
STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

STAFF CONGRESS MEETING

Thursday, May 8, 1997

UC 108 - 1 pm

AGENDA

- I. Call to Order
- II. Approval of April 10, 1997 minutes
- III. President's Report - Cheryl Torline
- IV. President Elect's Report - Claire Newman
- V. Standing Committee Reports
 - A. Benefits - Chuck Pettit
 - B. Constitution & Bylaws - Janet Krebs
 - C. Credentials & Election - Diana Schneider
 - D. Liaison
 - E. Policies - Carolyn Walsh
 - F. Salary & Budget - Audrey Riffe
- VI. AdHoc Committee Assignments
 - A. Food Service Advisory - Chuck Harmon
 - B. Health Utilization - Peg Adams/Chuck Pettit
 - C. Naming Committee - Shirley Welitzkin
 - D. Transportation - Wilma Daugherty
 - E. Scholarship Committee - Debra Orth
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

STAFF CONGRESS MINUTES

Thursday, May 8, 1997

UC 108

Members Present: Shew Me Chen, Wilma Daugherty, Chuck Harmon, Janet Krebs, Pat Lindsay, JB Losey, Claire Newman, Linda Parker, Chuck Pettit, Duane Pontius, Audrey Riffe, Joe Ruh, Diana Schneider, Charlene Schweitzer, Marilyn Siry, Dan Snow, Jay Stevens, Glenn Strausbaugh, Cheryl Torline, Peggy Vater, Carolyn Walsh, Cheryl Weber, Shirley Welitzkin.

Members Absent: Peg Adams, Lisa Brewer, Marcia Johnson, Ava Nienaber, Debra Orth, Janice Rachford, Barb Scheben, Jay Stevens, Allen Thomas, Jr., Nancy Trimbur.

V.P. Admin: absent **Liaison:** Margo Ferrante **Office Secretary:** Peg Goodrich **Staff Regent:** Barb Herald

Guests: Roberta Andrews and Don McKenzie.

- I. **Call to Order** - The meeting was called to order at 1:05 pm.
- II. **Minutes** - The April 10th meeting minutes were corrected as follows:
The Transportation Committee report should read that the committee only discussed the possibility of all groups being in the new garage and possibility of DPS station there.
And Carla Chance stated there was a possibility of no salary increase this coming year.
- III. **President's Report:**
Carla Chance was in Frankfort and no executive meeting was held.
- IV. **Standing Committee Reports:**
 - A. Benefits - Chuck Pettit said the committee has looked over the Faculty's Benefit Document and has worked on the Staff's Benefit Document. A copy will be mailed to all members to be viewed and approved. The approved copy is to be sent to administration at end of the month.
 - B. Constitution & Bylaws - No report this month.
 - C. Credential & Elections - Ballots will be sent out next week for voting on new Staff Congress members. Results at next meeting.
 - D. Liaison - No report.
 - E. Policies - No report.
 - F. Salary & Budget - The Budget Report was submitted to Board and a 3% salary increase (as of July 1) to Faculty/Staff was voted on across the board. Dan Snow questioned the Fund Balance at end of year.
There was much discussion on why isn't the Salary Budget a line item as a fixed cost in the Budget. And Margo was asked why some employees on the same level are paid different salaries.
- V. **Adhoc Committee Assignments:**
 - A. Food Service - No concerns to report on.
 - B. Health Utilization - Chuck reported that Plan Source is leaving and being replaced by United Chambers Inc. which is a 3rd party administrator for enrolling and billing organizations. The Health Fair will be held early in October.
 - C. Naming - Nothing new to be named.

D. Transportation - Nothing new since last month's report.

E. Scholarship Committee - The Staff Congress Scholarships were announced and letters sent to the recipients. Awards will be presented at the June lunch and meeting.

