

STAFF CONGRESS

AGENDA

Meeting - Thursday, June 11, 1987
University Center Ballroom
1 p.m.

ov AC 506

- I. Call to Order
- II. Approval of May 14, 1987 minutes of meeting
- III. Executive Committee Report
 - a) President and Vice-President Reports
 - b) Vacancy Appointments
 - c) Lobby Committee Appointments
- IV. Committee Reports
 - a) Benefits - Margaret Groeschen
 - b) Constitution & Bylaws - Sarah Coburn
 - c) Credentials & Elections - Marjorie Scheller
 - d) Policies - Janet Krebs
 - e) Liaison - Lora Cann
 - 1. Newsletter
- V. Ad-Hoc Committees
 - a) Interfaith - Sarah Coburn
 - b) Scholarship - Lora Cann
 - c) Picnic - Margaret Groeschen
 - d) Vending Service Contract - Ron Rieger
- VI. Old Business
- VII. New Business
- VIII. Adjournment

STAFF CONGRESS

STAFF CONGRESS MINUTES Meeting of June 11, 1987

Members Present: Jackie Baker, Carla Behymer, Lora Cann, Sarah Coburn Lester, Sonda Cummins, Shirley Garrett, Joe Gimpel, Peg Goodrich, Donna Gosney, Margaret Groeschel, Pat Harrington, Jeannine Holtz, Diane V. Hunley, Janet Krebs, Don McKenzie, Darlene Miller, LaVerne Mulligan, Bonnie Mullikin, Mitch Mullins, Pat Mullins, Rosanne Rawe, Ron Rieger, Roche Saccone, Ruth Saccone, Marjorie Scheller, Virginia Stallings, Jack Straus, Jim Wilson. Ex-officio member: Mike Hickman

Members Absent: Marilyn Gosney, Russ Kerdolff, Durant Mathis, Sue Roth, Nancy Trimbur

I. Call to Order

The meeting was called to order by President Don McKenzie at 1:05 p.m. There were 28 members present.

President McKenzie started the meeting with corrections that the Executive Council found that needed to be made in the May 14, 1987 minutes. They are as follows:

Part II President's Report (c): change the words Physical Plant to At-Large. (e): change "collection bargaining and reclassification" to read "increased funding".

Part IV Quality Circles: change "Diane Hunley, chair" to read "Mitch Mullins, "faciliator".

President McKenzie then asked the floor if there were any more changes, deletions or additions to the May 14th minutes. As there were none, Ron Rieger moved for approval of said minutes and Jeannine Holtz seconded the motion.

II. President's Report:

President McKenzie stated in his report that we have 3 vacancies on Staff Congress. They are: At-Large, Skilled Crafts, and General Administration. He also stated that Virginia Stallings was willing to fill the At-Large position. Lora Cann made the motion that Virginia be accepted into the fold. Peg Goodrich seconded.

President McKenzie then informed the Congress of the members of the Lobbying Committee he had appointed. They are Virginia Stallin of the Women's Center, and Royleen Seibert, of Steely Library, with Peg Goodrich as an alternate should either of the two appointees not be able to fulfill their obligation. These names will be submitted to President Boothe.

Don finished the President's Report with mention of the Distinguished Service Awards. Don stated that he would be drawing from the names of the people who have won the award in past years. He said that this year he was going to limit the committee to five members because the size of the committee was getting a bit out of hand. He went on to state that the award is usually given in September during the Awards Day Luncheon.

III. Vice President's Report: None

IV. Committee Reports:

Benefits: Margaret Groeschen, Chair

Margaret asked for acceptance of the Revised Recommendation for the establishment of an Ad Hoc Committee to work with administration each year reviewing the status of current health care options being offered by the university calling for decisions to be made by March of each year.

Mike Hickman made the comment that administration will try and have all the information together each year by March but he could not guarantee it because the University does not always have the rate changes by that time.

Motion was made. Jim Wilson seconded the motion. Motion carried with 1 abstention.

A side notementioned by Margaret was that the committee is working on a survey as to what questions the ad hoc committee needs to ask about benefits. She said the survey should be ready to go out campus wide by August.

Constitution & ByLaws: Sarah Coburn Lester

Sarah asked for acceptance of the by laws changes in Article IV, section 4, length of regular meetings, and in Article VI, section 2, appointments, parts a, b & d, along with section 4, chairs of standing committees, parts a, b & c. Donna Gosney seconded the motion. It was carried unanimously.

