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# ***STAFF CONGRESS***

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Northern Kentucky University ■ Highland Heights, Kentucky 41099

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## **STAFF CONGRESS MEETING**

### **AGENDA**

**September 11, 2003**

**Breakfast 8:30-9:00 AM**

**Round Table Forum 9:00-11:00**

**Staff Congress Meeting Approximately 11:15 - 12:45 pm**

**UC Ballroom**

**Guests - 10-minute presentation**

- I. Call to Order
- II. Approval of August 7, 2003, minutes
- III. Staff Regent's Report—Beverly Beck
- IV. Liaisons Reports—Martha Malloy and Ken Ramey
- V. SGA Liaison—Eric Fegan
- VI. Standing Committee Reports:
  - A. Benefits—Co-Chairs: Jennifer Mason & Maureen Woods
  - B. Constitution & Bylaws—Chair: Lois Fox
  - C. Credentials & Elections—Co-Chairs: Rosanne Rawe & Glenn Strausbaugh
  - D. Policies—Co-Chairs: Marilyn Siry & Don Vasko
  - E. Salary/Budget—Chair: Leland Bennett
  - F. Liaison—Chair: Shannon Hatfield
- IX. Ad-Hoc Committees:
  - A. Health Utilization—Mary Berkemeyer
  - B. Transportation—Kathy Perkins
  - C. Food Service Advisory—Cheryl Edelen
  - D. Human Resources Advisory—Royleen Seibert
  - E. Mentoring Program Committee—Ron Vasko
  - F. Scholarship Committee—Don Vasko, Peggy DeJaco, Kathy Perkins
- X. Old Business
- XI. New Business
- XII. Announcements
- XIII. Closed Session
- XIV. Adjournment

# STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

## STAFF CONGRESS MINUTES

September 11, 2003

University Center Ballroom

**Members Present:** Linda Albert, Denny Allen, Leland Bennett, Gina Bray, Jeff Chesnut, Jeff Cox, Sherry Cucchiara, Peggy DeJaco, Gold Easton, Cheryl Edelen, Paul Frazier, Gail Goedel, Danielle Greene, Doug Hardebeck, Shannon Hatfield, Rachel LeJeune, Jada Marcum, Jennifer Mason, Jeanne Papania, Kathy Perkins, Pat Radank, Rosanne Rawe, Royleen Seibert, Glenn Strausbaugh, Don Vasko, Ron Vasko, Maureen Woods, Carole Ziegler

**Members Absent:** Mary Berkemeyer, Dave Bezold, Lakricia Kelly, Becky Miller-Thomas, Diana Schneider, Marilyn Siry

**V.P. Administration & Finance:** Ken Ramey; **Liaison:** Martha Malloy; **Staff Regent:** Bev Beck; **Student Government Association Representative:** Eric Fegan; **Secretary:** Rita Thomas

**Call to Order:** President Jeff Chesnut called the meeting to order at 10:54 PM.

**Minutes:** Leland Bennett made a motion to accept the minutes as written, seconded by Gina Bray. Motion carried.

President Jeff Chesnut welcomed new member Paul Frazier. He also announced that Lois Fox has resigned from Staff Congress and will be replaced by Jim McCulley.

### Guests:

- Laurie DiPadova-Stocks of Scripps Howard Center for Civic Engagement and Katie Herschede of NKU's office of Community & Government Relations
- President Votruba has designated November 4, 2003 as Democracy Day – Get Out & Vote. Stressed importance of strong voter turnout in Northern Kentucky so Frankfort will know that we need support in this area. Passed out flyers regarding voter registration. Also reiterated importance of contacting legislators via e-mail, phone or other means for every issue including health insurance, education, etc.

### Staff Regent: Bev Beck

- Met August 26. After an intense and lengthy investigation of misconduct in the College of Business Department of Finance, 3 faculty members resigned and 1 faculty member was dismissed. The Regents will hold a retreat on 9/21 & 9/22. Next meeting will be September 24, 2003.

