

STAFF CONGRESS MEETING

Thursday, April 14, 1994

University Center #108

Meeting at 1 PM

- I. Call to Order
- II. Approval of March 10, 1994 minutes.
- III. President's Report - Linda Wright
- IV. President-Elect's Report - Chuck Pettit
- V. Standing Committee Reports
 - Benefits - Cheryl Torline
 - Constitution & Bylaws - Elaine Shafer
 - Credentials & Election - Marilyn Henderson
 - Liaison - Jay Stevens
 - Policies - Claire Newman
 - Salary & Budget - Allen Bloomhuff
- VI. AdHoc Committee Reports
 - Food Service Advisory: Tony Hall
 - Health Utilization: Cheryl Torline
 - Naming: Janet Krebs
 - Scholarship Selection: Jeanne Pettit
 - Temporary Disability/Family Medical Leave: Claire Newman
Jay Stevens
 - Transportation: Angie Tolle
 - VP for Administration Search: Linda Wright
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

STAFF CONGRESS MINUTES

April 14, 1994

UNIVERSITY CENTER 108

Members Present: Peg Adams, Judy Birkenhauer, Allen Bloomhuff, Terri Bridewell, Judy Brueggen, Barb Culp, Wilma Daugherty, Ruth Enzweiler, Donna Gosney, Tony Hall, Chuck Harmon, Marilyn Henderson, Gail Jewell, Lorrie Kohli, Harriet Krumpelman, Claire Newman, Chuck Pettit, Jeanne Pettit, Shirley Raleigh, Audrey Riffe, Diana Schneider, Elaine Shafer, Annette Simpson, Marilyn Siry, Jay Stevens, Glenn Strausbaugh, Allen Thomas Jr., Angie Tolle, Cheryl Torline, Gayle Vaughn, Carolyn Walsh, Gail Wight, Linda Wright, Robin Wright.

Members Absent: Janet Krebs.

Ex-Officio: Carla Chance. **Liaison:** Margo Ferrante.

Guests: Peg Goodrich.

- I. Call to order - The meeting was called to order at 1:09 p.m. with a quorum present.
- II. Minutes of the March 10, 1994 meeting were approved.
- III. President's Report - Linda Wright reported that the Staff Regent Committee is working on rules and regulations to govern the nomination and election of the Staff Regent. The Staff Regent will represent all NKU employees excluding faculty, the president, vice presidents, and deans. The election process will be conducted by a committee that includes Staff Congress representation, but will have other members since the Staff Regent will represent administrators and directors as well. Full-time and part-time regular staff are eligible to vote for Staff Regent, and the committee is evaluating the eligibility of contract and grant position staff. Public notice of nomination and election will appear in campus publications, and an open forum the week before the election will provide Staff Regent candidates an opportunity to present their views. Criteria for nomination is minimum of three (3) years continuous employment at NKU. The Staff Regent would act as an ex officio member of Staff Congress, and report on issues of interest to staff.
A special Staff Congress meeting will be held Thursday April 28 at 1:00 to vote on the Staff Regent election process.
- IV. President-Elect's Report - Chuck Pettit. No report.
- V. Standing Committee Reports:
 - Benefits - Cheryl Torline. Committee is collecting ideas for using the health insurance savings.
 - Constitution and Bylaws - Elaine Shafer. No report.
 - Credentials and Elections - Marilyn Henderson. Committee is planning for the upcoming Staff Congress election: The Campus Digest next week will contain a call for nominations; Nomination forms will be sent to staff on April 18, with an

April 29 return date; the nominations will be tallied May 2. Ballots will be sent May 9; and the vote will be tallied May 20.

Liaison - Jay Stevens. No report.

Policies - Claire Newman. No report.

Salary and Budget - Allen Bloomhuff. Committee met this morning; salary increase is reported to be 3%.

VI. Ad Hoc Committee Reports:

Food Service Advisory - Tony Hall. No report.

Health Utilization - Peg Adams presented the lyrical suggestion of a health fair in August for employees and their families.

Naming of Facilities and Endowments - Janet Krebs. No report.

Scholarship Committee - Jeanne Pettit. The committee is meeting to discuss application criteria.

Temporary Disability/Family Medical Leave - Claire Newman reported that final changes have been recommended by the task force. Additional changes from the distributed draft are:

F1.12 Change 'five' to 'ten'

F1.16 Add item 4. Other persons for whom the employee is directly responsible

SC voted on the amended draft; the draft policy was approved.

Transportation - Angie Tolle. The committee identified the need for approximately 200 new staff/faculty parking spaces, some of which will be accomplished between lots A and B when construction is complete. The committee discussed elimination of reserved parking; changing decals to non-transferable stickers to be applied to the interior car window; raising parking fees (doubling the cost) to generate money for construction of new spaces (rationale is that NKU parking fees are very low compared to other institutions). The committee also discussed the future reconstruction of lot J; and accruing three unpaid parking tickets as grounds for towing.

Vice President for Administration Search - Linda Wright. Candidate list narrowed to 30, and the committee will meet this afternoon.

VII. Old Business - No old business.

VIII. New Business - No new business.

IX. Announcements - No announcements.

X. Closed Session - SC did go into closed session at 2:37 p.m.

XI. Adjournment - There being no further business, the meeting adjourned at 2:47 p.m.

Next Staff Congress meeting - May 12, 1994.

Respectfully submitted;

Jay L. Stevens, Secretary