

# ***STAFF CONGRESS MEETING***

## **AGENDA**

**Thursday, January 12, 1995  
UNIVERSITY CENTER 108  
Meeting at 1 pm**

- I. Call to Order
- II. Approval of December 8, 1994 minutes.
- III. President's Report - Chuck Pettit
- IV. President Elect's Report - Claire Newman
- V. Standing Committee Reports:
  - A. Benefits - Cheryl Torline
  - B. Constitution & Bylaws - Glen Strausbaugh
  - C. Credentials & Election - Diana Schneider
  - D. Liaison - Shirley Welitzkin
  - E. Policies - Claire Newman
  - F. Salary & Budget - Linda Wright
- VI. AdHoc Committee Assignments
  - A. Food Service Advisory - Mary Chesnut/Carolyn Walsh
  - B. Health Utilization - Cheryl Torline/Peg Adams
  - C. Naming Committee - Shirley Raleigh
  - D. Transportation - Chuck Pettit
  - E. Salary Policy Review Task Force - Pettit/Daugherty
  - F. Flextime Policy - Doug Childs
  - G. Conflict Management for Staff Members - Diana Schneider
  - H. Procedures for OAAMA - Mary Chesnut
  - I. Supervisor Training Policy - Cheryl Bloomer
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

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# STAFF CONGRESS

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Northern Kentucky University ■ Highland Heights, Kentucky 41099

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## STAFF CONGRESS MINUTES

January 12, 1995

University Center 108

**Members Present:** Terri Bridewell, Mary Chesnut, Doug Childs, Barb Culp, Wilma Daugherty, Katrina Deck, Donna Gosney, Nancy Hands, Chuck Harmon, Gail Jewell, Lorrie Kohli, Pat Lindsay, Claire Newman, Chuck Pettit, Barb Scheben, Diana Schneider, Marilyn Siry, Glenn Strausbaugh, Allen Thomas, Jr., Cheryl Torline, Peggy Vater, Carolyn Walsh, Shirley Welitzkin, Linda Wright, **Members Absent:** Peg Adams, Cheryl Bloomer, Lisa Brewer, Ruth Enzweiler, Marilyn Henderson, Audrey Riffe, Charlene Schweitzer, Elaine Shafer, Annette Simpson, Angie Tolle, Robin Wright.

**Liaison:** Margo Ferrante **Office Secretary:** Peg Goodrich

**Ex-Officio:** Carla Chance, Vice President for Administration

**Staff Regent:** Barbara Herald

- I. Call to order - The meeting was called to order at 1:05 p.m. with a quorum present.
- II. Minutes of the December 8, 1994 meeting were approved.
- III. President's Report - No report.
- IV. President Elect - No report.

Benefits - Still reviewing tuition waiver pilot program from University of Louisville.

Constitution & By-Laws - Glenn recommended two changes in the Constitution and Bylaws - #1 "An automatic vacancy occurs when an elected Staff Congress representative fails to attend three consecutively scheduled meetings exception being documented medical leave, since effective representation cannot be attained". (Underlined portion being added). This change passed with 2 members voting no. #2 "The committee reached consensus and recommends that no changes be made regarding absenteeism to the current bylaw as recommended above". This means no change, except the insertion of what is underlined above. This passed with 3 members voting no.

Credentials & Elections - No report.

Liaison - No report.

Policy - No report.

Salary & Budget - Will reschedule meeting with Elzie Barker, who had to cancel last scheduled meeting because of illness.

Ad Hoc Committees

Food Service Advisory No report.

Health Utilization- No report.

Naming Committee - No report

Transportation - Chuck handed out new revised proposal to be presented to Administration concerning parking fees. The main change made to the proposal was that 100% raise be enacted to everyone using parking facilities. Students, staff, faculty and Reserved Parking; Students would pay \$48, faculty and staff would pay \$96, and Reserved Parking would be \$384. Also a member suggested changing the third paragraph of the Background to read "The difference in the current rate and any increase will be put into a special fund for construction of the proposed parking structure and/or other parking facilities".

After discussion, motion to present revised proposal to Administration was passed, with 1 member voting no.

Salary Policy Review Task Force No report.

Flextime - This committee is still reviewing information, and will have further report next month.

Staff Counseling Services No report.

Procedures for OAAMA Chuck would like to meet with this committee before next month.

Supervisor Training Carolyn Walsh read Cheryl Bloomer's report. Staff should be aware that Personnel has an extensive audio and video library, and these are available to each employee. Employees are also free to review their own personnel files. Discussions will continue.

- VI. Old Business - Chuck reminded everyone about NKU Homecoming February 6 - 12. He encourages all of us to take an active part.
- VII. New Business - Wilma Daugherty brought forth a complaint from an employee concerning working when the university was closed. Chuck suggested this be taken up with Personnel.
- VIII. Announcements Angie Tolle and Robin Wright have both resigned from Staff Congress. Audrey Riffe's brother died. Look at Retirement Programs featured in Campus Digest. Mary Chesnut encouraged all of us to wear Black and Gold next month in conjunction with Homecoming. Tickets are available at the Student Activity Box Office for the performance of Maya Angelou, noted poet and author, for \$8.00.
- Closed Session - SC did not go into closed session.
- X. Adjournment - There being no further business, the meeting was adjourned at 2:05 p.m.

Respectfully submitted,

*Barbara Culp*  
Barb Culp, Secretary



## VOTING ITEMS FOR THE JANUARY STAFF CONGRESS MEETING

### VOTING ITEM #1

The Constitution and Bylaws Committee recommends the following change (in italics) to Article I, Section 5, paragraph C of the Staff Congress Bylaws:

An automatic vacancy occurs when an elected Staff Congress representative fails to attend three consecutively scheduled meetings, *exception being documented medical leave*, since effective representation cannot be attained.

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### VOTING ITEM #2

Much discussion took place regarding whether or not we should change the number of times a representative can miss either Staff Congress meetings and/or committee meetings.

The committee reached consensus and recommends that no changes be made regarding absenteeism to the current bylaw as recommended above.

Our reasons for not wanting to change the number of times a representative may miss include the following:

1. Some committees need to meet more than others and therefore this is an inequality for members.
2. Not everyone can be released from their work assignments as easily as others and as being a Staff Congress representative is above and beyond one's regular position, a Staff Congress meeting, especially a committee meeting, may not be considered a priority.
3. While there is a mechanism for accounting for attendance at monthly Staff Congress meetings, there is no current accounting for committee meetings.
4. If an attendance policy were to be adopted for committee meetings, would this also include ad hoc committees?

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Respectfully submitted,  
Constitution and Bylaws Committee

Glenn Strausbaugh, Chair  
Annette Simpson  
Allen Thomas, Jr.

Pat Lindsay  
Ruth Enzweiler  
Donna Gosney