



NORTHERN
KENTUCKY
UNIVERSITY

Faculty Senate

HIGHLAND HEIGHTS KY 41099 606-572-6400

FACULTY SENATE MEETING

MONDAY FEBRUARY 24, 1997

3: P.M.

UC Ballroom

AGENDA

- I. Call to Order
- II. Adoption of Agenda
- III. Approval of Minutes
- IV. Presidents Report Information Items-
 - A. Planning Commission
 - B. Partnership Steering Committee
 - C. Health Care Utilization
 - D. Presidential Search
 - E. Faculty Regents election
 - F. Computers
 1. Status of Orders - Chris Comte
 2. Web Site - Leo Calderon
- V. Committee Reports
 - A. Budget and Commonwealth Affairs Committee
 1. Cosfl
 - B. Curriculum Committee
 1. General Studies Review
 2. Curriculum changes - **Attachment - A**
 - a. Amendment to Curriculum Manual page 1.1. **voting item**
 - b. Program Change in History and Geography - Catalogue Addition- **voting item**
 - c. Removal of English 291 from English Major - **voting item**
 - d. School of Education - Changes in Graduate program
 - (1) Masters of Arts in Education - **voting item**
 - (2) Masters of Education and Fifth-Year Certification Program - **voting item.**
 - C. Faculty Benefits Committee
 1. Agenda items
 - D. Professional Concerns Committee
 1. Renewable Lecturers - **Attachment B**
 - a. Constitutional Amendments - **voting item**
 - b. Revision of Faculty Handbook - **voting item**
 2. Reassigned Time
- VI. Task Force Reports
 - A. Technology Panel
 - B. Faculty evaluation of Academic Administrators
 - C. Policy on acceptable use of library computers task force
- VII. Adjournment



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FACULTY SENATE

February 27, 1997

UC Ballroom

"This year has been Northern's most diverse."

"Oh?"

"Yeah, the more matters have been verked on diverse they've become."

"Next!"

Thanks to "Dilbert"

Senators Present: D. Agard, C. Bredemeyer (Vice-Pres.), S. Cortez, L. Ebersole (Budget), J. Filaseta, C. Frank (Fac. Ben.), C. Furnish, J. Gresham, R. Holt, D. Kelm (Sec'y.), M. King, M. Kirk, K. Kurk, C. McCoy (Pres.), D. McGill, D. Miller, B. Mittal, L. Olasov (Curric.), V. Raghavan, G. Ragsdale (Parli.), J. Roeder, V. Schulte, G. Scott, D. Smith, B. Thiel, J. Thomas, T. Weiss

Senators Absent: S. Chicurel, Y. Datta, R. Garns, C. Hewan, B. Lorenzi, T. Pence, B. Reno, F. Schneider (Prof. Concerns)

Guests: C. Comte, T. Comte, P. Ellis, T. Sherwood, M. Huening, R. Mauldin, J. Taylor, M. Winner

I. CALL TO ORDER: The meeting was convened at 3:04 PM

II. ADOPTION OF THE AGENDA: ADDITIONS/DELETIONS

A. Add COSFL document

Agenda adopted as amended.

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

A. K. Kurk was not in attendance. M. Kirk was in attendance.

Minutes of the January 27, 1997 meeting were Approved as Corrected

IV. PRESIDENT'S REPORT

A. **PLANNING COMMISSION:** Planning Commission met January 23 and 24. Their report was sent to Interim President Moreland and has remained with him. Senate President McCoy reports that Moreland has said he is studying them.

B. **PARTNERSHIP STEERING COMMITTEE:** Final report will be in. A great deal has been accomplished

C. **HEALTH CARE:** Nothing for now.

D. **PRESIDENTIAL SEARCH:** Has been narrowed to the final three candidates. Carrie will request of the Search Chair that collegial governance documents be sent to the candidates. We will be in receipt of candidate vitas, but when such will be sent out has not been revealed. Requests were made that vitas be made available at least in certain locales.

E. **FACULTY REGENT ELECTION:** The four finalists are, B. Andersen, L. Olasov, J. Thomas, K. Verderber.

A run off election will be held and ballots will be due March 7.

F. **RE: COMPUTERS:**

1. Status of Computer orders: 88 Macs have arrived and are being loaded with software. The monitors are not yet in. As of February 25 the purchase of 249 PC's are up for vendors and the orders may have been sent in. Both types will have Netscape, Eudora, Telnet, Fetch capability and anti virus programs, among other items. 32 printers are in and the Deans will determine the distribution.

