

# STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

December 19, 1988

TO: All Staff Congress Representatives

FR: Diane Hunley, President *DH*

RE: Special Congress Meeting

A special meeting of the Staff Congress will be held this Thursday, December 22, 1988 at 10:00 A.M in Administrative Center, Room 722.

The purpose of this meeting is to vote on a parking fee proposal recommended by our subcommittee and also to vote on the subcommittee recommendation for non-recurring funds.

We must have a quorum to approve the recommendations. The meeting will be limited to 30 minutes.

Please plan to attend.

# STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

## STAFF CONGRESS SPECIAL MEETING

DECEMBER 22, 1988

ROOM AC 722 10 a.m.

**MEMBERS PRESENT:** Cathy Dewberry, Gary Easton, Shirley Garrett, Peq Goodrich, Donna Gosney, Chrissie Groh, Chuck Harmon, Marilyn Henderson, Edith Hill, Diane V. Hunley, Janet Krebs, Donna Messer, Lola Moore, LaVerne Mulligan, Rosanne Rawe, Sue Roth, Rocke Saccone, Elaine Shafer, Nancy Trimbur and Jim Wilson.

**MEMBERS ABSENT:** Joe Gimpel, Marilyn Gosney, Pat Harrington, Jeannine Holtz, Margaret Lester, Pat Markus, Barbara Martin, Ron Rieger, Ruth Saccone, Marjorie Scheller, Virginia Stallings, Phil Webb, and Mary Wilson.

**GUESTS:** Jerry McLafferty

The special meeting of Staff Congress was called to order at 10:05 a.m. A quorum was present.

The first order of the meeting was the reading of the Ad-Hoc Vehicle Registration Committee's recommendation. The recommendation was read by President Diane Hunley and the floor opened up for discussion. It was noted by Rosanne Rawe that the recommendation should read " 37% " increase not " 13% ". It was so noted. Chrissie Groh who is a member of the university wide Parking & Appeals Committee stated that she felt the ad-hoc committee did a very good job on the recommendation. She felt that if there had to be a raise in parking fees, doing it in graduated increments would be easier for the staff to bear.

President Hunley stated that she attended the meeting in which Faculty Senate and Student Government presented their recommendations to the Parking & Appeals Committee. She said that Faculty Senate addressed the cost of Faculty parking only and Student Government addressed only student parking costs.

She went on to say that John Connor called her 12-21-88 asking if Congress had a recommendation. She explained about the meeting today, and that everything was tentative at this point. Mr. Connor went on to explain to Diane that Dr. Scholes was in need of Congress' recommendation even if it were tentative. That afternoon when Diane had seen Mr. Connor's final recommendation to Administration, it had a phased in increase for faculty but not for staff. Diane further stated that the ad-hoc committee understood that should Administration accept Congress' proposal, Administration would not have all the funds needed at once, but

they would have to live with that at this time.

There was no further discussion, so President Hunley call for a vote on the Recommendation of the Ad-Hoc Vehicle Registration Fee Committee.

The vote was 18 for, 1 opposed. The recommendation was passed.

President Hunley stated that Peg Goodrich would make the one correction needed and Chrissie Groh as chair would sign the proposal before sending it on to Dr. Scholes.

Diane Hunley next explained to the Congress members present how this year it seemed that she was receiving very short notice on items that needed Congress' input A.S.A.P. She went on to say that Congress had been criticized for not acting as a governing body, by not voting, as it had just done, on the recommendation to administration on non-recurring funds. She went on to say how in accordance with the by-laws the members of Congress must have at least a 3 day notice of a special meeting and at times this is the same as impossible. Diane continued stating that Congress was given so little time to react and in accordance with Article IV Section 3 of the By-Laws, the President has the power to call special ad-hoc committees when needed. Diane felt that the Chairs of the Standing Committees along with the Executive Council was a very good representation of the staff constituency this year.

Donna Gosney stated that was she asking for "Power of Attorney"? That basically 8 people would make the decisions on special issues for the 35 members of Congress, who speak for all the staff. Donna continued by stating that something like that, should it be accepted, it must be put into the by-laws.

Jim Wilson asked if there were any other options? Why couldn't we draft a letter to Administration asking them to give Congress a certain length of time before expecting a reaction on any given topic. He went on to say he was totally opposed to giving the Executive Council and the Chairs such power.

