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# ***STAFF CONGRESS***

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Northern Kentucky University ■ Highland Heights, Kentucky 41099

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## **STAFF CONGRESS MEETING**

### **AGENDA**

**September 4, 2002**

**Held in UC Ballroom 8:30AM-12:00PM**

#### **Approximate Schedule:**

**Breakfast: 8:30AM-9:00AM**

**Roundtable: 9:00AM-11:00AM**

**Regular Staff Congress Meeting: 11:00 AM**

- I. Call to Order
- II. Approval of July 11, 2002, minutes
- III. Arne Almquist-Library Information Update
- IV. Staff Regent's Report—Chuck Pettit
- V. Liaisons Reports—Martha Malloy and W. Michael Baker
- VI. Standing Committee Reports:
  - A. Benefits—Chair-Leland Bennett, Co-Chair- La Verne Mulligan
  - B. Constitution & Bylaws—Chair-Suzanne Ritchie
  - C. Credentials & Elections—Chair-Diana Schneider
  - D. Policies—Chair-
  - E. Salary/Budget—Chair-John Bailey
  - F. Liaison—Chair-Donna Grey
- VI. Ad-Hoc Committees:
  - A. Health Utilization—Linda Parks
  - B. Transportation—Kim Yelton
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

# STAFF CONGRESS

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## STAFF CONGRESS MINUTES

September 4, 2002

University Center Ballroom

**Members Present:** Linda Albert, John Bailey, Bev Beck, Leland Bennett, Debbie Billiter, Jay Brock, Jeff Chesnut, Jeff Cox, Sherry Cucchiara, Peggy DeJaco, Goldie Easton, Cheryl Edelen, Lois Fox, Danielle Green, Donna Grey, Rachel LeJeune, Jeanne Papania, Linda Parks, Kathy Perkins, Rosanne Rawe, Suzanne Ritchie, Royleen Seibert, Marilyn Siry, Denise Taylor Don Vasko, Ron Vasko, Maureen Woods, Kim Yelton

**Members Absent:** Missy Barker, Mary Berkemeyer, Gail Goedel, Edwinna Meister (resigned), LaVerne Mulligan, Diane Schneider, Michelle Wray

**V.P. Administration:** Mike Baker; **Liaison:** Martha Malloy; **Staff Regent:** Chuck Pettit – Absent; **Secretary:** Rita Thomas

### **Guests:**

**Arne Almquist**, Associate Provost for Library Services, **Steely Library** – presented a list of updates and recent accomplishments. Mike Baker thanked Associate Provost Almquist for his hard work and motivational leadership in the Library.

**Sue Roth**, **Wellness Coordinator** – touched on the Wellness Days. Bone Density testing is advised for persons 35 years of age or older. You will be able to make an appointment at the Wellness Fair for a flu shot. Flu shots will be administered free of charge to Anthem members who are over 18 years of age. There will be a blood drive on September 12, 2002, with a goal of 500 donors. Anyone interested can call Sue and schedule a chair massage.

**Call to Order:** The meeting was called to order at 11:10 AM by President Jeff Chesnut.

**Minutes:** Motion to accept the August 11, 2002 minutes as written made by Leland Bennett, seconded by Marilyn Siry. Motion carried.

**Staff Regent Report:** Chuck Pettit absent due to illness. Mike Baker noted that the next Board of Regents meeting will be on September 25, 2002. Martha stated that the revised Sexual Harassment Policy will be presented to the Board of Regents at that meeting.

### **Liaison: Martha Malloy**

- Community Care Day, September 14 beginning at 9:00 AM with breakfast & lunch provided. Work usually stops after lunch. Bring one, bring all!
- Kickoff ice cream social for Combined Giving Campaign will be held on September 5 at 2:00 PM in the University Center Ballroom.
- Denim Day on October 4. For a \$5.00 donation to the Susan G. Komen Breast Cancer Foundation you can wear denim.

### **V. P. Administration: Mike Baker**

- Still no approved state budget. University Presidents meeting in Frankfort today.
- New Science Center dedication will be held on September 20 with a Community Open House to be held on September 21. Again expressed appreciation to Physical Plant and Information Technology for all their hard work in readying the building for occupancy and assisting in the moving of the selected occupants.

**Standing Committee Reports:**

***Benefits:*** No report.

***Constitution & Bylaws:*** No report.

***Credentials & Elections:*** No report.

***Policies:*** No report.

***Salary/Budget:*** No report.

***Liaison:*** Donna Grey reported: After committee discussion, the Newsletter will be abandoned and the committee will work on enhancing the Staff Congress Web Page. According to the By-Laws, the Liaison committee is charged with bringing information to Staff Congress regarding Student Government Association and Faculty Senate. President-Elect Linda Parks has asked the committee re-visit Newsletter decision regarding Treasure Chest, possibly adding the Treasure Chest to the Staff Congress Web Site.

**Ad-Hoc Committees:**

***Health Utilization:*** Linda Parks: Met on September 3 to discuss dental & health rates. Will submit a proposal.

***Transportation:*** No report.

Committees to be added as Ad-Hoc: Food Service Advisory, Human Resources Advisory, Public Relations Advisory.

**Old Business:**

We will be conducting open forums to receive new ideas of benefits/concerns of staff members. Please e-mail your suggestions/ideas to Rita Thomas, Jeff Chesnut, or Linda Parks and advise your constituents to do the same. We will track the progress of voiced concerns. Mike Baker, Martha Malloy and Staff Regent Chuck Pettit will be attending the open forums.

**New Business:**

Due to various commitments, Staff Congress member Edwinna Meister has had to resign from Staff Congress. Rita will contact 2 members not elected from the at-large category to see if either is interested in replacing Ms. Meister.

**Announcements:**

Royleen Seibert reminded everyone about the Staff Appreciation Day on October 24, 2002. Nominations forms for the Regents Distinguished Service Award will be mailed out and that anyone – faculty, fellow staff members, or students - can nominate a staff member for this auspicious award. Debbie Billiter reported the Staff Appreciation committee needs workers.

Sherry Cucchiara reported that Fresh Fusion will be held on Thursday, September 5, 2002.

**Closed Session:**

Staff Congress did not go into closed session.

**Adjournment:**

The meeting was adjourned at 12:13 PM.

Respectfully submitted by:  
Peggy DeJaco, Secretary