

STAFF CONGRESS

Regular Meeting - December 3, 1982

AGENDA

- I. Call to Order
- II. Minutes of November 5, 1982 - Regular Meeting
- III. President's Report
- IV. Vice-President's Report
- V. Secretary/Treasurer's Report
- VI. Committee Reports
- VII. Old Business
- VIII. New Business
- IX. Adjournment

STAFF CONGRESS
December 3, 1982

The regular meeting of Staff Congress was called to order. The role was taken and a quorum was present.

MEMBERS PRESENT: Terry Andrews, Pat Coleman, Cindy Dunaway, John Fries, Barb Herald, Diane Hunley, Mary Kelm, Bill Lamb, Becky Yenser, Nancy Perry, Steve Priestle, Linda Sanders, Pamm Taylor, John Teegarden, Dolores Thelen, Nancy Utz, Gregg Schulte (ex officio).

MEMBERS ABSENT: Dan Alford, Tom Barlow, Bob Barnes, Dan Bayes, Don Gammon, Dorinda Giles, Jerry Groeschen, Jim Hartig, Patti Jeffries, Russ Kerdolff, Joyce Maegly, Mike Martin, Norleen Pomerantz, Ken Ramey.

The minutes of the November 5, 1982 regular meeting were approved.

President's Report

Linda Sanders announced that Ken Ramey had been appointed parliamentarian. Ken Ramey was absent and Dolores Thelen was appointed parliamentarian for this meeting.

Linda brought up the need to work on the planning and budget process since there is a conflict in the beginning and end of the fiscal year and the beginning and end of the year for Staff Congress members. She said it was difficult in that the budget is already set when new members and chairpersons come into Staff Congress, leaving the new members with no choice for a budget for their plans and projects.

Linda expressed an objective of more communication with staff organizations at other universities such as Murray, which had contacted Dorinda Giles stating their interest in beginning a similar organization. It was announced by Linda that Murray wanted to send a representative to one of our future meetings to gather information concerning our Staff Congress.

Linda also brought up the need to follow up on those recommendations made by Staff Congress stating that in the past we have examined various policies. She said that we need to see how effective Staff Congress recommendations have been. Linda asked that items brought to Staff Congress for discussion be submitted in writing to one of the Executive Committee members so that it may be discussed with committee chairpersons prior to a regular meeting rather than to discuss something "cold" at a regular meeting. Any item should be submitted by the middle of the month in order to prepare for the following regular meeting.

Vice-President's Report

Terry Andrews reported that there was a handout listing committee memberships for each Staff Congress member, noting a correction that Becky Morrison was now Becky Yenser. Nancy Utz noted that Carol Guthier is not a Staff Congress member but is serving on a committee.

Linda Sanders explained that it is permissible for a non Staff Congress member to serve on committees as per the decision of a past Staff Congress meeting.

Terry Andrews then announced the chairpersons of each committee as such: Grievance Committee - Mary Kelm, Liaison Committee - Don Gammon, Finance Committee - Dolores Thelen, Constitution and By-Laws Committee - Diane Hunley, Personnel Policies and Benefits Committee will be chaired by Linda Sanders until the first of the new year due to unfinished business in that committee. Russ Kerdolff, in his absence, was recommended to chair the Credentials and Elections Committee.

Bill Lamb moved to accept the committee memberships. A second was not necessary. A vote was taken and the motion passed unanimously. Terry then asked committee chairpersons to remain after the meeting.

Secretary/Treasurer's Report

Steve Priestle reported that new members would be getting their binders when he could retrieve them from former Staff Congress members.

It was also reported that space was needed to store the Staff Congress file cabinet. It is currently stored in Central Receiving's warehouse area and is not accessible after the normal working hours. He asked that anyone with knowledge of unused space contact him.

Barb Herald suggested the conference room in the Personnel Department which Faculty Senate uses to keep their files. Linda Sanders explained that this room would eventually be used by the Personnel Department and could leave us looking for space in the future. Linda suggested finding someplace more permanent if possible.

Committee Reports

None.

Old Business

Linda Sanders brought up the policy statement, introduced to Staff Congress by Kim Hennessy at a previous meeting, dealing with committee participation. Questions arose at the previous meeting from Staff Congress members concerning this policy. Linda then relayed Kim Hennessy's answer from Central Staff that they were not interested in changing the wording of the policy. Linda entertained a motion to send the policy to the Personnel Policy & Benefits Committee for review and recommendation. Mary Kelm made the motion. It was seconded by Cindy Dunaway. A vote was taken and the motion passed with one dissenting vote.

New Business

Linda Sanders announced that the Group Dental Policy was now written and ready for the Personnel Policies and Procedures manual. She added that there were no changes in the policy and recommended that the policy be reviewed by the Personnel Policies and Benefits Committee.

Bill Lamb made the motion. It was seconded by Nancy Utz. A vote was taken and the motion passed unanimously.

Linda then brought up the item of a Reassignment Policy which has been rewritten and is concerned with reassigning a staff person from one office to another. Linda recommended that this policy be reviewed by the Personnel Policies and Benefits Committee before the policy is voted on by the Board of Regents.

Pat Coleman made the motion. It was seconded by Pamm Taylor. A vote was taken and the motion passed unanimously.

Linda stated that Mary Penrod, of Student Government was setting up a task force to re-organize Student Government and had contacted Staff Congress for participation. Linda appointed Terry Andrews to work with that task force. Terry Andrews accepted.

Cindy Dunaway moved to adjourn. Barb Herald seconded the motion. A vote was taken and the motion passed unanimously.

NEXT MEETING: January 7, 1983, at 10:00 a.m. in Room 108, U.C.