The recipients are:

The A.D. Albright Scholarship:

Lindy Brueggen, daughter of Judy Brueggen, Steely Library

The Staff Congress Tuition Award:

Janet Walton, wife of Todd Walton, Steely Library

Book Award:

Randy Phirman, son of Alice Phirman Carter, Chase College of Law

Book Award:

Jenny Blanchet, daughter of Ellie Blanchet, Department of Education

VI. **Old Business:** No old business to discuss.

VII. **New Business:**

Cheryl received letter from President Votruba on what he should know about Staff Congress and any suggestions we have. He was surprised that salary was not built into the budget as line item and that we did not have tuition waiver option.

Staff Congress will work on updating the Red Book by next meeting.

How long does an employee do a temporary supervisory upper level job until they finally get paid at that level? Anyone having questions about this situation should talk to the Personnel Office since every situation is different.

Dan Snow suggested that we have more group discussions on major decisions that concern a certain department or area with those involved in the result.

The Ky Legislature will have a special session on Monday, May 12. NKU employees are leaving on a bus at 7:15 am Monday morning, Lot A for Frankfort to meet with the Governor on the Partnership summaries. Employees encouraged to attend.

VIII. **Announcements:**

Cheryl shared a homemade thank you letter from the Silver Grove Preschool for the Easter Baskets sent.

Leo Calderon sent a reminder about signing up for workshops on the Web Week sessions coming up.

The 6th Annual F/S One-Mile Fun Health Walk will be at Noon, on Tuesday, May 20 in the University Center Lobby. Everyone encouraged to attend. For information please call the Wellness Office, Sue Roth at x5684.

Don McKenzie was a guest at the meeting and wanted to remind everyone to attend the last Staff Regent Forum following this afternoon's meeting at 2:30 p.m. in BEP 200.

IX. **Closed Session:** The meeting went into closed session.

X. **Adjournment** - The meeting was adjourned at 1:55 pm.

Respectively submitted,

Diana Schneider
Secretary

MEMORANDUM

TO: Copy Services
Attn: Kathy Dawn?

FR: Peg Goodrich, Secretary
Staff Congress Office

DA: May 23, 1997

RE: Requested Information

I do not have time to look up the committees the following staff in your department served on at this time. Just in case this would help you in any way, I thought I would send it on.

KATHY DAWN	Served from January '84 to January '86. Served as president from Jan '85 to Jan '86
GEORGE HADESTY	Elected to a 2 yr. term June '89 to June '91 Replaced 2nd yr term of Lola Moore, June '91-June '92
GAIL JEWELL	Elected to 3 two year terms (June '91 - '93, June '93 - June '95 and June '95 to June '97 but has resigned 4/1/97.
JIM PARKER	Replaced Linda Wright for her 2nd yr. Was to serve from July '96 to July '97 but resigned in March '97. Attended 7 meetings.
DENISE THOMAS	Elected to serve July '96 to July '98. Attended 6 meetings from July 1, 1996. Absent since February 1 and resigned April 1, 1997.

STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

MEMORANDUM

TO: Staff Congress Members
1996-97 and 1997-98

FR: Peg Goodrich
Office Secretary

DA: May 27, 1997

RE: Awards Luncheon Invitation

You will find enclosed your invitation to attend the Staff Congress Awards Luncheon at 12 noon prior to the June 1997 meeting on Thursday, June 5. You will also find the agenda for the meeting to be called to order at 1 pm. As members of Staff Congress your luncheon is complimentary so please disregard the cost of the luncheon, but reservations are necessary. **We would appreciate you notifying the Staff Congress office by phone as soon as you receive this letter or no later than Monday morning, June 2nd, if you will or will not be attending. The number is X6400.** We do not want to order more dinners than necessary.

This invitation was extended to all in the Campus Digest as NKU faculty and staff are welcome to attend to honor the students receiving awards as well as greeting the Albrights. The newly elected members are invited and will be presented prior to the meeting, as well as farewells made to those who are going off of Staff Congress. We hope you all will be able to attend.

