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# ***STAFF CONGRESS***

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Northern Kentucky University ■ Highland Heights, Kentucky 41099

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## **STAFF CONGRESS MEETING**

### **AGENDA**

**April 12, 2001**

**MEETING IN UC108**

- I. Call to Order
- II. Approval of March 8, 2001, minutes
- III. President Votruba
- IV. Marina Harper from University Development-Annual Fund for Northern
- V. President's Report – Audrey Riffe
- VI. President Elect's Report – J. B. Losey
- VII. Staff Regent's Report – Chuck Pettit
- VIII. Standing Committee Reports:
  - A. Benefits – Jeff Chesnut (Chair), Denise Taylor (Co-chair)
  - B. Constitution & Bylaws – Peggy Dejaco (Chair)
  - C. Credentials & Elections – Diana Schneider (Chair)
  - D. Policies – Judy Birkenhauer (Chair), Ruth Enzweiler (Co-chair)
  - E. Salary/Budget – Beverly Beck (Chair), Linda Parks (Co-chair)
  - F. Liaison – Debbie Billiter and Donna Grey (Co-chairs) Gina Bray, Cheryl Edelen, and Rosanne Rawe
- VII. Ad-Hoc Committees:
  - A. Health Utilization –Linda Parks
  - B. Transportation –Susan Hale
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Closed Session
- XIII. Adjournment

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## STAFF CONGRESS MINUTES

APRIL 12, 2001

ROOM UC 108

**Members Present:** Bev Beck, Judy Birkenhauer, Gina Bray, Lisa Brinkman, Peggy DeJaco, Cheryl Edelen, Lois Fox, Gail Goedel, Donna Grey, Susan Hale, Rachel LeJeune, J. B. Losey, Jeanne Papania, Diana Schneider, Royleen Seibert, Marilyn Siry, Denise Taylor, Ron Vasko, Carolyn Walsh, Shirley Welitzkin

**Members Absent:** Mary Baker, Jeff Chesnut, Arnold Duncan, Ruth Enzweiler, Janice Hankla, Jim McCulley, Linda Parks, Audrey Riffe, Glen Strausbaugh, Peggy Vater

**V. P. Admin.:** Absent, Liaison: Martha Malloy, Staff Regent: Chuck Pettit, Office Secretary: Rita Thomas, Guest: Marina Harper, Laverne Mulligan

**Call to Order** - The meeting was called to order @ 1:05 p.m.

**Minutes** - Minutes of the March 7, 2001 meeting were amended to show Lois Fox was in attendance and were then approved.

**Guest Speaker** - Marina Harper from University Development gave a presentation on the Campus Campaign and asked for best ways to collect pledges on campus. Balloons were given to department representatives to display in offices as a reminder to staff for contributions. Drawing was made of those contributing at meeting. Winners were given certificates: Diana Schneider to the Syndicate and Gina Bray to Playhouse in the Park.

**President's Report:** No report.

**President Elect's Report:** No report.

**Staff Regent's Report:** Climate committee feels program is moving ahead. After meeting on March 21, the Board of Regents perceives the budget is in line after 5 years of Visions, Values and Voices. 4 to 12% budget were to go to faculty and staff. Budget passed by Board and consultant gave favorable report stating budget is in better shape due to the development office.

### **Standing Committees:**

*Benefits:* No report.

*Constitution and bylaws:* No report.

*Credentials and Elections:* Nominations are needed for Staff Congress and are due Monday, April 16. Information has been sent for qualifications to serve on Staff Congress. Laptop computer will be available in University Center on Friday, April 27 and Tuesday, May 1 from 9:00 a.m. to 4:30 p.m. with someone to assist those without computers to vote on line.

*Policies:* Will be setting up a meeting with Martha Malloy.

*Salary/Budget:* No report.

*Liaison:* No report.

**Ad Hoc Committees:**

*Health Utilization:* No report.

*Transportation:* New signs are being installed on Kenton Drive and on elevator in garage for floor exiting level for start of fall session. Crosswalks and parking areas need to be examined to avoid confusion. Committee will not meet again until Fall.

**Old Business:** None.

**New Business:** None.

**Announcements:**

- Committee meeting next week to work on requirements for career pathing. \$75,000 budgeted based on 2 1/2% of those who are in same position for 5 year period.
- Campus Climate committee having a retreat on May 15 to gather information to prepare recommendations.
- Staff Congress scholarship application deadline is April 20. Forms are in Rita Wilson's office (AC 105) or on the Staff Congress web site.
- Arnold Duncan is in the hospital with chest pains. Please keep him in your thoughts.

**Closed Session** - Staff Congress did not go into closed session.

**Adjournment** - The meeting was adjourned at 2:15 p.m.

Respectfully submitted,  
Marilyn Siry  
Secretary