2. Leo Calderon on NKU Website:

a. !! THANKS TO JACK O'GORMAN [Library]!! Jack has worked hard on establishing the Senate Website. V.J. Raghavan will be the Senate Website master.

b. At present a firewall prevents access by those off campus to NKUire. A very bad teaching situation and an embarrassing situation since NKU benefits greatly by its access to others' [off campus] collections. The situation is being studied and will be resolved in the "near future".

c. The Website will be operational July 1, 1997. A document will be issued re: rationale, responsibilities of the Webmaster, publishing guidelines. Call for assistance or, much better, attend training sessions.

3. re: communiqué from Elzie Barker on deadline for P.O.'s for computers. Concerned was expressed over the communiqué and what has been considered to be its arbitrary nature. Concern was further expressed over this as being part of a pattern of continued behavior from the Office of Budget, and specifically its Director, which operated in a manner detrimental towards Academics Affairs.

Motion: To Suspend the Rules to consider a motion of censure against the Director of the Office of Budget, Elzie Barker. **Passed with 1 vote Against**

Motion to censure Elzie Barker, Director of the Office of Budget

Discussion: Expressing exasperation and frustration with what appeared to be a continuing pattern of willful and capricious behavior on the part of the Director of the Office of Budget--of which the above mentioned communiqué was the most recent example, D. Kelm asked that the Senate pass a resolution of censure. There then followed discussion of and concern over the specific wording of the motion. Rather than delay the business of the meeting it was decided that a group of Senators would retire from the meeting and work on the wording of the motion and that consideration of the motion could then be tabled until the end of the meeting.

Motion to Table: it was moved to table the above motion until the end of the meeting, permitting a group of senators to work on the wording of the motion to censure.

Passed

V. COMMITTEE REPORTS:

A. BUDGET AND COMMONWEALTH AFFAIRS (Lynn Ebersole) No report.

1. COSFL Report:

a. There was a discussion at the meeting of giving greater weight to the authority of the CHE. Governance and funding were not discussed.

b. COSFL discussed adding faculty representation on the CHE. Does the Faculty Senate of NKU endorse such an idea? The sentiment of the Senate was "Yes!"

c. The Governor met with press members in northern Kentucky to discuss the future of higher/post-secondary education. Interim President Moreland was present. In no sense was it made known that the faculty should/might attend the meeting. At the UK meeting of similar nature faculty were invited and did attend. Governor Patton's remark on the faculty attendance at UK suggested his negative impression of the NKU faculty for not being in attendance at the northern Kentucky meeting.

B. UNIVERSITY CURRICULUM (Linda Olasov)

1. Voting item: Amendment to the University Curriculum manual to appear on page 1.1. concerns new programs. The proposed added wording is

"For new programs, at least six weeks prior to final submission, a working draft must be filed with both the UCC and the Library."

Passed

w/ 1 Abstention

2. Voting item: Program change in Geography and History- Catalogue addition

"Students majoring in history must have a grade point of at least 2.50 in their major to be certified for graduation.:"

Passed

w/ 1 Abstention

3. Voting item: Removal of English 290 from the English major.

Passed

w/ 1 Abstention

4. Voting items: School of Education- Changes in the Graduate Program.

a. Masters of Arts in Education

Passed

w/ 1 Abstention

b. Masters of Education and Fifth Year Certification Program

Passed

w/ 1 Abstention

5. Diane Williams has been appointed Director of the Running Start Program.

6. Performing a public act of apology the Chair of UCC acknowledged and accepted responsibility for the passage of the Masters in Technology which was passed and sent down state without having been seen/commented on by the Faculty Senate.

C. FACULTY BENEFITS (C. Frank) No report.

D. PROFESSIONAL CONCERNS (Fred Schneider)

1. **Voting item:** re: Renewable Lecturers

to change the wording in the Faculty Senate Constitution of ARTICLE III. Membership by deleting the phrase "...holding rank of instructor or higher." from the article so read...

"A. The general faculty shall consist of all tenured, tenure track, and "full-time, non-tenure track renewable" faculty members ~~holding the rank of instructor or higher.~~"

Passed

2. **Voting item:** Revision of the Faculty Handbook to enact the above amendment.

