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# STAFF CONGRESS

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Northern Kentucky University Highland Heights, Kentucky 41076

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STAFF CONGRESS AGENDA  
Thursday, April 11, 1991  
1 p.m.

**NOTE CHANGE OF MEETING PLACE - AC 722**

- I. Call to Order
- II. Approval of March 7, 1991 Minutes
- III. President's Report - Sue Roth  
Search for VP Administration
- IV. Vice-President's Report - Sandi Cunningham
- V. Standing Committee Reports
  - Benefits: Elaine Shafer
  - Constitution & Bylaws: Donna Gosney
  - Credentials & Election: Glenn Strausbaugh
  - Liaison: Shirley Scharf
  - Policies: Shirley Garrett
- VI. University Wide Committee Reports
  - Emergency Evacuation: Virginia Stallings
  - Food Service Advisory: Ron Rieger
  - Health Utilization: Jeff Morehead
  - Library Automation: Peggy Vater
  - Parking & Traffic Control: Donna Gosney
  - Scholarship Committee: Sandy Cunningham
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Adjournment

# STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

## STAFF CONGRESS MINUTES

APRIL 11, 1991

UNIVERSITY CENTER

Members Present: Judy Birkenhauer, Sandi Cunningham, Deedra Derrick, Ruth Enzweiler, Shirley Gallicchio, Shirley Garrett, Peg Goodrich, Donna Gosney, George Hadesty, Edith Hill, Howard Hoffman, Jeannine Holtz, Janet Krebs, Barb Martin, Nancy Parsley, Sue Roth, Shirley Scharf, Elaine Shafer, Virginia Stallings, Glenn Strausbaugh, Peggy Vater, Gayle Vaughn, Charlene Wray, Linda Wright.

Liaison: Margo Ferrante.

Guests: Carla Chance, Shirley Finfrock, Regina Ford-Fowler, Julie Fronk, Dennis Taulbee.

Members Absent: Judy Brueggen, Chuck Harmon, Marilyn Henderson, Lola Moore, Ron Rieger, Annette Simpson, Tom Skinner, Cheryl Torline.

I. Call to Order: Meeting was called to order at 1:05 p.m. with a quorum present.

II. Approval of Minutes: Delete last sentence of Constitution & Bylaw committee report and add: Proposed changes to the Constitution were approved. Changes to the Bylaws will be amended and voted on at the April meeting. Minutes approved as amended.

III. President's Report: Sue Roth. Posting for the affirmative action coordinator position is on hold due to possible position restructuring.

The Board of Regents held a special meeting April 8 regarding vendor selection for the dorms. Pulliam has been awarded the contract. Construction should begin by June 15, 1991.

A letter has been submitted to President Boothe per his request regarding the executive council's working relationship with Dennis Taulbee. Sue has a copy available for review.

Margo Ferrante gave an update on the classification review process. The slotting of positions is complete. The consultants have submitted their preliminary data for administrative review, with recommended adjustments due to Personnel by April 19.

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Because of this necessary delay, April 19 pay checks will not be affected. Each staff member will receive a written explanation of changes as they become available. Concerns were raised by the Congress regarding the choice of surveys used by Personnel Services to compare NKU positions with other institutions. Longevity issues, title changes, and exempt/non-exempt status changes will be addressed in the near future.

IV. Vice-President's Report: Sandi Cunningham. No report.

V. STANDING COMMITTEES

Benefits: Elaine Shafer. No report.

Constitution & Bylaws: Donna Gosney. The mail vote showed a majority in favor of proposed changes. Motion approved and passed unanimously. Changes to the Constitution are being forwarded to the Board of Regents. Bylaw changes do not need Board approval.

Credentials & Elections: Glenn Strausbaugh. Call for nominations will be made at the end of April.

Liaison: Shirley Scharf: Illness has prevented newsletter from being distributed. Combined information will be distributed shortly.

Policies: Shirley Garrett. No report.

VI. UNIVERSITY-WIDE COMMITTEES

Emergency Evacuation: Virginia Stallings. Reactions to the April 9 emergency situation were discussed. The executive council will discuss with Dennis Taulbee further committee involvement. Additional improvements are necessary for proper handling of emergency situations on campus.

Food Service Advisory: Ron Rieger. No report.

Health Utilization: Elaine Shafer. Committee met April 8. Two hospitals and several doctors are being added to the list. Specific information is forthcoming.

Library Automation: Peggy Vater. No report.

Parking & Traffic Control: Donna Gosney. No report.



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Scholarship Committee: Sandi Cunningham. Information on eligibility has been distributed to the university community. A deadline of May 3 has been established. Other committee members include Dale Adams, Charlene Wray and Penny Parsons. A student member is yet to be named.

Vice President for Administration: Three final candidates have been selected for interviewing in May. Contact Sue if you have any input. Staff are strongly encouraged to attend open meetings during the interview process.

VII. Old Business: A memo from Personnel Services regarding vacation accrual policy changes should be distributed within the next two weeks.

VIII. New Business: None.

IX. Announcements: The week of April 15 is National Library Week. Steely library will sponsor a book sale April 16, 17, & 18. Daily drawings for prizes will be held. Chase library is having its sale April 11 & 12.

A sculpture dedication at the Applied Science & Technology building is scheduled for May 1.

Peg Goodrich was congratulated on her dedication to her work during recent illnesses.

X. Adjournment: There being no further business, motion to adjourn was made and seconded at 2:22 p.m.

Next Staff Congress meeting: May 9, 1991, University Center room 108, 1:00 p.m.

Respectfully submitted,

*Linda P. Wright*

Linda P. Wright  
Secretary/Treasurer