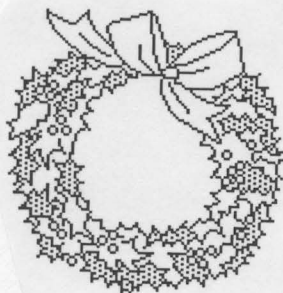

STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099



STAFF CONGRESS DECEMBER MEETING
Thursday, December 8, 1994
UNIVERSITY CENTER BALLROOM
Meeting at 1 PM
CHRISTMAS LUNCH SERVED AT 12 NOON
(*Invitation Forthcoming!!!*)

AGENDA

- I. Call to Order
- II. Approval of November 10, 1994 minutes.
- III. President's Report - Chuck Pettit
- IV. President Elect's Report - Claire Newman
- V. Standing Committee Reports:
 - A. Benefits - Cheryl Torline
 - B. Constitution & Bylaws - Glen Strausbaugh
 - C. Credentials & Election - Diana Schneider
 - D. Liaison - Shirley Raleigh
 - E. Policies - Claire Newman
 - F. Salary & Budget - Linda Wright
- VI. AdHoc Committees Assignments
 - A. Food Service Advisory - Mary Chestnut/Carolyn Walsh
 - B. Health Utilization - Cheryl Torline/Peg Adams
 - C. Naming Committee - Shirley Raleigh
 - D. Transportation - Chuck Pettit
 - E. Salary Policy Review Task Force - Chuck Pettit/Wilma Daugherty
 - F. Flextime Policy - Doug Childs
 - G. Conflict Management for Staff Members - Diana Schneider
 - H. Procedures for OAAMA - Mary Chestnut
 - I. Supervisor Training Policy - Cheryl Bloomer
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

STAFF CONGRESS MINUTES

December 8, 1994

UNIVERSITY BALL ROOM

Members Present: Peg Adams, Cheryl Bloomer, Lisa Brewer, Terri Bridewell, Mary Chesnut, Doug Childs, Barb Culp, Wilma Daugherty, Katrina Deck, Ruth Enzweiler, Donna Gosney, Nancy Hands, Chuck Harmon, Marilyn Henderson Gail Jewell, Lorrie Kohli, Pat Lindsay, Claire Newman, Chuck Pettit, Shirley Raleigh, Barb Scheben, Diana Schneider, Charlene Schweitzer, Elaine Shafer, Annette Simpson, Marilyn Siry, Glenn Strausbaugh, Allen Thomas, Jr., Angie Tolle, Cheryl Torline, Peggy Vater, Carolyn Walsh, Linda Wright, Robin Wright.

Members Absent: Audrey Riffe

Liaison: Margo Ferrante **Office Secretary:** Peg Goodrich

Ex-Officio: Carla Chance, Vice President for Administration

Staff Regent: Barbara Herald

- I. Call to order - The meeting was called to order at 1:05 p.m. with a quorum present.
- II. Minutes of the November 10, 1994 meeting were approved.
- III. President's Report - Chuck thanked Peg Goodrich for her efforts in arranging a delicious luncheon prior to our meeting. Each SC member received a handout searching for nominees for the Martin Luther King Jr. Honorary Service Awards. Nominations must be submitted by 4:30 p.m. Dec. 15. Chuck commented about last week's Board of Regents mtg. that Campus Planning was behind in completion of Library thus delaying the Paver Project. Student enrollment is down but it is too early to tell about Spring.

The final draft proposal concerning "Personal Days" was submitted, reviewed and voted upon unanimously to be sent on to the Administration. PLEASE NOTE: If enacted, this provision would be on a trial basis, and if found to be abused, would be discontinued. Further study needs to be done as to how this draft pertains to contract employees.

1995-96 fee changes were discussed. It is proposed that parking fees may soon increase to \$96.00. Staff Congress will formulate a position to be forwarded to Administration by January.

- IV. President Elect - No report.
Benefits - Copies of tuition waiver draft are ready, but committee is waiting to review similar policies from the University of Louisville.

Constitution & By-Laws - Two recommended changes in the By-Laws were distributed for review and will be voted on at the January meeting.

Credentials & Elections - No report.

Liaison - No report.

Policy - Committee members working on goals for this year should direct questions to either Margo Ferrante or Chuck.