NKU FACULTY and STAFF

YOU ARE INVITED
to the
STAFF CONGRESS AWARDS LUNCHEON
Thursday, June 5, 1997
in the
UNIVERSITY CENTER BALLROOM
12 Noon



* * * *

HONOREES

Lindy M. Brueggen - A. D. Albright Scholarship
Janet Walton - Staff Congress Tuition Award
Randy Phirman - Staff Congress Book Award
Jennifer L. Blanchet - Staff Congress Book Award



Presentations to be made by:

Dr. A. D. Albright, Past President of NKU
Dr. James L. Alford, President/CEO of NKU Foundation

* * * *

MENU

Fruit Cup
Marinated Chicken
Mixed Vegetables
Wild Rice
Sherbert with Cookies
Coffee & Ice Tea

Cost of the luncheon is \$6. Send to Peg Goodrich, AC 105.
Reservations are necessary by NOON Monday, June 2nd
Phone X6400 for details

NORTHERN KENTUCKY UNIVERSITY

**A.D. Albright Scholarship/Staff Congress Award
& Book Awards**



-- WELCOME --

Jack Moreland, Interim President
Northern Kentucky University

LUNCHEON

-- INTRODUCTION OF SPECIAL GUESTS --

Cheryl Torline
President NKU Staff Congress



-- ANNOUNCEMENT OF RECIPIENTS --

A. Dale Adams, Selection Committee Chair, will introduce the students and their guests

-- PRESENTATION OF A. D. ALBRIGHT SCHOLARSHIP --

Dr. A. D. Albright, President Emeritus of NKU, will present the award to Lindy M. Brueggen, daughter of Judy Brueggen, of Steely Library

-- PRESENTATION OF STAFF CONGRESS AWARD --

Dr. James L. Alford, President/CEO of NKU Foundation, will present the award to Janet Walton, the wife of Todd, of Steely Library

-- PRESENTATION OF STAFF CONGRESS BOOK AWARDS --

A. Dale Adams, Selection Committee Chair, will present these awards to Jennifer L. Blanchet, daughter of Ellie Blanchet, from School of Education, and to Randy Phirman, son of Alice Phirman Carter, a secretary in Chase College of Law Legal Programs

A SPECIAL PRESENTATION

Virginia Stallings, a Staff Congress Past President 1991-'92, will make a special presentation to Barbara Herald

-- CLOSING REMARKS --

Cheryl Torline

PAST SCHOLARSHIP RECIPIENTS

A. D. ALBRIGHT	YEAR	STAFF CONGRESS
D. Robert Brinkley (Roberta Brinkley)	1983	N/A
Michael J. Hils (Mote Hils)	1984	N/A
Lori Martz (Ralph Martz)	1985	Bonnie Riffe (Audrey Riffe)
Lori Martz (see above)	1986	Jeff Baker (Jackie Baker)
Lori Martz (see above)	1987	Roger Cummins (Sonda Cummins)
Steven Schwierjohann (Jane Schwierjohann) (Ray Schwierjohann)	1988	Aprile Conrad (Lillian Conrad)
Amber Gosney (Marilyn Gosney)	1989	Aprile Conrad (see above)
Rocke Saccone II (Rocke & Ruth Saccone)	1990	Rebecca Brueggen Judy Brueggen
Cindy Holtz (Jeannine Holtz)	1991	Rocke Saccone II (see above left)
Maria Lynn Baioni (Bill Aker)	1992	Rocke Sacconne II (see above left)
Kurt Drake (Dan Drake)	1993	James Pross (Husband of Carolyn Pross)
John Henegar (Jean Henegar)	1994	Rhonda Saccone (Rocke and Ruth Saccone)
Kimberly Schulenberg (Connie & Ray Schweierjohn)	1995	Sharon Butcher (Carol Butcher)
Keith Lindsay (Pat Lindsay)	1996	Jamie Reynolds (Janis Reynolds)

The Staff Congress selection criteria was revised in 1994. A student is only eligible to receive a tuition scholarship/award one time.