

STAFF CONGRESS MEETING AGENDA

Thursday, November 14, 1996
UNIVERSITY CENTER 108
1 PM

- I. Call to Order
- II. Approval of October 10, 1996 minutes
- III. President's Report - Cheryl Torline
Guests: Martha Malloy -Salary Task Force
- IV. President Elect's Report - Claire Newman
- V. Standing Committee Reports
 - A. Benefits - Chuck Pettit
 - B. Constitution & Bylaws - Janet Krebs
 - C. Credentials & Election - Diana Schneider
 - D. Liaison - Jim Parker
 - E. Policies - Carolyn Walsh
 - F. Salary & Budget - Audrey Riffe
- VI. AdHoc Committee Assignments
 - A. Food Service Advisory - Chuck Harmon
 - B. Health Utilization - Peg Adams/Chuck Pettit
 - C. Naming Committee - Shirley Welitzkin
 - D. Transportation - Wilma Daugherty
 - E. Supervisory Training - Jim Parker
 - F. Technology Committee - Janet Krebs
 - G. Transition Team - Chuck Pettit
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

Staff Congress Minutes
Thursday, November 14, 1996
UC 108

Members Present: Peg Adams, Lisa Brewer, Shew-Mei Chen, Wilma Daugherty, Gail Jewell, Janet Krebs, Pat Lindsay, Claire Newman, Ava Nienaber, Debra Orth, Jim Parker, Linda K. Parks, Linda Pettyjohn, Duane Pontius, Janice Rachford, Audrey Riffe, Diana Schneider, Jay Stevens, Glenn Strausbaugh, Allen Thomas, Jr, Denise Thomas, Cheryl Torline, Nancy Trimbur, Peggy Vater, Carolyn Walsh, Cheryl Weber.

Members Absent: Chuck Harmon, Leva Kidd, Rose Morgan, Chuck Pettit, Joe Ruh, Barb Scheben, Charlene Schweitzer, Dan Snow, Shirley Welitzkin.

V.P. Admin: absent **Liaison:** Margo Ferrante **Staff Regent:** absent **Office Secretary:** Peg Goodrich

Guest: Elaine Shafer

I. **Call to Order** - The meeting was called to order by Cheryl at 1:10 pm.

II. **Minutes** - Minutes of the October 10 meeting was approved.

III. **President's Report:**

Cheryl introduced guest speaker, Martha Malloy, Salary Review Task Force representative. The Task Force was appointed in 1994. The Committee's recommendations were submitted in Fall 95 and was held up in administration due to changes. The recommendations resurfaced this fall and were presented to the President's Staff and the University Community. These are now submitted to Staff Congress to be reviewed and approved by January, then presented to the Board of Regents. Some of the recommendations were: Longevity be taken out of annual increases and be presented as a fixed dollar amount on the anniversary dates of 5 yr, 10 yr, 15 yr, etc. Other raises will be on the regular fiscal year. Pay system should primarily be based on "Performance." The salary range is below market and would like to see it pulled up to at least the 90% range. The Policies Committee, the Salary & Budget Committee and every member of Staff Congress will get a copy of the Salary Policy Review Task Force suggestions to review and be discussed in the December meeting and voted on in January. Since the \$4 Million Release Time Money for NKU Faculty has made the newspapers, it was brought up during the meeting to be looked at and reviewed.

IV. **Standing Committee Reports:**

A. Benefits - Will meet soon.

B. Constitution & ByLaws - No report.

C. Credentials & Elections - No Elections till Spring.

D. Liaison - The Newsletter will be combined for two months.

E. Policies - Committee will meet after meeting.

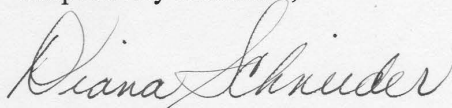
F. Salary & Budget - Audrey met with Elzie and talked about Salary increases and the \$10,000 savings in Health & Wellness. About \$2.3 Million will be needed to get salary ranges to 90% of market.

V. **Adhoc Committee Assignments:**

A. Food Service Advisory - Chuck Harmon, Chair, had by-pass surgery.

- B. Health Utilization - Deadline for Health Insurance Forms is this week.
- C. Naming Committee - Nothing to rename.
- D. Transportation - Committee set agenda for the year. OKI described and distributed information on the Ride Share Program to be reviewed. Athletic Department made a request to be allowed to reserve 142 spaces in lot A after 4:30 pm for 8 home basketball games. The request was granted.
- Only authorized vehicles are allowed to drive on the plaza.
- Dorm students requested to be allowed Roller and In-line Skating. Any concerns about this activity should be reported to Bill Lamb. Skateboarding is prohibited.
- Transferable decals and Reserved Parking was discussed. The 1996-97 Parking regulations have been greatly improved and easy to read.
- Dorm students are concerned about cross walk on Kenton Drive. Would like more lighting and signs.
- Concerns about students parking in faculty/staff lots knowing that they will not get ticketed was addressed. Public Safety is short-staffed, however, enforcement will be discussed at a future meeting.
- Original parking fee money goes into general fund. The increased funds are placed in a parking escrow account to pay for new parking garage.
- E. Supervisor's Training - Looking for people to run seminars.
- F. Technology - Have not met.
- G. Transition Team - No report.
- VI. **Old Business:**
- Letter was done about recommendation for Presidential Search.
- VII. **New Business:**
- Discussion on how to cut back on cost of parking. Need to monitor students in lots. A safety issue of blind spot in back of BEP going down steps and is dangerous at dark. Not a Staff Congress issue. See Carla about it, & a work order must be done.
- Linda Pettyjohn will be Staff Congress representative for the Homecoming Planning Committee.
- VIII. **Announcements:**
- Chuck Harmon is doing fine and is at home after having By-pass surgery. Thank you to Cheryl for sending the flowers.
- IX. **Closed Session:** No closed session.
- X. **Adjournment:** The meeting adjourned at 2:35 pm.

Respectively submitted,



Diana Schneider,
Secretary