



Faculty Senate

HIGHLAND HEIGHTS KY 41099 606-572-6400

**FACULTY SENATE MEETING
MONDAY NOVEMBER 23, 1998
MEETING 3:00 P.M.
UC BALLROOM**

AGENDA

- I. Call to Order
- II. Adoption of Agenda
- III. Approval of the Minutes from the October 19, 1998 meeting
- IV. NKU President's Comments by Provost & Executive Vice President Paul Gaston
- V. George Aldhizer & Bill Lamb – Do we need a student honor/ethics council?
- VI. Barbara Herald – NKU Benevolence Association
- VII. Barry Andersen – Faculty Regent Report
- VIII. President's Report
 - Special Faculty Senate Meeting on 12/3/98 with Dr. Gordon Davies, President of the CPE
- IX. Committee Reports
 - A. Professional Concerns Committee
 - Handbook Amendment – Externally Funded Grants & Contract (Attachment)
 - B. Budget and Commonwealth Affairs Committee
 - Budget priority recommendations (Information to follow)
 - C. Curriculum Committee
 - D. Faculty Benefits Committee
- X. Reform'98 Taskforces Reports
 - ♦ Curriculum
 - ♦ Faculty
 - ♦ Student Recruitment and Retention
 - ♦ Outreach
 - ♦ Campus Environment and Facilities
 - ♦ Staff Effectiveness and Satisfaction
- XI. Adjournment



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FACULTY SENATE MEETING NOVEMBER 23, 1998

The Northern Kentucky University Faculty Senate was called to order at 3:05 p.m. on Monday, November 23, 1998, by President Chuck Frank.

Present for the meeting (*based on sign-in sheet*): {**Senators**} D. Agard, C. Bredemeyer, J. Churchill; G. Clayton, Y. Datta, J. Draud; L. Ebersole; C. Frank, P. Goddard, C. Hewan; R. Holt, R. Kelm, B. Lorenzi, P. McCartney, R. McNeil, J. Niewahner, L. Noyd; L. Olasov, J. Roeder, F. Schneider, G. Scott, A. Seed, J. Smith, B. Thiel, J. Thomas, T. Weiss, and S. Zachary

{**Guest**} B. Andersen, P. Gaston; M. Huenning; M. Gorbandt; B. Lamb; G. Aldhizer

Absent (*based on sign-in sheet*): {**Senators**} K. Booher; R. Gams, M. Huelsmann; B. Kempton; B. Mittal; R. Pennington; G. Ragsdale; and C. Sheng.

ADOPTION OF AGENDA: Two (2) items were added to the agenda: (1) Budget priorities and (2) Parking resolution from the PCC.

APPROVAL OF MINUTES: Minutes for the October 19, 1998, Faculty Senate meetings were approved, with correction made that C. Hewan was present. R. Kelm asked that more details be given in the minutes.

GUEST: Provost and Executive Vice-President Paul Gaston gave the first University President's report, in the absence of President Votruba – this is to become a regular agenda item. Briefly, the report included discussion of a Regents Update communiqué and reports of the Reform '98 Task Forces. Questions and Answers followed.

Dean Bill Lamb and Dr. George Aldhizer from the Department of Accountancy, gave a presentation on student honors ethics council, a program to be piloted in the College of Business Spring semester, 1999. Discussion, along with questions and answers, was interspersed within the presentation.

Barry Anderson, Faculty Regent, gave an overview of Regent meetings and activities. Selected items included: Year 2000 project about 60 percent done; parking garage expected to be complete 10/99; softball field during 2000; cabling to residence halls almost complete; no more overnight guests at the Herman Center; honors house expected to be ready in Spring 1999; Grooms sculpture being renovated; another mural has been unveiled; a study is moving forward for a convocation center; respiratory agreement with UC for K-12 teachers has been approved; Media Services and Office of Academic Computing has been combined; a Workforce meeting, sponsored by the College of Business, is being held soon.

PRESIDENT'S REPORT: C. Frank, Senate President, reminded Senators that there will be a special Senate meeting on December 3 with Dr. Gordon Daviees, President of the KCPE..

COMMITTEE REPORTS: C. Bredemeyer, Chair of *Professional Concerns*, presented a proposed *Faculty Handbook* amendment: "Regardless of external funding for research or other grant activities, faculty will normally teach a minimum of 50% time in a given academic year. The Provost/Executive Vice President may grant exceptions to this policy on a semester-by-semester basis." After lengthy discussion, B. Thiel moved that the first sentence of the proposed amendment be amended to read: "Regardless of external funding for research or other grant activities, faculty will normally not be freed from full-time teaching responsibilities for more than one academic year." Y. Datta seconded the motion. After discussion, amendment failed. After additional discussion, the originally proposed amendment was passed by voice vote.

She also presented a resolution from the PCC: "The Faculty Senate deplores the recent closing of the faculty/staff parking lots B and lower J without adequate provision for alternative parking. We request that a policy be developed to address such situations in the future, and that alternative methods of parking for attendees of special conferences or activities (such as the use of shuttle buses) also be considered." After discussion, C. Hewan moved that the word "deplores" in the first sentence be changed to "regrets." R. Holt seconded the motion and it passed.

D. Agard, Chair of *Budget and Commonwealth Affairs*, presented the Committees recommendation for university budget priorities for 1999-2000. After discussion, they were approved by voice vote.

L. Olasov, Chair of *Curriculum*, indicated that the UCC was working on the Interdisciplinary General Studies issue regarding "approval of faculty."

