



STAFF

CONGRESS

MARGARET GROESCHEN
MAIN LIBRARY
STEELY LIBRARY
MAIN CAMPUS

March 8, 1985

QUESTIONS ANSWERED

(. . .I'd like an answer. . .)

Attached to the newsletter this month is a form which will, it is hoped, initiate questions, suggestions, and complaints that you might wish to ask of Staff Congress or the Administration. Additional forms will be made available through Staff Congress and its representatives.

Completed forms can be sent to the Staff Congress office, HP 359, with your name (so that we can get an answer back to you). IF you desire confidentiality, the completed form can be given to ANY Staff Congress representative, who will then forward it (the answer will then be channeled back to the representative, who can contact the questioner with the answer).

Submissions will be channeled to the proper source by the Executive Council of Staff Congress; the process will be monitored to ensure that inquiries are properly addressed and answered in a timely manner. Please be understanding during the implementation of this system; it will take us some time to get things organized (it is impossible for us to predict the response volume). We look forward to hearing from you.

EXECUTIVE CONTACT

Dr. Gene Scholes met with Staff Congress at our February 14th meeting. He discussed the reorganization which took place in the Physical Plant area back in January 1984, and the efforts which are being made to improve the organization and administration of Northern's Physical Plant operations.

This was all brought about by concerns that have been forwarded to the Officers of Staff Congress by Physical Plant employees. The concerns dealt with communication difficulties and NKU policy application. Dr. Scholes discussed the efforts of Administrative Affairs to formulate a Quality Circles Pilot Project in Physical Plant for the purpose of improving communication and providing a vehicle for positive input by employees into departmental decision-making. The Quality Circles will be comprised of members of the Plant staff, and their responsibilities will include addressing organizational and management issues in Physical Plant. Dr. Scholes will report back to Staff Congress regarding the effectiveness of the Quality Circles Project.

What is a Quality Circle?

"A quality circle is a group of employees that meets regularly to solve problems affecting its work area. Generally, volunteers from the same work area make up the circle. The members receive training in problem solving, statistical quality control, and group process. Quality circles generally recommend solutions for quality and productivity problems which management the may implement. A facilitator, usually a specially trained member of management, helps train circle members and ensures that things run smoothly. Typical objectives of QC programs include quality improvement, productivity enhancement, and employee involvement. Circles generally meet four hours a month on company time." -- from Harvard Business Review, January-February 1985.

BC/BS INFORMATION

A Blue Cross/Blue Shield (and Delta Dental) representative will present two one-hour programs on Friday April 12 in the University Center Ballroom. The meetings are scheduled for 11:30-12:30 and 4:00-5:00 to allow all staff a better advantage to attend. The representative will review and explain the NKU BC/BS policy, and will be able to answer any questions; also, from 12:30-3:30, individuals will be able to meet with the representative to discuss specific problems.

If time is a constriction, you can bring your lunch to the 11:30 a.m. meeting. The meeting has been arranged by the Staff Congress Benefits Committee and Personnel Services.

A.D. Albright Scholarship

Applications for the 1985-86 Staff Congress A.D. Albright Scholarship are now being accepted. Eligible children of staff members registered for full-time undergraduate credit for Fall 1985 may apply; forms are available in Personnel Services, AC 708.

The Scholarship provides full tuition at in-state undergraduate rates for one academic year (Fall/Spring), and is based upon academic achievement. Applications must be submitted to Cathy Dewberry in the Financial Aid office, AC 416, no later than Monday, April 15, 1985. Questions can be answered by Sandi Cunningham at 572-6428.

RETIREMENT COFFEE

Marian Kuehneman in Special Services is retiring after ten years of service to NKU. There will be a reception for her in the Faculty Dining Room on Friday March 22, at 9:00 am. She and her husband are fulfilling a long-time dream-- they have bought a bar and motel in Wisconsin.

NEW EMPLOYEES

Eugenia Byran -- Psychology	Donna Mahan -- Bursar
Mary M. Carroll -- Career Dev.	Debra Meyer -- Central Stores
Pat Diesman -- Personnel	Gene Montgomery -- Public Safety
Karen Fetterman -- ReEmploy. Ctr.	E. Jean Rodgers -- ReEmploy. Ctr.
Donald Froman -- Phy. Plant	Rocki Saccone -- Central Stores
Diane Hester -- ReEmploy. Ctr.	Clifford Shisler -- Grants & Contract
Joyce Lavery -- Women's Center	Bonnie Winters-Mazis -- Women's Center

Ruth Saccone -- has transferred to Admissions

FAREWELLS

Viola Anderson -- Phy. Plant	Edwina Miller -- Child Care Ctr.
Linda Baumer -- Women's Center	Elmer Muench -- Phy. Plant (retired)
Scott Frakes -- Central Stores	Jackie Shelton -- Career Dev.
Vicki French -- Central Stores	Mary Volmer -- Child Care Ctr.
John Fries -- Phy. Plant (retired)	Shelly Whitehead -- WNKU
Greg Gabbard -- Chase Law Library	

NEW ARRIVALS

Jim Kremer in Physical Plant has a new son, Bryan, born February 17. Bryan weighed 8 lb. 1 and 1/2 oz.

R. Gregg Schulte in Personnel is the proud father of a new daughter, Sarah Elizabeth. She was born January 19, and weighed 9 lbs.

Lori Smith in the Bookstore gave birth to a girl, Danielle Nicole, on February 28. She weighed 9 lb. 2 oz.

Jay Stevens in Computer Services has a new daughter, Sarah Elizabeth. She was born January 29, weighed 8 lbs. 4 oz.

Jackie Talbert in Student Housing gave birth to a girl, Latasha Yvonne, on January 16. She weighed 6 lbs. 7 oz.

Melvin Zink in Physical Plant is the proud grandfather of a girl, Amy Lynn Miller, born February 5. She weighed 6 lbs. 2 oz.

QUOTE WITHOUT COMMENT

It is common sense to take a method and try it. If it fails, admit it frankly and try another. But above all, try something.

-Franklin D. Roosevelt



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I would like an answer. . . _____

Date _____

Confidentiality can be maintained by giving this form to ANY Staff Congress representative; your inquiry will be forwarded to the Executive Council of Staff Congress to be addressed. You will receive an answer from the representative that you initially contacted.

Or, if mailed directly to the SC Office,

Staff Congress Office, room 359 Health Center

please include the following information, so that we may contact you with an answer:

Name _____ Phone # _____

For Staff Congress Use only

Representative contact _____

Date received _____ Reference # _____

Committee Assignment _____

Request adequately resolved? _____

Date of resolution _____