President Hunley stated she understood Jim's concern, but at present if Congress did not react immediately then the problem would be that there would be no input from Congress at all.

Rosanne Rawe spoke up saying this is exactly what was being done today for the parking proposal. The ad-hoc committee was formed, met and formulated the proposal, the special meeting was called, in accordance with the by-laws, only to miss Administration's meeting by one day.

Diane stated that this was exactly what happened when Dr. Scholes asked Congress for input on SAC's recommendations. Congress did not have enough time to react, therefore Congress had no input at all.

Donna Gosney asked if the day specification could be removed from the by-laws and replaced by contact by telephone.

Rosanne Rawe stated that if this could be done, why couldn't each chair of the standing committee's call each member of their committee, notifying them of a special meeting, thereby speeding up the process.

Donna Gosney stated that this year it has worked out fine



using the Chairs and the Executive Council for special ad-hoc committee's, because they covered all the categories but what about in the future when it doesn't represent everyone? What would Congress do then?

Without further comment, Donna Gosney moved that Congress accept the recommendation of the ad-hoc committee for non-recurring funds, after the fact.

A vote was call for. 18 in favor, 1 no. The recommendation was carried.

President Hunley stated that the discussion of changing the by-laws and talking with Administration would be discussed at a later date. She thanked everyone for attending and called for adjournment.

Jim Wilson moved for adjournment and Rosanne Rawe seconded the motion.

The meeting was adjourned at 11:05 a.m.

**CAMPUS PARKING SPACE SURVEY**  
(September 28 1988)

**Student Parking Lots (2,983 Spaces)**

<u>Lot A</u>	<u>Lot D</u>	<u>Lot E</u>	<u>Lot F</u>	<u>Lot G</u>
137 Spaces	137 Spaces	196 Spaces	183 Spaces	456 Spaces
7 Handicap	3 Handicap	<u>196 Spaces</u>	<u>66 Spaces(Gravel)</u>	<u>104 Spaces(Gravel)</u>
2 Motorcycle	<u>140 Spaces</u>		<u>249 Spaces</u>	<u>560 Spaces</u>
1 Reserve(Mailroom)				
<u>147 Spaces</u>				
<u>Lot H</u>	<u>Lot I</u>	<u>Lot K</u>	<u>Lot L</u>	
158 Spaces	183 Spaces	300 Spaces	383 Spaces	
2 Motorcycle	<u>183 Spaces</u>	350 Spaces(Gravel)	315 Spaces(Gravel)	
<u>160 Spaces</u>		<u>650 Spaces</u>	<u>698 Spaces</u>	

**Faculty/Staff Parking Lots (617 Spaces)**

<u>Lot B</u>	<u>Lot C</u>	<u>Lot J</u>	<u>Lot N</u>	<u>Central Receiving</u>
142 Spaces	188 Spaces	146 Spaces	56 Reserve	9 Reserve
20 Reserve	5 Handicap	5 Reserve	4 Handicap	2 Handicap
<u>52 Spaces</u>	<u>193 Spaces</u>	<u>151 Spaces</u>	<u>60 Spaces</u>	<u>11 Spaces</u>
<u>AC/Nunn Drive</u>	<u>AC Service Drive</u>	<u>Nunn Dock</u>	<u>Student Housing</u>	
18 Reserve	4 Reserve	4 Reserve	8 Reserve	
3 Handicap	<u>4 Spaces</u>	<u>4 Spaces</u>	4 Handicap	
<u>21 Spaces</u>			<u>12 Spaces</u>	

**Additional Handicap Parking (19 Spaces)**

<u>BEP Circle Drive</u>	<u>Nunn Hall</u>	<u>Science</u>	<u>Fine Arts</u>
4 Spaces	8 Spaces	3 Spaces	4 Spaces
<u>4 Spaces</u>	<u>8 Spaces</u>	<u>3 Spaces</u>	<u>4 Spaces</u>

**Total Parking Spaces 3,653**

\*Student Spaces: 2,972

\*F/S Spaces: 476

\*Reserve Spaces: 125

\*Handicap Spaces: 47

\*Visitor Lot Spaces: 33

### CAMPUS PARKING IMPROVEMENTS

- \* Expansion of surface parking lots
- \* Resealing/stripping of parking lots
- \* New campus signage
- \* Pave lots K & L
- \* Campus exterior lighting
- \* Parking lot gate control devices
- \* Exterior emergency notification stations
- \* Expand C. C. T. V. camera system
- \* Multi-level parking structures
- \* Traffic & Parking Information Facility at campus entrance