Two other items Sarah brought up were to change the terms of office to run with the fiscal year as opposed to the calendar year. Faculty Senate runs their terms of office in such manner. The committee reasoning was that new people would be taking office during a slower time of the year making it easier for them to get accumulated to the position.

Margaret Groeschen asked how the term would end, would the current congress extend their term or would the new congress only run for 6 months? The committee felt it would be better the present congress to run an extra 6 months. Sarah Coburn Lester asked Marjorie Scheller, chair of Elections & Credentials, if she felt that would cause any problems for her committee. Marjorie said no. Don asked Marjorie how long the committee needed to set up the election. Marjorie said for best results she felt 3 months was enough time.

Diane spoke to Janet Krebs, past president, asking if there was discussion about this last year. She stated that yes, there had been discussion in previous years and that there had been mixed emotions over the time frame. She also said that Dr. Scholes had asked the Past President Committee to look into this very matter. She felt personally that it was a very good idea.

Margaret Groeschen made mention that if anyone was unable to serve that extra 6 months it would be understood that you could resign from congress. Other discussion followed along the same lines clarifying the issue.

Another item Sarah brought up that the committee was also looking into adding an additional duty to the past president and vice president. The thoughts of the committee were to have the past president serve as an ex-officio member of the Executive Council the following year of office.

Margaret added that something might be added to the recommendation was that if the past president could not serve in this capacity then the past vice president would take over these duties.

Credentials & Elections - Marjorie Scheller, Chair

Marjorie mentioned that the committee was meeting Thursday, June 18th, and that the committee would discuss the new change in elections if it were to come about.

Policies Committee - Janet Krebs, Chair (No report)

Don then asked Janet if she felt as members of the Past Presidents Committee if any of that info should be passed on to the congress. She said yes, it was information that congress would be interested in. Don then said that either he or Janet would then report every month as another committee anything that needed to be passed on to congress.

Liaison Committee: Lora Cann, Chair

She asked if anyone had any information they would like in the newsletter to get the information to one of the members of that committee.

President McKenzie mentioned that Peg Goodrich sent him a list of staff graduates and that as president he took it upon himself to personally call them and congratulate them on behalf of Staff Congress. He also said that the list would be published in the next newsletter.

Diane Hunley asked Lora if the committee had discussed the idea of sending a copy of the newsletter to faculty. Lora said the committee was to meet on Monday, June 15, and they would discuss it.

V. Ad Hoc Committees

Scholarship Committee - Lora Cann

Lora stated that July 9th there was going to be the presentation of the Scholarship Awards at 12 noon with the regular meeting following at 1 p.m. She asked that all try and attend and that everyone talk it up in their respective departments so there would be a good showing of support. The menu will consist of finger sandwiches, relish tray with dip, petit fours, coffee and tea. Don McKenzie urged everyone to attend.

Picnic Committee: Margaret Groeschen

Margaret reported that the committee met and that the terms of the contract had finally been agreed upon, that Marydale had agreed to man the soft drink and beer booth, but volunteers were still needed for other areas needing help that day. She also stated that the committee still needed to get letters for donations out to area businesses but the reason they had not already gone out was that the foundation had asked that we hold off until around July 1 after their fund drive so the two would not be confused. She also said there would be a notice in the **Campus Digest** to sign up to help. Don interjected that his wife had offered to help out if she could. Margaret said any help was greatly accepted and appreciated.

Food Services Contract - Ron Rieger

Ron said that eleven firms submitted bids, ten were accepted to be reviewed. He said this must all be completed by July 1 and that a lot of capital improvements

were being asked to be made and that they must be completed by August 1. Ron went on to say that there was going to be a few field trips to see how the different services were working at other schools.

VI. Old Business: None

VII. New Business:

Ruth Saccone stated that some of the staff members were frightened by the heavy thunderstorms we had been experiencing the past few weeks. She said after the storm a few of her constituents were talking about safety procedures and evacuation procedures if an emergency did occur. Along the same line Marjorie Scheller interjected that the fire alarm went off on the 8th floor and that her student worker was down the hall at the copy machine. Marjorie grabbed their purses and went after the student. Marjorie felt someone should be in charge of telling everyone in the offices of the university of evacuation procedures. Marjorie said that she used to see evacuation maps in rooms but recently she had not. Also, that people just do not know what to do, that employees needed to be educated.

