

STAFF CONGRESS MINUTES

December 18, 1981

MEMBERS PRESENT: Terry Andrews, Mike Baker, Tom Barlow, Bob Barnes, Dan Bayes, Gail Cato, Pat Coleman, Gary Eith, Shirley Gallicchio, Don Gammon, Dorinda Giles, Jerry Goreschen, Carol Guthier, Barb Herald, Patti Jeffries, Mary Kelm, Bonnie King, Bill Lamb, Joyce Maegley, Greg Muench, Nancy Perry, Steve Priestle, Ken Ramey, Bob Riffe, Linda Sanders, Pamm Taylor, Dolores Thelen.

MEMBERS ABSENT: Cindy Dunaway, Dan Hoskins, Nancy Utz.

The second meeting of the Northern Kentucky University Staff Congress was held on Friday, December 18, 1981. Gregg Schulte opened the meeting, calling on Pat Coleman to again take notes until the officers were elected. As requested by Mike Baker, the Staff Congress Proposal was distributed to all members of the Congress.

The first order of business was the election of officers. Gregg called for nominations for President:

Bob Barnes nominated Dorinda Giles, who accepted the nomination.

Mary Kelm nominated Bill Lamb, who accepted the nomination.

Bob Barnes made the motion to close nominations. It was seconded and unanimously approved.

The vote was taken, and Dorinda Giles was elected President.

Dorinda took over the duties as President and called for nominations for Vice-President:

Don Gammon nominated Bill Lamb, who accepted the nomination.

Gary Eith nominated Tom Barlow, who accepted the nomination.

Dolores Thelen made the motion to close nominations. It was seconded and unanimously approved.

The vote was taken, and Tom Barlow was elected Vice-President.

Dorinda then asked for nominations for Secretary/Treasurer:

Mary Kelm nominated Terry Andrews, who accepted the nomination.

Gail Cato nominated Don Gammon, who accepted the nomination.

Mike Baker nominated Carol Guthier, who accepted the nomination.

Ken Ramey nominated Pat Coleman, who accepted the nomination.

Bob Barnes made the motion to close nominations. It was seconded and unanimously approved.

Bill Lamb made the motion to hold a second vote from the top two vote-getters. Tom Barlow seconded the motion, and it was unanimously approved.

The first vote was taken and Pat Coleman and Carol Guthier received the most votes.

The second vote was taken, and Carol Guthier was elected Secretary/Treasurer.

Dorinda then appointed Gary Eith as Parliamentarian.

The second order of business was the determination of terms to be served by each representative. Bill Lamb made the motion that in each category, according to the alphabet, the first name would automatically be heads and the second name would be tails. Before the coin was flipped, it was decided that the face of the coin showing would be the one year term. Jerry Groeschen seconded the motion and it was unanimously approved. Gregg Schulte flipped the coin and heads showed. The following is the breakdown of terms to be served:

<u>One Year</u>		<u>Two Year</u>	
Pat Coleman	Tom Barlow	Mary Kelm	Linda Sanders
Patti Jeffries	Dan Hoskins	Dolores Thelen	Steve Priestle
Gail Cato	Dan Bayes	Dorinda Giles	Bob Riffe
Carol Guthier	Terry Andrews	Greg Muench	Jerome Groeschen
Gary Eith	Shirley Gallicchio	Pamm Taylor	Bill Lamb
Cindy Dunaway	Don Gammon	Joyce Maegley	Nancy Perry
Mike Baker	Bonnie King	Bob Barnes	Ken Ramey
Barb Herald		Nancy Utz	

The third order of business was to set the meeting dates and times. Gregg reminded Dorinda that these will be determined in the by-laws when they are established. For the meantime, Dorinda asked for a show of hands to indicate what day would be most favorable for all the members. The majority of members indicated Fridays would be best. Another show of hands indicated that mornings would be better than afternoons for meeting. Dolores Thelen made a motion, seconded by Linda Sanders, that the Congress meet twice a month for the initial development phase. Bill Lamb made an ammendment to this motion that until the by-laws are officially established, the officers of the Congress would set the dates and times of meetings. Bob Barnes seconded this ammendment.

Greg Muench requested that a voice count be used instead of hand counts for voting within the Staff Congress.

Gary Eith said that he had a copy of the official parliamentarian procedures. A copy is attached to these minutes for your reference.

Don Gammon requested that Gregg Schulte keep the Congress informed of any business that will affect staff members. Gregg listed several items for the near future:

- 1) Administrative leave policy.
- 2) Personnel performance evaluation program.
- 3) Policies in the Personnel book, especially the sections concerning discipline and grievances.

Dorinda said that the establishment of the constitution and by-laws are our first priority and that work on these would begin with our next meeting. Bob Barnes said that until we do have a constitution and by-laws, we should not send members to either the Faculty Senate or Student Government meetings, and we should not invite any of their members to attend our meetings.

Bob Barnes moved to adjourn the meeting, Gary Eith seconded, and it was unanimously approved.

NEXT MEETING WILL BE JANUARY 8, 1982, AT 10:00AM IN ROOM 108 OF THE UNIVERSITY CENTER.