## ANNUAL PARKING REGISTRATION FEES

### CURRENT FEES

### 1989-90 FEE PROPOSALS

Students (full & part-time)	\$15.00	\$24.00
CED Students (per course)	5.00	5.00
Summer Students	5.00	5.00
Faculty & Staff (full-time)	35.00	48.00
Faculty (part-time)	15.00	No Charge
Staff (part-time)	15.00	24.00
F/S Reserved Parking	120.00	180.00
Estimated Additional Revenue:		\$86,027.00
Parking Fee Revenue last year:		\$164,260.00



**PARKING REGISTRATION FEE HISTORY**

	<b><u>STUDENT</u></b>	<b><u>STAFF</u></b>	<b><u>FACULTY</u></b>
1977-78	\$10.00/5.00	\$10.00/5.00	\$20.00/\$10.00
1978-79	10.00/5.00	10.00/5.00	20.00/10.00
1979-80	10.00/5.00	12.00/6.00	12.00/6.00
1980-81	10.00/5.00	20.00/5.00	20.00/5.00
1981-82	10.00/5.00	30.00/5.00	30.00/5.00
1982-83	10.00/5.00	30.00/5.00	30.00/5.00
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1983-84	15.00/15.00	35.00/15.00	35.00/15.00
1984-85	15.00/15.00	35.00/15.00	35.00/15.00
1985-86	15.00/15.00	35.00/15.00	35.00/15.00
1986-87	15.00/15.00	35.00/15.00	35.00/15.00
1987-88	15.00/15.00	35.00/15.00	35.00/15.00
1988-89	15.00/15.00	35.00/15.00	35.00/15.00



# STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

## MEMORANDUM

TO: Staff Congress  
FR: Ad Hoc Vehicle Registration Fee Committee  
DA: December 21, 1988  
RE: Registration Fee Proposal

The subcommittee, appointed to review the administration's proposal regarding an increase in parking registration fees, makes the following recommendation:

37%

We realize there has been no parking registration fee increase for the past five years. However, a 13% increase at this time is considered excessive. We recommend that an increase be phased in over the next three years. For example, for full time faculty and staff the registration would increase \$5.00 for '89-90, \$5.00 in '90-91, \$5.00 in '91-92. We feel this phased increase is fair to students, staff and faculty and also provides additional revenue requested by administration.

	'89-90	'90-'91	'91-92
Faculty & Staff (full time)	\$ 40	\$ 45	\$ 50
Faculty (part time)	18	21	24
Staff (part time)	18	21	24
Students	18	21	24
CED	5	(no change)	
Summer	5	(no change)	
Reserved Parking	140	160.	180.

*Chrissie Groh*

Chrissie Groh, Chair

Committee Members:

Diane Hunley

Janet Krebs

Joe Gimpel

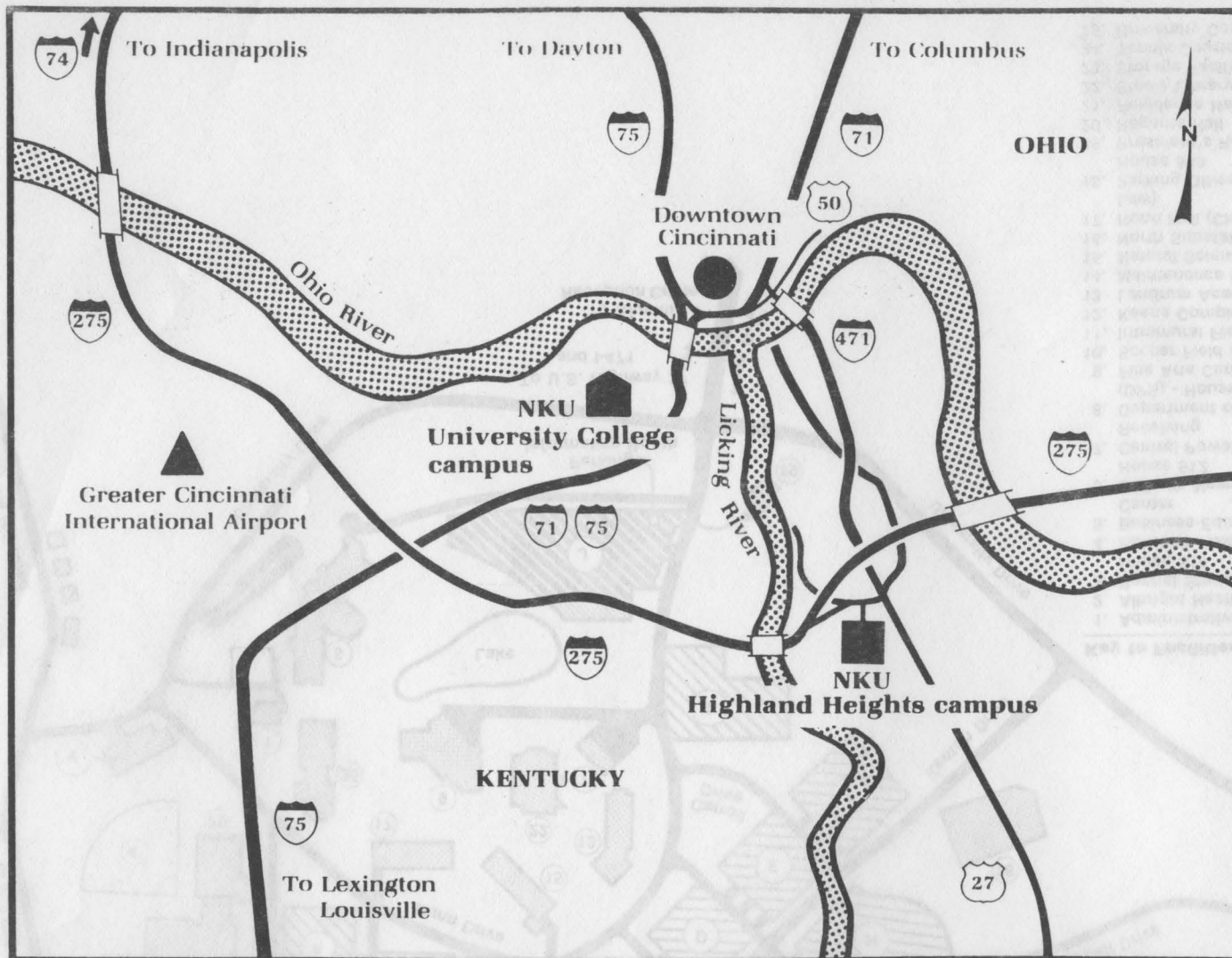
Ron Rieger

Laverne Mulligan

Kathy Dewberry

Rosanne Rawe

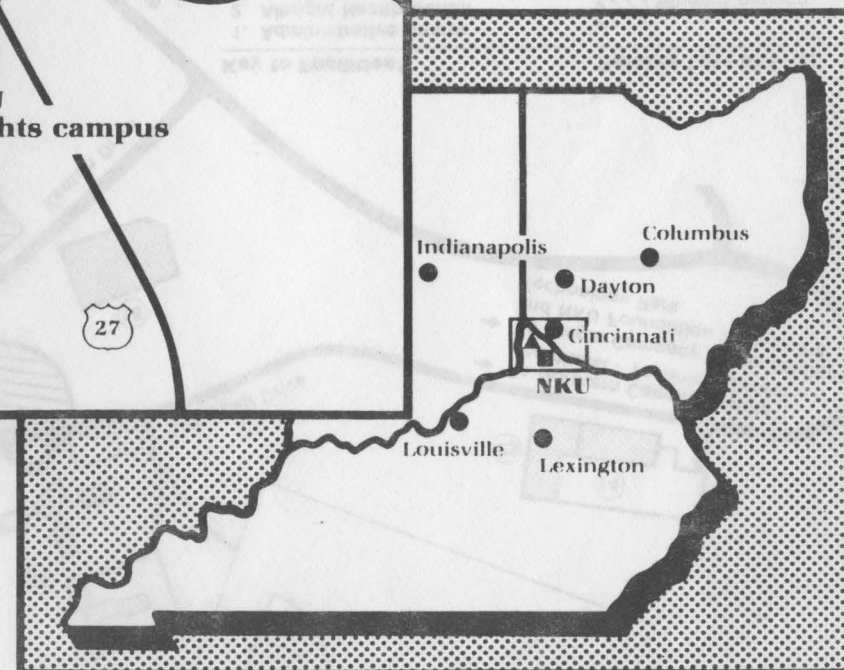
*Approved  
by committee @ 10:00 pm  
12/21/88*



**Northern Kentucky University**  
**Highland Heights, Kentucky 41076**  
**(606) 572-5100**

#### Location

The main campus of Northern Kentucky University is situated along U.S. Highway 27 in Highland Heights, 7 miles southeast of Cincinnati, Ohio; the University College campus is located at 1401 Dixie Highway in Covington, 4 miles south of Cincinnati. Northern is served by interstate highways 71, 74, 75, 275, and 471.