Don stated that this fell under his department and that Jack Simon was the Fire Safety Officer and that he would be invited to the next meeting and these types of questions can be put to him. More discussion ensued and it was decided to bring all this up with Mr. Simon.

Don called for any other new business. There was none.

VIII. Adjournment

Pat Harrington made a motion to adjourn, seconded by Joe Gimpel. The meeting was adjourned at 2 p.m.



STAFF CONGRESS

MEMORANDUM

TO: All Staff Congress Representatives

FR: Peg Goodrich, Office Secretary *P.G.*

DA: June 24, 1987

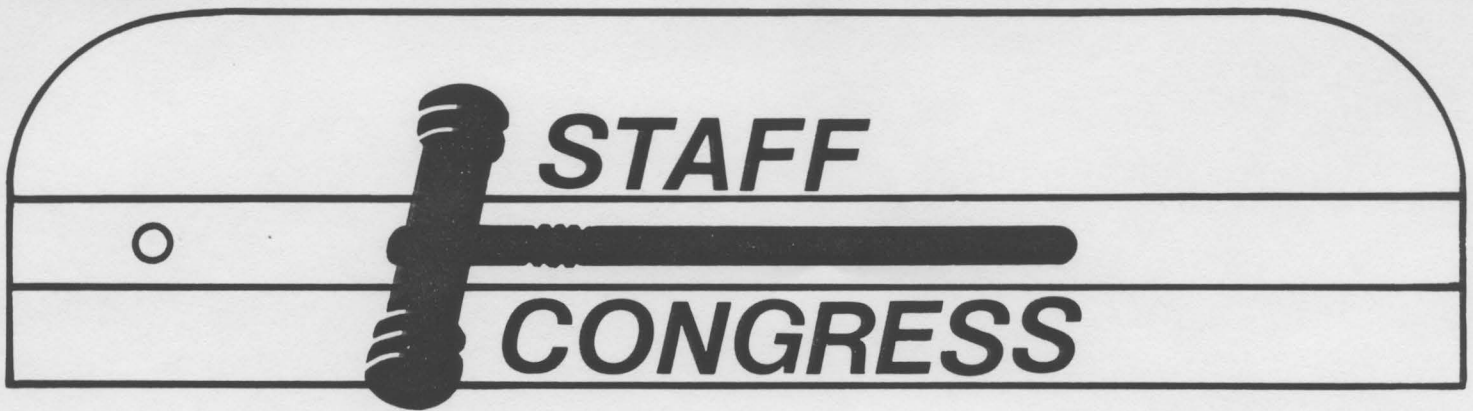
RE: Staff Awards Luncheon

At our June 1987 meeting President McKenzie asked that we contact our co-workers in our departments to talk up their attending the Awards Luncheon on July 9th.

We are assuming the majority of the representatives on Staff Congress will be attending. However, if you will not be at the luncheon please contact me at X6400. In our recent July newsletter we did request all faculty or staff planning to attend to contact the Staff Congress office. To date we have only received eight additional reservations from others.

We do expect to put another invitation in the next Campus Digest to be sent out the end of next week. We will again ask for reservations at that time. Reservations are necessary so we order the proper amount of food and refreshments from ARA. We do not want to have too little or too much!!

We would like to have a large turnout to show our appreciation to the NKU Foundation for funding these scholarships. Your involvement and response would be appreciated.



STAFF CONGRESS

DA: June 2, 1987

TO: Staff Congress

FR: Benefits Committee

Margaret Groeschel
Darlene Miller
Sue Roth
Nancy Trimbur

Jim Wilson
Jacquelyn Baker
Sonda Cummins

Patrick Harrington
Dale Adams
Patricia Mullins

RE: Revised Recommendation

1. The Benefits Committee of Staff Congress recommends the establishment of an Ad Hoc Committee composed of staff, faculty, and a personnel benefits representative to work with the administration to review the current status of Health Care options presently being offered by the University; to aid in formulating guidelines and specifics regarding health care plans being considered in the future, and to participate in the decision making process involved in selecting health care coverage.

We strongly recommend that an informed decision regarding the future of health care options at Northern Kentucky University be made each year by the month of March. This would insure the employees' ability to make an informed choice that will best serve his/her own needs, while still maintaining the maximum level of health care coverage for all.