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# ***STAFF CONGRESS***

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Northern Kentucky University ■ Highland Heights, Kentucky 41099

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## **STAFF CONGRESS MEETING**

**Thursday, March 11, 1999**

**Meeting @ 1 p.m.**

**UC 108**

### **AGENDA**

- I. Call to Order
- II. Approval of February 11, 1999 minutes
- III. President's Report - Claire Newman
- IV. President Elect's Report - Audrey Riffe
- V. Staff Regent Report - Martha Malloy
- VI. Committee Reports:
  - A. Benefits - Royleen Seibert
  - B. Constitution & Bylaws - Glenn Strausbaugh
  - C. Credentials & Elections -Diana Schneider
  - D. Liaison - Debbie Billiter/Gena Grigson
  - E. Policies - Carolyn Walsh
  - F. Salary & Budget - Ron Rieger
- VII. Subcommittees
  - A. Food Service Advisory - Chuck Harmon/J.B. Losey
  - B. Health Utilization - Peg Adams
  - C. Naming Committee - Judy Birkenhauer
  - D. Transportation - Linda Parks
- VIII. Old Business
- IX. New Business
- X. Announcements
- XI. Closed Session
- XII. Adjournment

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# STAFF CONGRESS

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## STAFF CONGRESS MINUTES

March 11, 1999

University Center 108

**Members Present:** Peg Adams, Beverly Beck, Debbie Billiter, Judy Birkenhauer, Gina Bray, Judy Brueggen, Peggy DeJaco, Arnold Duncan, Ruth Enzweiler, Gail Goedel, Gena Grigson, Janice Hankla, Chuck Harmon, Jackie Haubner, Clark Kyle, J. B. Losey, Robert Neely, Linda Parks, Janice Rachford, Roseanne Rawe, Audrey Riffe, Diana Schneider, Charlene Schweitzer, Elaine Shafer, Marilyn Siry, Dan Snow, Glenn Strausbaugh, Peggy Vater, and Carolyn Walsh.

**Members Absent:** Pat Lindsay, Claire Newman, Ron Rieger, Royleen Seibert, and Allen Thomas, Jr.,

**V.P. Admin:** absent

**Liaison and Staff Regent:** Martha Malloy

**Office Secretary:** Peg Goodrich

**Guests:** Mary Baker and Gayle Vaughn

**Call to Order** - The meeting was called to order at 1:05 p.m.

**Minutes** - The minutes of the February 11, 1999, meeting were approved.

### Staff Regent Report:

- The Board of Regents meets on Wednesday, March 31. Approval of the budget will be the main item, which does include money for merit increases and the next market phase.
- Student fees will be an item on the agenda
- Human Resources is going to present a statement for approval regarding affirmative action which is consistent with the other state universities.
- Performance Evaluations are due in the Human Resources office on March 26. Remember, this is a shared responsibility

### President's Report:

No report

### President Elect's Report:

- The Market Adjustment Committee met twice. Pay Grade 17 should definitely be looked at.
- Mary Baker was introduced and approved to replace Shannon Mundy on Staff Congress.
- Staff Satisfaction and Effectiveness Committee is looking at ways to compensate staff for the compression of salaries brought on by market adjustment.

### Standing Committee Reports:

- A. *Benefits* - No report, but a question was raised—If a staff person has legal guardianship of a child, is that child eligible to apply for a Staff Congress Scholarship?
- B. *Constitution and Bylaws* - No report

- C. *Credentials and Elections* – Members whose terms are expiring will receive a letter. A notice requesting nominations will be mailed during the first week of April. Ballots will be distributed near the end of April and the results will be announced in May.
- D. *Liaison* – Committee will meet at the conclusion of this meeting. Can send news to committee members by e-mail.
- E. *Policies* – The Committee is working hard. There are some questions about verbiage and will be presented to Human Resources.
- F. *Salary and Budget* – No report.

**Subcommittees:**

- A. *Food Service* – Complaints expressed that the "food-line" (X6171) is not updated every day.
- B. *Health Utilization* – Hoping to get information out to everyone about solving problems and using the insurance coverage to the best advantage. Reported on the behavior of the University community, at the open meetings, toward the committee, and the representatives from Human Resources and PacifiCare. A letter from the committee will be sent to the University community about this concern. It is in our best interest to work together on the insurance issue.
- C. *Naming Committee* – No report.
- D. *Transportation* – Will meet on March 26. Can check the Campus Planning website to see what is in progress and what is planned.

**Old Business:**

None

**New Business:**

None

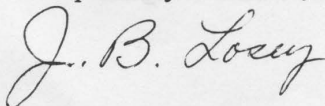
**Announcements:**

- Memorial service for Carlie Schulenberg on March 30 at 4 p.m. in Greaves Concert Hall
- Women's team plays in the NCAA Division II Elite 8 on Wednesday, March 17 at 8:30 p.m.
- Wednesday, March 30 in celebration of Women's History Month an arts and crafts fair will be held in the lobby of the University Center from 11 a.m. to 1 p.m. There is no charge for table rental.
- Career Development Center is sponsoring a Job Expo on Wednesday, March 30, in Regents Hall from 2-6 p.m. Approximately 150 employers will be available to discuss career opportunities.

**Closed Session** – Staff Congress did not go into closed session.

**Adjournment** – The meeting was adjourned at 2 p.m.

Respectfully submitted,



J. B. Losey, Secretary