### Liaison: Martha Malloy

- Health insurance renewal – staying with Anthem Blue Cross/Blue Shield for another year. Rates for NKU employees will increase 7.5% (the national average is 15%). Increases are based upon claims experience so Martha thanked NKU employees for having such a “healthy” year. Will continue the free single HMO B plan at this point, committee explored several different options regarding this coverage and decided to keep it free for one more year. Will explore again next year. No benefit changes in HMO B, slight change in HMO A (drug co-pay was raised). Thanked the Health Utilization committee for all their hard work & dedication in this process. Will offer an optional short-term disability policy at employee's cost, no NKU cost involved. Open enrollment will be held in October.
- Denim Day for Breast Cancer research on Friday, October 10, 2003. For a \$5.00 or more donation you can wear denim to work that day.
- Staff Appreciation Day on October 23, 2003. Royleen Seibert will chair the Regent's Distinguished Service Award Committee. Contract employees' years of service will now count as NKU years of service. Service years are based on continuous years of service with no break in service.

**Student Government Association Representative: Eric Fegan** – absent. Attended round table discussions for a short period of time but had to leave due to prior commitment.

**Vice President for Administration & Finance: Ken Ramey** – absent. Attended round table discussions for a short period of time but had to leave due to prior commitment.

### Standing Committees

President Jeff Chesnut reiterated sending Rita copies of meeting schedules.

**Benefits:** Jennifer Mason & Maureen Woods, Co-chairs

- Will meet on the first Wednesday of each month. Still researching two items and will meet with Martha regarding these items:
  - 1) clarification of allowing employees with less than 10 years of service to transfer vacation time to sick time. Current policy only allows employees with 10 years of service to utilize this option.
  - 2) Appreciation award benefit for 15 & 20 year employees

**Constitution & ByLaws:** Lois Fox, Chair – resigned. Need new chair. Have not met.

**Credentials & Elections:** Rosanne Rawe & Glenn Strausbaugh, Co-chairs. Will meet on September 18.

**Policies:** Marilyn Siry & Don Vasko, Co-chairs. Have met and discussed Red Book. Looking for input regarding topics to be reviewed/researched.

**Salary & Budget:** Leland Bennett – no report. Have not met.

**Liaison:** Shannon Hatfield, Chair – no report. Haven't met.

**Ad-Hoc Committees**

**Health Utilization:** Mary Berkemeyer – absent. Martha gave report.

**Transportation Advisory:** Kathy Perkins – have not met. Reported that construction of a new parking structure on the old soccer field will add approximately 250 spaces next fall, next phase will add approximately 400 spaces with a total of approximately 1580 when completed. Shuttle parking in old Thriftway lot is doubtful, University is hoping that is developed by then or at least in the process of being developed.

**Food Service Advisory:** Cheryl Edelen – Reported Jazz Man Café in loggia has been well received to date. President Chesnut suggested this committee work in conjunction with SGA regarding concerns.

**Human Resources Advisory:** Royleen Seibert – no meeting. Some topics for discussion include flex time.

**Mentoring Program:** Ron Vasko – Met on September 3. Still looking for volunteers to serve on committee – Doug Hardebeck & Lakricia Kelly volunteered. Will get some info to Executive Committee.

**Scholarship:** Don Vasko – Chair. No report

**Old Business:** None

**New Business:** None

**Announcements**

- Rita Thomas' team participation in the Bracken County Alzheimer's Walk on September 7 in Augusta raised \$1,200. Entire walk raised over \$14,000. Rita expressed her gratitude for the support Staff Congress gave her in her efforts to raise money for this worthwhile cause.
- Denny Allen reminded everyone of the Customer Service Training on September 25 and to make reservations to attend. President Chesnut suggested expanding this type of training to student employees.
- Staff Appreciation Day on October 23. Regent's Distinguished Service Award nomination forms are being sent out.
- Please support the combined giving campaign.
- Please support the gubernatorial debate on September 30, 2003 in Regents Hall.
- Jeff Chesnut is participating in a golf outing to benefit the Interfaith Hospitality Network which houses homeless families. Anyone wanting to help sponsor Jeff, please see him after the meeting.

Staff Congress did not go into closed session.

Meeting was adjourned at 11:36 PM.

Respectfully submitted,  
Peggy DeJaco, Secretary