#### Travel Directions

##### Highland Heights campus

When traveling Interstate 275, exit at either:  
 EXIT 76 (for eastbound traffic only)

- Labeled "Three Mile Road, Northern Kentucky University"
- Turn right onto Three Mile Road. Proceed to the next stop sign and turn right onto Campbell Drive. All points on the Highland Heights campus can be reached from Campbell Drive.

EXIT 74A (for both eastbound and westbound traffic)

- Labeled "Alexandria"
- Exit feeds Interstate 471
- Proceed to traffic light at the intersection of I-471 and U.S. Highway 27. Continue straight and turn right at the next traffic light onto Nunn Drive. All points on the Highland Heights campus can be reached from Nunn Drive.

tion of I-471 and U.S. Highway 27. Continue straight and turn right at the next traffic light onto Nunn Drive. All points on the Highland Heights campus can be reached from Nunn Drive.

When traveling from downtown Cincinnati, proceed on U.S. Highway 50 east (Columbia Parkway) and exit at:  
 EXIT 1J

- Labeled "I-471 South, Newport, Kentucky"
- Cross the Ohio River via the Daniel Beard Bridge
- Proceed on I-471 to the traffic light at the intersection of U.S. Highway 27. Continue straight and turn right at the next traffic light onto Nunn Drive. All points on the Highland Heights campus can be reached from Nunn Drive.