Passed

3. Motion to accept the report of the Task Force on Renewable Lecturers.

Passed

VI. **TASK FORCE REPORTS :**

A. TECHNOLOGY PANEL : No report.

B. FACULTY EVALUATION OF ADMINISTRATORS: In the process of being compiled.

C. REASSIGNED TIME: Will be taken up at next month's meeting of Faculty Senate.

VII. **OLD BUSINESS:**

A. RECONSIDERATION OF THE TABLED RESOLUTION OF CENSURE:

Motion: Faculty Senate is deeply concerned that Elzie Barker, in a recent memo, has set the arbitrary date of March 7, 1997 as the deadline for having all technology requisitions in to the Purchasing Office. We strongly urge that this deadline be moved back to a more reasonable date to allow departments adequate time to make purchases. Moreover, Faculty Senate is extremely dismayed that this memo fits into an apparent pattern of arbitrary edicts coming from this office. Faculty Senates recommends that departments be assured that if the deadline is not met, that the technology monies be reserved for the original department projects. Faculty Senate further requests that assurances be provided in writing that if set monies are not spent by the deadline given that the monies be reserved in the Technology Budget Line and not be placed into the General Fund for the University.

Passed

15 For

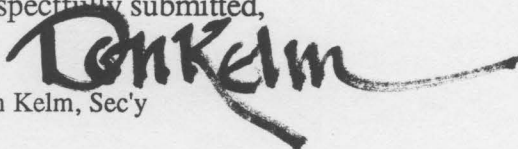
5 Against

The above is to be sent in a letter to Interim President Moreland with copies to Faculty Regent Thomson and Director of Budget Elzie Barker.

VIII. **ADJOURNMENT : 4:02 PM**

Respectfully submitted,

Don Kelm, Sec'y



ATTACHMENT A

UCC Agenda Items for Faculty Senate Meeting

February 24, 1997

Complete copies in Faculty Senate Office, AC 105

1. Approved by UCC on January 23, 1997

If approved this would be added to the policies stated in the UCC *Curriculum Manual* on page 1.1.

1. In order for a course, an academic major or minor, or a certificate program containing credit earning courses to appear in the printed catalog, it must receive approval through the curriculum process. This also applies to course changes or deletions and to program requirements. When delays occur in the process, the affected department or program must be notified concerning the nature and the length of the delay by the appropriate individual in the process. **For new programs, at least six weeks prior to final submission, a working draft must be filed with both the UCC and the Library.**

RATIONALE: We are requesting the implementation of this new policy addition in order to encourage interdepartmental cooperation and to allow sufficient time for the Library to complete its findings on holdings. We believe that a body of knowledge is better understood if seen from a variety of perspectives. This makes the university an ideal place to create a dialogue that crosses disciplinary boundaries in a positive manner. The new policy addition will assist in facilitating this dialogue.

2. Approved by UCC on February 6, 1997

Program Change in History & Geography. To be added to the Catalog at the end of the first paragraph under "The Major in History":

Students majoring in history must have a grade point average of at least 2.50 in courses taken in their major in order to be certified for graduation.

This history faculty believes that student work would reflect a higher level of achievement in the major than for the university's overall graduation requirement. It will raise the gpa for history majors and parallel the requirement for secondary education/social studies majors. In addition, it will benefit students by enhancing the integrity of a history degree at NKU.

3. Approved by the UCC on February 6, 1997. The department wishes to remove ENG 291 Advanced Writing from the list of courses which may be used to satisfy requirements for the English major, especially the Literature and Writing option of the major. Because ENG 291 is a general studies writing course, the quality of writing required for the course is generally lower than that expected of students attempting to meet requirements for the degree program in English. Therefore, ENG 291 should function as preparation or prerequisite for writing courses within the degree program.

4. Approved by the UCC on October 31, 1996. The major changes in the graduate program are:

1. A professional core of classes for all MA students rather than two different sets of classes. This will provide more focus in the program which relates to the state legislated *Experienced Teacher Standards*. The change will provide a core for the MA comprehensive examinations.

2. A series of one hour classes will now provide flexibility to enable teachers to make choices about what they need to meet the standards.

The major changes in the non-degree fifth-year program are:

1. Professional coursework which includes the same options for all levels - elementary, middle and secondary.

2. Utilization of professional development activities (CEUs, PDUs or whatever local districts call inservice types of activities) in lieu of graduate coursework for up to 12 semester hours.

The major changes in the Instructional Leadership are:

1. Ability to use instructional leadership specialization as an area of concentration for the MA in Education.

2. Configuration of classes for the RANK I Certification in Instructional Leadership with a core content like that for the MA and a configuration of classes for RANK II Certification in Instructional Leadership for those who have already taken the above mentioned core for the MA.

