
STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

STAFF CONGRESS MEETING

Thursday, March 11, 1993

1 p.m.

University Center 108

- I. Call to Order
- II. Approval of February 11, 1993 minutes
- III. President's Report - Linda Wright
- IV. President-Elect's Report - Chuck Pettit
- V. Standing Committee Reports
 - Benefits - Cheryl Torline
 - Constitution & Bylaws - Elaine Shafer
 - Credentials & Election - Ruth Enzweiler
 - Liaison - Gayle Vaughn
 - Policies - Allen Bloomhuff
 - Salary & Budget - Sue Roth
- VI. AdHoc Committee Reports
 - Enrollment Planning: Sue Roth
 - Food Service Advisory: Sandy Flora
 - Health Utilization: Cheryl Torline
 - Naming Committee: Janet Krebs
 - Parking & Traffic Control: Gail Jewell
 - Smoking Policy: Ruth Enzweiler/Claire Newman
 - Titling: Chuck Pettit
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

STAFF CONGRESS MINUTES

March 11, 1993

UNIVERSITY CENTER ROOM 108

Members Present: Sandy Arn, Allen Bloomhuff, Judy Brueggen, Steve Derrick, Sandy Flora, Jack Geiger, Donna Gosney, Marilyn Henderson, Gail Jewell, Janet Krebs, Cheryl Lippert, Carol Maegly, Joyce Moore, Pat Morris, LaVerne Mulligan, Chuck Pettit, Sue Roth, Shirley Scharf, Diana Schneider, Elaine Shafer, Annette Simpson, Jay Stevens, Angie Tolle, Cheryl Torline, Peggy Vater, Carolyn Walsh, Linda Wright.

Liaison: Margo Ferrante.

Members Absent: Judy Birkenhauer, Ruth Enzweiler, Chuck Harmon, Claire Newman, Shirley Raleigh, Gayle Vaughn, Gail Wight.

Guests: Dennis Taulbee.

- I. Call to order - The meeting was called to order at 1:02 p.m. with a quorum present.
- II. Minutes of the February 11, 1993 meeting were approved with correction. SC did go into closed session.
- III. President's Report - Linda Wright reported that the SC Executive Council met with Physical Plant night shift personnel February 19 at 4:30 p.m., and will forward their concerns to the appropriate areas. She clarified the exempt/non-exempt changes made by Personnel Services (affecting approximately seven (7) employees). Monies for the administrative classification review were questioned; Linda deferred to Margo Ferrante, who explained that increases were given to some administrators to bring them up to the minimum salaries established for their classification levels, just as was done previously with staff. Funds did not come from the current fiscal year, but from money set aside for this purpose at the beginning of the entire classification process.
- IV. President Elect's Report - Chuck Pettit. No report.
- V. Standing Committee Reports.
 - Benefits - Cheryl Torline. No report.
 - Constitution and Bylaws - Elaine Shafer. Recommended SC approve changes to the Constitution & Bylaws to allow the SC president to continue in the presidency for a second year. The changes were approved unanimously.
 - Credentials and Elections - Committee is completing the investigation of using electronic scanning in SC elections.
 - Liaison - Gayle Vaughn. No report.
 - Policies - Allen Bloomhuff. The Temporary Disability Leave Policy had been submitted to Dennis Taulbee. The US Congress has since passed a Family Leave Act which affects the leave policy, and the committee is working with Margo Ferrante to review changes.

Salary and Budget - Sue Roth. The committee met with the Budget Office to review the budget. There is a 5% salary increase pool this year. Sue recommends reinvesting health insurance savings in the wellness program. The amount of the savings needs to be ascertained through Mr. Taulbee's office. Also recommends maintaining a pool of money to fund career paths to ensure equity.

VI. Ad Hoc Committee Reports.

Enrollment Planning - Sue Roth. The enrollment planning document has been issued.

Food Service Advisory - Sandy Flora. No report.

Health Utilization - Cheryl Torline. No committee report. Dennis Taulbee addressed the possibility that NKU might be required to join the 'megapool' state insurance.

Naming of Facilities and Endowments - Janet Krebs. Procedural guidelines are in place.

Parking and Traffic Control - Gail Jewell. Gail spoke to Fred Otto, who will meet with Dennis Taulbee about issues.

Dennis reported that Vice President of Student Affairs Jessica Bailey is interested in broadening participation in discussion of parking issues; therefore, the makeup of the Parking and Traffic Control committee will likely change.

Smoking Policy Committee - No committee report. Dennis Taulbee has met with administrators. Open forums are

scheduled for March 23 and 25, as posted in the Campus Digest.

Titling - Chuck Pettit. Thanked everyone for providing input on the titling proposal. The committee will meet again after Spring Break.

Lincoln Award - Shirley Raleigh. No report.

VII. Old Business - No old business.

VIII. New Business - Concerns were expressed about construction damage being done to the Fine Arts building. Campus Planning has been notified.

IX. Announcements - Board of Regents meets today at 4:00. Mary Allender of Physical Plant lost her possessions in an explosion in Silver Grove; Bonnie Lowe is accepting donations.

X. Closed Session - SC did go into closed session.

XI. Adjournment - There being no further business, the meeting adjourned at 2:21 p.m.

Next Staff Congress meeting - April 8.

Respectfully submitted,

Jay L. Stevens, Secretary

STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

MEMORANDUM

To be discussed at Thursday's
meeting:

March 11, 1993

March 5, 1993

TO: Linda Wright, Staff Congress President

FR: Constitution and By-Laws Committee

RE: Changing President's Term of Office

The following recommendations have been made to change the
Constitution and By-Laws:

Constitution

Article IV

Section 4

Representatives shall be elected for a term of two years with the following exception: **when the President chooses to serve an additional year (with congress approval)** and when a person serving the second year of term is elected as President-Elect, the term will be extended for **at least one year (an additional year possible with President serving additional year)**.

By-Laws

Article I

Section 4 - Term of Office

Each Staff Congress Representative should serve a two-year term with the following exception: **when the President chooses to serve an additional year (with congress approval)** and when a person serving the second year of term is elected as President-Elect, the term will be extended for one year. Terms of office begin on July 1 of each year.

Article III

Section 1 - Officers

The Staff Congress shall annually elect a President-Elect and Secretary/Treasurer. The President-Elect will be elected for a two year term, serving the first year as President-Elect, the second year as President. **The following condition would constitute an exception: after the President's first term, he/she has the option to continue as President for a second year with the approval of Congress.** If the President chooses to continue and Staff Congress approves, the President-Elect has the option to continue his/her term for a second year. These officers shall comprise the Executive Council.

Article III

Section 3 - Nominating Committee

(a) The Nominating Committee will be comprised of the current President of Staff Congress, the Chair of the Credentials and Elections Committee, and the President-Elect. The President-Elect will serve as Chair of this committee.

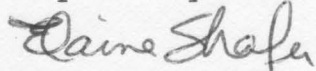
(b) (1) After the results of the general Staff Congress elections in May are posted, the Nominating Committee will prepare a slate of nominees for each office (President-Elect and Secretary/Treasurer). **Exception - See Article III, Section 1.** This slate of nominees will be presented at the June meeting.

Section 6 - Duties of the President-Elect

(b) To automatically become President when the presiding President's term of office expires. **With exception as stated in Article III, Section 1.**

Therefore, it is the committee's recommendation that we approve the above changes.

Respectfully submitted,



Elaine Shafer, Chair