and evaluation. Each faculty's syllabus must be specific on how grades are determined including grading scale, procedures, and methods of evaluation including tentative dates of evaluation.
3. Making feedback available to students on their progress in the course by the last day to drop a course with a "W". This feedback must include a written grade (e.g. a grade maintained in the professor's record, returned tests, returned papers, etc.). If providing a written grade by the withdrawal date is inappropriate in a particular course, this should be clearly stated in the syllabus.
4. Deciding whether there shall be a final examination, and if one is to be held, meeting the examination schedule.
5. Meeting classes as scheduled.
6. Adhering to posted office hours as prescribed by department policies.

7. Being available to advise, counsel and/or assist students.
8. Refraining from improperly pressuring students into enrolling for his/her courses.

RATIONALE:

The above changes incorporate material currently found in the student handbook, and material previously passed by the Senate.