Salary & Budget - Will be in touch with Elzie Barker just to keep current on financial affairs.

Ad Hoc Committees

Food Service Advisory -Committee had a meeting with officials from PFM and relayed to them our concerns dealing with food service. Food Services compiled an Action Plan and many of our concerns will be addressed. More meetings will follow including the possibility of a Food Court.

Health Utilization- There are still a lot of unanswered questions concerning State Health Care issues. Hopefully, government officials will have some answers to our questions soon.

Naming Committee - No report

Transportation - No report

Salary Policy Review Task Force - Many facets of this charge are being reviewed. When suggestions and proposals are sent to Dr. Boothe, they will also be available to SC members.

Flextime - There are so many issues concerning flextime, committee members are looking at other universities and some private industry to review data.

Conflict Management - Would like to change the titling of this committee to Staff Counseling Services to create a more positive approach concerning their work.

Procedures for OAAMA-Committee needs more information as to their exact duties and will familiarize themselves with the OAAMA office and its personnel.

Supervisor Training -They have many ideas for further discussions.

VI. Old Business - Veterans Day ceremonies were impressive thanks to Allen Thomas, Jr. Staff Congress pins are available to members who do not have any in AC 105.

VII. New Business -Homecoming Committee has been appointed. An effort is being made to involve faculty and staff this year for the first time, and encouragement is made to involve SC members.

VIII. Announcements -A 15-year employee, who has extreme medical expenses was mentioned, and the possibility of a "Benevolent Committee" being appointed was discussed. Pat Haggert is recovering at home from a heart attack.

Closed Session - SC did go into closed session for 15 mins.

X. Adjournment - There being no further business, the meeting was adjourned at 2:55 p.m.

Respectfully submitted,

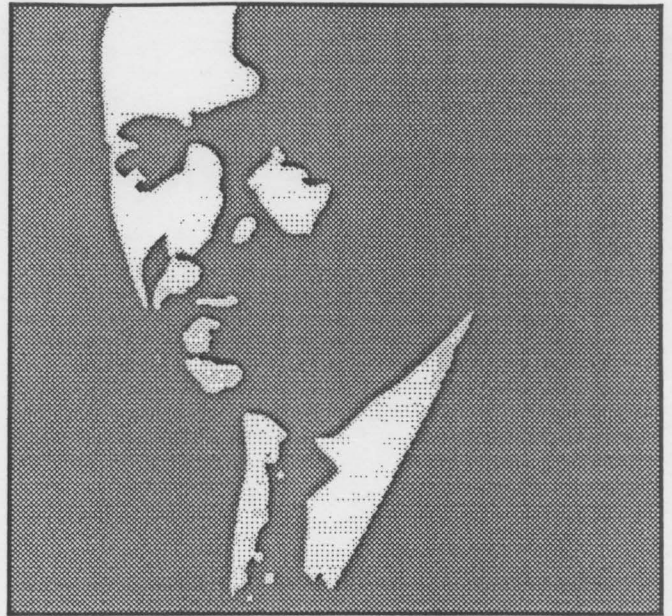
Barb Culp

Barb Culp, Secretary

Student Government Association

and *The Northerner*

Martin Luther King Jr. Honorary Service Award



Martin Luther King Jr. stands as an American icon, dedicated to peace with justice, to universal brotherhood and sisterhood, and to the noble ideal of a democratic society based on principles of freedom, justice and equality for all people. Student Government Association and *The Northerner* are searching for Northern Kentucky University students and employees, who best exemplify King's dedication, for their first Martin Luther King Jr. Honorary Service Award.

Paul Wingate, president of SGA, and Lee McGinley, editor in chief of *The Northerner*, will present awards to one student and one employee during the NKU Martin Luther King Jr. Program. The program begins at 12:15 p.m. Thursday, Jan. 12, 1995 in Greaves Concert Hall.

Nominations Process

- Nomination must explain specifically how nominee meets the criteria
- Submit on a single sheet of paper
- Include nominee's name, position, address and telephone number
- Include two references and their telephone numbers
- Submit by 4:30 p.m. Dec. 15

Send Nominations:

King Day Award Committee
Office of Student Development
336 University Center
Highland Heights, KY 41099

Endorsed by:

Office of Student Development
Dean of Students Office
Office of Affirmative Action and Multicultural Affairs
Office of African American Student Affairs