J. Smith, Chair of *Faculty Benefits*, announced that the FBC had approved rankings for new Sabbaticals, Project Grants, and Summer Fellowships.

Senate meeting was adjourned at 4:33 p.m.

Respectfully Submitted

Gary D. Scott, Secretary

FACULTY HANDBOOK AMENDMENT

Passed by the Professional Concerns Committee

This amendment is in response to a concern expressed by SACS in connection with their standards on Externally Funded Grants and Contracts

EXTERNALLY FUNDED GRANTS AND CONTRACTS

6.5d - the institution must establish a clear policy concerning a faculty member's division of obligations between research and other academic activities.

AND

6.5e - It must ensure that this policy is published in such documents as the faculty handbook and made known to all faculty members.

We propose the following addition to the Faculty Handbook, §XIII, p. 73. (Faculty Workload)

Regardless of external funding for research or other grant activities, faculty will normally teach a minimum of 50% time in a given academic year. The Provost/Executive Vice President may grant exceptions to this policy on a semester-by-semester basis.

The Professional Concerns Committee passed the following resolution on Thursday, November 19 and brings it to the Faculty Senate for consideration:

The Faculty Senate deplores the recent closing of the faculty/staff parking lots B and lower J without adequate provision for alternative parking. We request that a policy be developed to address such situations in the future, and that alternative methods of parking for attendees of special conferences or activities (such as the use of shuttle buses) also be considered.

BUDGET PRIORITIES RECOMMENDATION
FOR THE 1999-2000 FISCAL YEAR

PREAMBLE:

In cooperation with the new strategic planning initiatives proposed by President Votruba, and within the spirit of collegial governance, the Budget and Commonwealth Affairs Committee of the Faculty Senate expresses a willingness to participate in the budget planning process once it is formalized. Until then the Budget and Commonwealth Affairs committee submits its budget priorities for the coming fiscal year as enumerated below. In order to achieve the goals set forth in these budget priorities and better to support teaching at NKU, we recommend that a greater percentage of the university budget be allocated to academic functions with a corresponding decrease in the percentage of university budget allocated to non-academic functions.

1. In an effort to support faculty/staff excellence, provide a salary pool increase for full-time faculty, part-time faculty, temporary lecturer positions and staff, at the very least, equal to the average increase in the cost of living. When this salary pool increase is distributed to the colleges implement the following recommendation approved by the full Faculty Senate (May 97): "The faculty salary raise pool should be allocated to the Colleges as a percentage of their base adjusted to equal the College with the highest CUPA (or equivalent)." See attached example.
2. Provide a benefits package including health, life, and dental insurance and the Wellness Program at a level of quality no lower than the package existing in 1998-1999, without an increase in the employee contribution.
3. Increase the number of full-time faculty and support staff in the academic departments and in the library^{ies} to reduce reliance on part-time faculty to levels recommended by SACS and other accrediting agencies. Such increases should be based on previous planning efforts that occurred at appropriate academic units.
4. Increase operating budgets of the academic units by 6% to accommodate past gains in enrollment.
5. Increase the funding level for the NKU libraries to develop a core collection of books, periodicals, and electronic resources supporting teaching and research.
6. Substantially increase funding for Faculty Development Programs (i.e., summer fellowships, project grants, and sabbaticals).
7. Provide funds to extend the faculty/staff tuition waiver to include immediate family members of faculty/staff.
8. Support programs and initiatives leading to improved teaching, improved evaluation of teaching, and greater professional development in teaching as suggested in the 1997 report submitted to the Faculty Senate by the Student Evaluation Task.

Attachment #1 to 1999-2000 Budget Priorities

College	Agg. Salary	% of Budget	% of CUPA	CUPA Agg. Salary	% of CUPA Budget
A	4 m	25	80	5.0 m	27.9
B	8	50	90	8.9	49.7
C	4	25	100	4.0	22.4
	16	100.00		17.9	100.0

Pool Increase of 5% (.8 m)

College	Increase Salary Based	Increase CUPA Based	Effective Increase (%)
A	.2 m	.224 m	5.6
B	.4	.397	4.97
C	.2	.179	4.48
	.8 m	.8 m	

November 12, 1998

Guidelines for Interdisciplinary courses in General Studies

1. All courses approved as interdisciplinary courses for General Studies will be designated IDS unless the course has some other interdisciplinary designator, such as WMS or HNR. Other interdisciplinary designators may be created and submitted to UCC for approval.
2. FTEs generated will be credited either to the department(s) of the instructor(s) or to the program offering the course.
3. The course materials specified in the detailed course description must reflect scholarship from at least two disciplines. The definition of "discipline" may be determined by existing course designators, or by other criteria approved by the UCC Interdisciplinary subcommittee described below.
4. A department or program should resubmit a course to the UCC review process if there are any major changes in the course syllabus subsequent to its original approval.
5. Any upper-division interdisciplinary course must have junior standing as a prerequisite. Any additional prerequisites may be specified in the course description.
6. If an interdisciplinary course with 1-5 credit hours meets requirements in more than one category of General Studies, it may be used to meet the requirement in one category only. A 6-hour interdisciplinary course may be used to meet the requirements in two categories of General Studies.

The process for approval for interdisciplinary courses for General Studies

1. UCC creates a special interdisciplinary sub-committee to which a department or program submits a course proposal following its approval by the relevant chair(s) and dean(s). This committee would be responsible for reviewing the course description.
2. If that subcommittee approves the proposal, it is then submitted to the relevant curriculum process for approval.