MA with core; Rank I with core, Rank II without core

MEMORANDUM

To: Faculty Senate
From: Professional Concerns Committee
Re: Membership in Faculty Senate, Renewable Lecturers
Date: February 10, 1997

The Professional Concerns Committee has considered the report of the Task Force on Renewable Lecturers. The Committee recommends adoption of this report to amend the Faculty Senate Constitution and a recommendation for revision of the NKU Faculty Handbook necessary for its implementation. Copies of both documents are attached. We ask that these be on the agenda of the February Faculty Senate meeting.

cc: Dr. Paul Gaston, Provost

Date: January 14, 1997

To: Carrie McCoy, President, NKU Faculty Senate

From: Task Force on Renewable Lecturers - Joy Churchill (Chair),
Fred Schneider (Secretary), Diane Williams, Wanda Crawford,
Janis Fancher-Cassiere, Vernon Hicks, and Paul Ellis.

Re: Completion of Committee Charge

The Task Force on Renewable Lecturers met three times during the fall, 1996 semester. The committee decided at the first meeting that in order to complete the charge, more information was needed concerning the current duties, responsibilities, and concerns of those faculty classified as renewable lecturers. A questionnaire (attached) was developed and sent to those faculty. A total of 24 questionnaires were sent with responses being received from 14 faculty. The results of the questionnaire are attached.

After reviewing the responses, the committee reached several conclusions. First, the results of the questionnaire revealed that the expectations, duties and responsibilities of these faculty are varied and diverse, even within departments. As a result, the committee felt that it would be impossible to generalize as to the duties and responsibilities of a renewable lecturer.

Secondly, it is evident from the results of the questionnaire that these faculty are extremely productive, dedicated, and a valuable asset to the University. They are representing the University in community service and are active in University Service in many varied capacities. The scholarly activities of several renewable lecturers are impressive. It should be noted that many of these activities are not required by the University, but are performed out of the dedication of the individuals.

Thirdly, the comments on the questionnaires indicate a group of faculty that for the most part, are satisfied with their present positions, but have reservations as to their status within the University. Several felt that they are not awarded the proper respect that their position deserves. These faculty were overwhelmingly in favor of a proposed amendment to the NKU Faculty Senate Constitution as stated below.

Change the present text....

ARTICLE III. Membership

- A. The general faculty shall consist of all tenured, tenure-track, and "fulltime, non-tenure track renewable" faculty members holding rank of instructor or higher.

to...

ARTICLE III. Membership

- A. The general faculty shall consist of all tenured, tenure-track, and "fulltime, non-tenure track renewable" faculty members.

The Task Force therefore, recommends that this amendment be passed by the Faculty Senate ASAP in order to afford this valuable group of faculty the representation that they deserve.

The Task Force further recommends that the issue of the status of temporary faculty be considered by the Faculty Senate. Several respondents expressed concerns about these faculty even though the issue was not raised on the questionnaire.

background, teaching experience, and specified contractual obligations. An instructor who receives an appropriate terminal degree may apply for promotion to assistant professor as stipulated by Section IV., Evaluation, and Section VI.A.1., Promotion to Assistant Professor. Non-tenure-track, renewable faculty holding the rank of instructor before the adoption of this Handbook by the Board of Regents shall retain that rank, but may not apply for promotion to assistant professor.

2. ASSISTANT PROFESSOR

An assistant professor holds an appropriate terminal degree (or the equivalent, as determined by such factors as work experience, publications, and national or regional reputation in the field). A person may be appointed as an assistant professor without holding the appropriate terminal degree or its equivalent, but if a terminal degree is required, it must be earned within the time stipulated in the initial contract of appointment. If an appropriate terminal degree is not received within the time set forth in the initial contract, the appointment at this rank will terminate. An assistant professor has demonstrated competence as a teacher and potential for scholarly and creative activity and institutional and public service activity.

3. ASSOCIATE PROFESSOR

An associate professor holds all the qualifications of an assistant professor and has been judged effective: as a teacher; in scholarly and creative activity; and in institutional and public service activity. These criteria are listed in order of importance.

4. PROFESSOR

A professor holds all the qualifications of an associate professor and is recognized as a very effective teacher; has a record of high-quality scholarly and creative activity; has demonstrated significant institutional and public service activity; and has attained professional recognition at the regional, national, or international level. These criteria are listed in order of importance.

5. LECTURER

A lecturer is a professionally qualified appointee whose services are contracted primarily for teaching. Lecturer positions shall be non-tenure-track and non-tenure-earning. Lecturers are not eligible for ~~membership in the Faculty Senate or for~~ sabbatical leaves, faculty summer