
STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

STAFF CONGRESS MEETING

Thursday, April 10, 1997

UC 108 - 1 pm

AGENDA

- I. Call to Order
- II. Approval of March 13, 1997 minutes
- III. President's Report - Cheryl Torline
 - A. Replacements
- IV. President Elect's Report - Claire Newman
- V. Standing Committee Reports
 - A. Benefits - Chuck Pettit
 - B. Constitution & Bylaws - Janet Krebs
 - C. Credentials & Election - Diana Schneider
 - D. Liaison
 - E. Policies - Carolyn Walsh
 - F. Salary & Budget - Audrey Riffe
- VI. AdHoc Committee Assignments
 - A. Food Service Advisory - Chuck Harmon
 - B. Health Utilization - Peg Adams/Chuck Pettit
 - C. Naming Committee - Shirley Welitzkin
 - D. Transportation - Wilma Daugherty
 - E. Scholarship Committee - Debra Orth
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

Staff Congress Minutes

Thursday, April 10, 1997

UC 108

Members Present: Peg Adams, Shew Mei Chen, Wilma Daugherty, Marcia Johnson, Janet Krebs, Pat Lindsay, Claire Newman, Chuck Pettit, Marilyn Siry, Duane Pontius, Janice Rachford, Audrey Riffe, Diana Schneider, Charlene Schweitzer, Dan Snow, Jay Stevens, Glenn Strausbaugh, Allen Thomas, Jr, J.B. Losey, Peggy Vater, Carolyn Walsh, Shirley Welitzkin.

Members Absent: Lisa Brewer, Chuck Harmon, Ava Nienaber, Debra Orth, Linda Parks, Joe Ruh, Barb Scheben, Cheryl Torline, Nancy Trimbur, Cheryl Weber.

V.P. Admin: Carla Chance **Liaison:** Margo Ferrante **Office Secretary:** Peg Goodrich **Staff Regent:** absent

I. **Call to Order** - The meeting was called to order at 1:10pm.

II. **Minutes** - The March meeting minutes were approved as read.

III. **President's Report:**

Cheryl was absent because of husband's surgery. Claire took her place.

Claire's report from executive meeting with Carla Chance was a wait & see attitude on salary increases because a 1% salary increase will = \$400,000.

The new Evaluation forms were well received. Training sessions will be available soon. Staff Congress asked to send a letter of support to Governor Patton on his Education Reform.

New President Votruba met with Staff Congress President Cheryl Torline. The meeting went well with discussion on an open door policy for staff to discuss issues like salary, morale and tuition waiver.

Welcome to new members Marilyn Siry and J.B. Losey who are replacements for Linda Pettyjohn and Denise Thomas.

IV. **Standing Committee Reports:**

A. Benefits - Three people from Staff Congress and three from Faculty Senate will be on committee regarding tuition waiver. The committee will meet next week.

B. Constitution & Bylaws - No report.

C. Credentials & Elections - Members were sent letters regarding expiration of their terms. Please send in any nominations for the new year by April 25, to Peg Goodrich, Staff Congress Office in AC 105. Elections will be held at the May meeting.

D. Liaison - Chuck Pettit and Peg Goodrich will be doing the Newsletter till next term due to Jim Parker resigning.

E. Policies - No report.

F. Salary & Budget - Board of Regents did not do anything on longevity as of yet. But the Longevity Policy was approved as submitted and will be implemented when money is available (approx. \$250,000.) There probably will be no salary increase this year.

V. **Adhoc Committee Assignments:**

A. Food Service - No report.

- B. Health Utilization - No report.
- C. Naming Committee - Nothing to be named.
- D. Transportation - A revised brochure with Traffic and Parking Regulations with several revisions were discussed. A new transferable permit will be used next Fall to be hung behind the rear view mirror (or in clear view on dashboard on driver's side). Head-in parking will no longer be necessary.
The tentative location of the parking garage will be adjacent to Lot J, behind the booth & under the high tension wires and will hopefully be ready in spring 1999. The garage will be equal access to faculty, staff and students from 7am - 6pm with access to others after that time to provide parking for theatre patrons. DPS office will be located in garage.
Impoundment of Vehicles: A certified letter will be sent to people who are listed on the NKU Tow List. Upon receipt of this letter, the owner of the vehicle would have 24 hours to correct the necessary problem before being towed.
Handicapped parking spaces and the Honor Box in front of Lucas Administration Center was also discussed.
A question was asked about checking up on people using handicapped sticker that are not really the handicapped person.
- E. Scholarship Committee - Financial Aid Dept. checking on candidates for scholarships which will be made in May and honored in June.

VI. **Old Business:**

Please get nomination forms in for Staff Regent by Monday, April 21
Pat Lindsay says she wants to know why Physical Plant employees have so many wrong things in their department. She had no explanations or examples to be discussed but will work on it for next meeting.

VII. **New Business:**

There will be some Performance Review System workshops coming up on Tuesday, April 29, Wednesday, April 30 and Thursday, May 1st. Please sign up for them in the Personnel Office, Debbie x-5200 by Friday, April 25.
It was asked if everyone saw the letter by faculty professors on the subject of football.

VIII. **Announcements:**

Retirement party for Dr. Mary Jeremy Buckman, Chair of Nursing, on Monday, April 28 at 2pm - 4pm in the UC ground floor meeting room (next to Delta).
Thank you to Cheryl Weber and Cheryl Torline for organizing the Easter Basket Giveaway for those affected by the flood. A total of 583 filled baskets and other baskets were given to Silver Grove Fire Dept, Plum Creek Church and Pendleton High School for distribution in these areas. Thank you very much to all who donated money, Easter items and their time to make this all possible.
Thank you to everybody who came, performed and volunteered their time to make the 2nd Annual NKU Faculty/Staff Follies a big success! The money will be used to assist NKU associates affected by the flood.

IX. **Closed Session** - No need for a closed session.

X. **Adjournment** - The meeting adjourned at 2:00 pm.

Respectively submitted,

Diana Schneider