

# ***STAFF CONGRESS MEETING***

**TOMORROW!!!**    Thursday, November 11, 1993    **TOMORROW!!!**

**University Center #108**

Meeting at 1 PM

- I.     Call to Order
- II.    Approval of October 14, 1993 minutes.
- III.   President's Report - Linda Wright  
         Executive Committee Report
- IV.    President-Elect's Report - Chuck Pettit
- V.     Standing Committee Reports  
         Benefits - Cheryl Torline  
         Constitution & Bylaws - Elaine Shafer  
         Credentials & Election - Marilyn Henderson  
         Liaison - Jay Stevens  
         Policies - Claire Newman, Jay Stevens  
         Salary & Budget - Allen Bloomhuff
- VI.    AdHoc Committee Reports  
         Food Service Advisory: Charlene Schweitzer  
         Health Utilization: Cheryl Torline  
         Legislative Liaison:  
         Naming Committee: Janet Krebs  
         Scholarship Committee: Glenn Strausbaugh  
         Temporary Disability/Family Medical Leave:    Claire Newman  
   Jay Stevens  
  
         Titling: Chuck Pettit  
         Transportation: Angie Tolle
- VII.   Old Business
- VIII.   New Business
- IX.    Announcements
- X.     Closed Session
- XI.    Adjournment

# STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

## STAFF CONGRESS MINUTES

November 11, 1993

UNIVERSITY CENTER 108

**Members Present:** Peg Adams, Judy Birkenhauer, Terri Bridewell, Judy Brueggen, Donna Gosney, Tony Hall, Tawny Hardebeck, Marilyn Henderson, Gail Jewell, Janet Krebs, Claire Newman, Jeanne Pettit, Audrey Riffe, Diana Schneider, Elaine Shafer, Annette Simpson, Jay Stevens, Glenn Strausbaugh, Angie Tolle, Cheryl Torline, Gayle Vaughn, Carolyn Walsh, Gail Wight, Linda Wright.

**Members Absent:** Allen Bloomhuff, Chuck Harmon, Harriet Krumpelman, Chuck Pettit, Janet Pierce, Charlene Schweitzer, Allen Thomas, Jr.

**Guests:** Carla Chance, LaVerne Mulligan, Virginia Stallings Peg Goodrich.

- I. Call to order - The meeting was called to order at 1:06 p.m. with a quorum present.
- II. Minutes of the October 14, 1993 meeting were approved.
- III. President's Report - Linda Wright reported that Donna Redmond and Jennifer Kluener have resigned from the university and Staff Congress. SC voted approval of the recommended replacements: Marilyn Siry - Liaison Committee; Barb Culp - Liaison Committee; Robin Wright - Budget and Salary Committee (fills prior vacancy). Personnel is going to report back on the possibility of printing vacation and sick time balances on paychecks. Allen Thomas, Jr. was commended for his contributions in planning the Veterans Day ceremony.
- IV. President-Elect's Report - Chuck Pettit. No report.
- V. Standing Committee Reports:
  - Benefits - Cheryl Torline reported that Diet Workshop and Weight-Watchers will be on-campus Tuesday and Wednesday of next week. Costs are:
    - Diet Workshop : \$48 for 6 weeks; \$60 for 10 weeks
    - Weight-watchers: \$59 for 6 weeks; \$105 for 10 weeks.Contact Wiley Piazza for further information.
  - Constitution and Bylaws - Elaine Shafer. No report.
  - Credentials and Elections - Marilyn Henderson. Committee submitted recommended changes to the Bylaws, Article I - Representatives (Section 3 - Election Process):
    - e)3) Committee recommends nomination list be put in the Campus Digest instead of on the bulletin board in the University Center.
    - j) Committee recommends that all eligible staff employees be permitted to vote the entire ballot.
  - Policies - Claire Newman. No report. Efforts are being concentrated on the Temporary Disability/Family Medical Leave Act.
  - Liaison - Jay Stevens. No report.
  - Salary and Budget - Allen Bloomhuff. Linda Wright reported for Allen that the committee will meet with Elzie Barker on

November 18 to review the budget process calendar.

VI. Ad Hoc Committee Reports:

Food Service Advisory - Charlene Schweitzer. No report.

Health Utilization - Cheryl Torline. A health care memorandum has been sent to all faculty and staff with schedule of new rates for the up-coming year. Question-and-answer sessions with PruCare have been scheduled for November 12, 15, and 16. Concerns were expressed regarding the lower University contribution to single coverage in the 100/75 plan.

Legislative Liaison - The committee distributed a draft of a pamphlet to be given to Kentucky legislators. The pamphlet discusses S.C. and the need for a staff regent. Other Kentucky schools are planning to use a similar publication. It is hoped that the bill will be presented in the next legislative session.

Naming of Facilities and Endowments - Janet Krebs. No report.

Scholarship Committee - Glenn Strausbaugh reported that the committee will send out a draft of changes recommended based upon the scholarship survey.

Temporary Disability/Family Medical Leave - Claire Newman reported that the committee has met and reviewed feedback on draft policy. Committee has requested information on other state university policies.

Titling - Chuck Pettit. Dennis Taulbee reported that refinements are being made to the draft, with projected implementation occurring on December 1.

Transportation - Angie Tolle reported that the committee is meeting twice a month, and is first addressing short-term solutions to parking problems. Long-term solutions will then be addressed. The institution currently has three options: expand number of spaces; reallocate spaces; or reduce number of vehicles coming on campus (by use of shuttle buses etc.).

VII. Old Business - No old business.

VIII. New Business - A question was raised concerning responsibility for maintenance of the microwave oven in the cafeteria; Dennis Taulbee suggested that Ken Ramey be contacted.

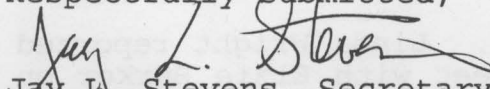
IX. Announcements - Dennis Taulbee reported that a musical event will be held for faculty and staff on December 6 at 7:00 p.m. in Greaves Hall in commemoration of the University's 25th anniversary celebration. Tickets are free of charge.

X. Closed Session - SC did go into closed session at 2:00 p.m.

XI. Adjournment - There being no further business, the meeting adjourned at 2:51 p.m.

Next Staff Congress meeting - December 9.

Respectfully submitted;

  
Jay L. Stevens, Secretary