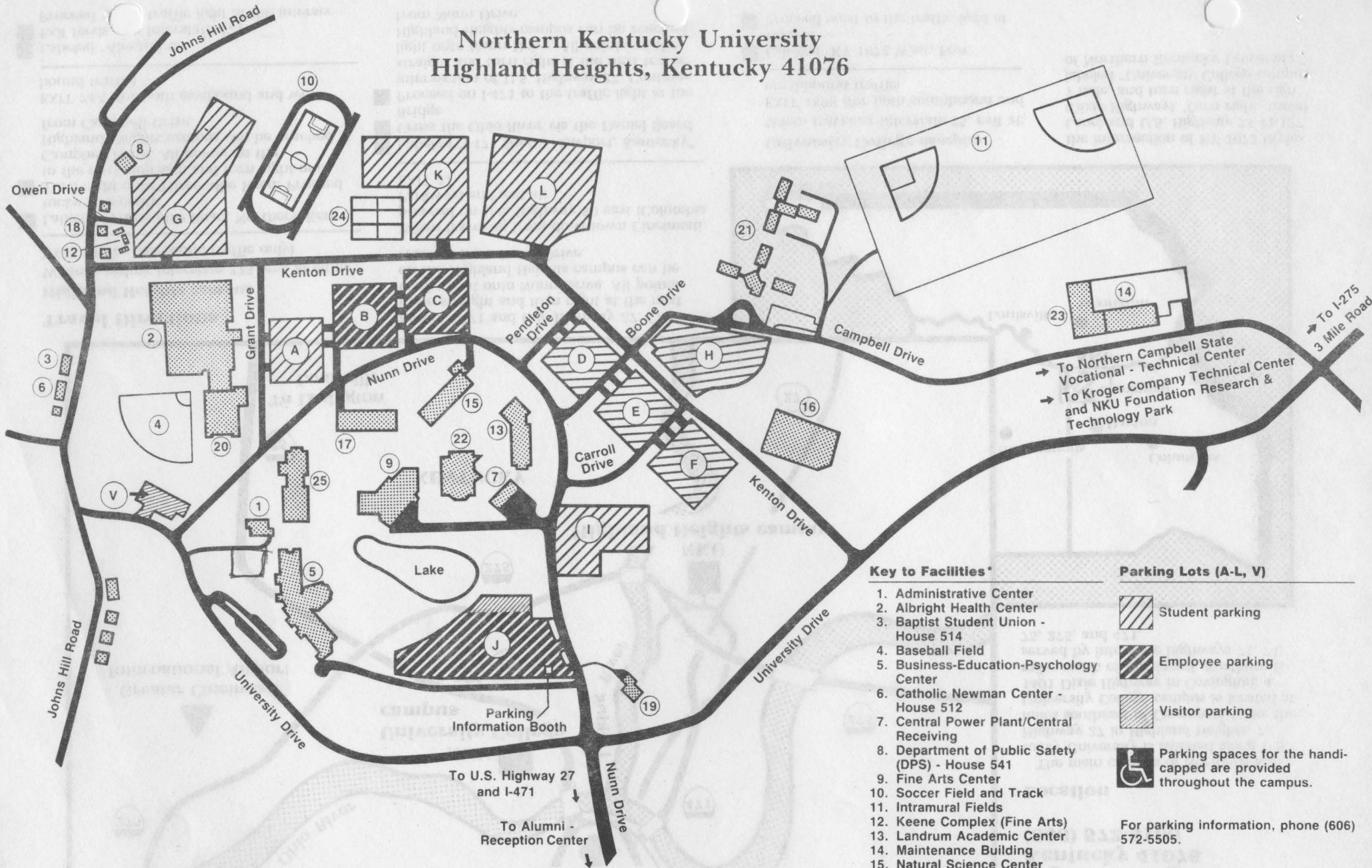
##### University College campus

When traveling Interstate 75, exit at:  
 EXIT 189B (for both southbound and northbound traffic)

- Labeled "KY 1072 West, Fort Wright"
- Proceed west to the traffic light at

the intersection of KY 1072 (Kyles Lane) and U.S. Highway 25-42-127 (Dixie Highway). Turn right, travel 1 mile, and turn right at the sign labeled "University College campus of Northern Kentucky University."


# Northern Kentucky University Highland Heights, Kentucky 41076



## Key to Facilities\*

1. Administrative Center
2. Albright Health Center
3. Baptist Student Union - House 514
4. Baseball Field
5. Business-Education-Psychology Center
6. Catholic Newman Center - House 512
7. Central Power Plant/Central Receiving
8. Department of Public Safety (DPS) - House 541
9. Fine Arts Center
10. Soccer Field and Track
11. Intramural Fields
12. Keene Complex (Fine Arts)
13. Landrum Academic Center
14. Maintenance Building
15. Natural Science Center
16. North Substation
17. Nunn Hall (Chase College of Law)
18. Parking Office (DPS) - House 533
19. President's Residence
20. Regents Hall
21. Residence Hall
22. Steely Library
23. Storage Facility
24. Tennis Courts
25. University Center

## Parking Lots (A-L, V)

-  Student parking
-  Employee parking
-  Visitor parking
-  Parking spaces for the handicapped are provided throughout the campus.

For parking information, phone (606) 572-5505.

\* All permanent buildings on the campus of Northern Kentucky University conform to 1961 American National Standards Institute specifications for accessibility for the handicapped; recently constructed buildings meet subsequent standards.

NKU is an Equal Opportunity/Affirmative Action Institution



1  
1988-89 Operating Budget  
Supplemental Recurring Reserves  
Sources of Funds, Expenditure Budget Contingencies  
and Prior Commitments

<u>Sources of Funds</u>	<u>1988-89 Budget Estimate</u>	<u>1988-89 Revised</u>	<u>Additional</u>
Tuition			
Summer	\$ 862,700	\$ 887,000	\$ 24,300
Fall	5,057,700	5,642,700	585,000
Spring	4,679,000		323,000
Investment Income	423,300	473,300	<u>50,000</u>
Total Additional Revenue			<u>\$ 982,300</u>

**Expenditure Budget Contingencies**

Budget Reduction Reserve/ Equipment Fund		\$ 104,300
Utilities		50,000
Unallocated Summer School Revenue		70,000
Health Insurance		<u>139,400</u> 20%
Total Available Contingencies		<u>\$ 363,700</u>
Grand Total Available Funds		<u>\$1,346,000</u>

**Prior Commitments**

Part-Time Faculty Supplement (Enrollment Growth)	\$ 120,000
Research, Grants and Contracts Match	50,000
Wellness Program	<u>30,000</u>
Total Prior Commitments	<u>\$ 200,000</u>

September 19, 1988