

MINUTES OF FACULTY SENATE MEETING, OCTOBER 17, 1977

Senators Present: Dennis O'Keefe, Joseph C. Sheehan, Thomas C. Rambo, Debra Pearce, Steve Boyd, Don Taplits, Peter Moore, Steve Newman, Ted Weiss, Al Pinelo, Ralph Peterson, Sharlotte Williams, Ron Gardella, Beth Gwynn, Janet Miller, Rose Stauss, Ed Goggin, Thad Lindsey, Rose Zeiser, Larry Giesmann, Robert Vitz, Chris Tetzlaff, and Doris Brett.

Dr. Vitz welcomed Dr. Sheehan, who represents the Social Work Program, and Debra Pearce, who is taking Lynn Ebersole's place--he has resigned because of a conflict.

Public Safety Advisory Committee

Dr. Vitz announced that faculty may park in student parking lots when faculty lots are full.

Faculty Liability Insurance

Dr. Vitz talked with Dr. Scholes, and Dr. Scholes informed him that the University is close to being finished with work on a contract with a Louisville insurance company. This coverage which would begin on November 1 will include liability for cases of faculty versus faculty. There are no details as to the amount of the liability as of yet. This will be discussed at the Board of Regents meeting on October 17.

Distribution of Faculty Minutes

Al Pinelo moved that a Xerox master list of faculty members be made by the Provost's Office so that each faculty member would have individual address labels for distribution of the minutes. Tom Rambo seconded the motion. The motion was carried by voice vote.

Handbook of Program Chairpersons

Dr. Travis has asked that any comments on the Handbook of Program Chairpersons be sent to her. If the members of the Faculty Senate do not have a copy, it may be obtained through the program chairpersons.

Preliminary Proposal for Reorganization of the Faculty Senate (attached)

This proposal was distributed to the Senate. It proposed that the seating alignment for each division or cluster be changed. Each program would elect one representative and each cluster would elect additional Senators on an at-large basis, using a ratio of 1:15.

The proposal states that a Senator would serve for three years. The members of the Senate discussed the pros and cons of this. Robert Vitz and Al Pinelo suggested that the faculty regent and the President of the Faculty Senate be the same person. This would enable the Faculty

Senate and the Board of Regents to have better communication.

Dr. Vitz took a preliminary vote on Section I.a. and I.b. of the proposal. These sections were approved 20 to 3.

Dr. Vitz took a preliminary vote on the three-year term and the two-year term (Section I.c.). Twelve were in favor of the two-year term and twelve were in favor of the three-year term. Since the vote was split, this matter will go to the Executive Committee for discussion.

Larry Giesmann suggested that at-large Senators be elected for three-year terms and departmental Senators be elected for a one-year term. Dr. Vitz took a hand vote--14 were in favor, 3 were opposed. This will be discussed at a later date.

Dr. Vitz asked if there were any objections to Section I.d. I.d. was accepted unanimously by the Faculty Senate.

Dr. Vitz asked for comments on Section II.a. Chris Tetzlaff made a motion that this section be tabled in order to discuss it with others before voting. The motion was seconded by Ed Goggin. The motion was defeated by a vote of 9 to 8.

The matter of whether or not committee members should be selected from the Senate was discussed.

A vote was taken on Section II.a.--that there would be four committees as named. The vote was approved 12 to 9.

A vote was taken on Section II.a.--how will committees be staffed? Thirteen voted that the committees be staffed from within the Senate, and 9 were opposed.

Dr. Vitz took a vote on Section II.b.--that the Executive Committee be made up of the Senate officers and the committee chairpersons and be chaired by the President of the Faculty Senate. The proposal was approved unanimously.

Dr. Vitz took a vote on Section II.c.--that the committee will serve as a University Curriculum Committee and having chairpersons of the Divisional Curriculum Committee being members of the Senate. The vote was approved by 20, opposed by 2.

Current Election System

At the present, the Senate elections are held in March for at-large Senators and in April for department Senators, and the new Senate convenes in April. Dr. Vitz proposed that the election be held in April, but that the Senate would not convene until the first week of classes in August.

Dr. Vitz suggested that committee assignments be made by the Executive Committee on the basis of a preference list submitted by each newly elected Senator. Then the Executive Committee would try to fill those with the understanding that there is a certain academic balance involved.

Committee Reports

Budget & Finance Committee. Al Pinelo reported that the University has a proposed budget for 1979-80. This proposed budget had not yet gone to the Board of Regents. The proposal is for a large increase for 1979 and even a larger increase for 1980. It has a high priority in instruction--particularly for salaries, personnel services, library staff and acquisitions, and academic support and public service. Utilities and research had very little increase.

Al Pinelo talked with the Budget Committee on the parking situation. He said they felt that there are enough committees already investigating this problem. He also spoke to Dr. Ward who heads one of the committees that deals with public safety and parking.

Dr. Pinelo made a motion that Mr. Conner, Director of Public Safety, be invited to appear before the Faculty Senators and respond to questions regarding the parking situation. These meetings would be openly announced for anyone who would like to attend. Thad Lindsey seconded the motion. The motion was carried by a vote of 12 to 6.

Curriculum Committee. Tom Rambo proposed two courses for approval--Psychology 302, Organizational Psychology II; and Sociology 325, Utopian Communities. A vote was taken to accept these courses. It was approved unanimously.

Tom Rambo announced that a memo would come out on October 18 to the Curriculum Committee and program chairpersons explaining that the Curriculum Committee has been sub-divided so the subcommittee is acting as Program Cluster Curriculum Committee. Jim Hopgood will chair the one for Basic Disciplines and Ron Gardella for Human Development.

Tom Rambo informed the Senate that there are deadlines for curriculum changes for new courses in the 1979-81 catalog. He said that because some people are short on time for new courses for the Spring and Summer Semesters, an experimental course procedure can be used. These experimental courses are only single offerings and will not go into the catalog. All experimental courses have special numbers--they all end in 99.

Tom Rambo reported that the subcommittee of the Curriculum Committee is looking at general studies requirements for the 1979-81 catalog.

Faculty Benefits Committee. Arthur Miller asked that the following be added to the minutes as they were left out of the minutes of the last Faculty Senate meeting:

The Faculty Benefits Committee looked into the status of the TIAA/CREF program. Mr. Buchanan informed them that all eligible faculty are participating except for two who have requested not to participate. He indicated that NKU makes a contribution for every faculty member equal to 10 percent of their respective salaries. The University is billed by TIAA/CREF at the end of each month, and the monthly contributions are credited to the faculty member's account on a thirty day delayed basis as a matter of TIAA policy and practice.

Three sub-committees have been established to review issues and procedures and make recommendations regarding NKU's faculty grants program, faculty leaves program, and faculty fringe benefits. Reports of these matters will be made in November and December.

The Provost met with the F.B.C. on October 4. She assured the committee that the following minimum amounts would be available for leaves and grants for Summer 1978 and the 1978-79 academic year:

- (1) faculty research grants (1978-79 academic year) - \$13,000
- (2) sabbatical leaves (1978-79 academic year) - approximately 5-6
- (3) faculty summer grants (1978) - \$10,000

Arthur Miller reported that the Faculty Benefits Committee has been working on several subcommittees of the medical program. They are comparing NKU's coverage with other institutions.

The Faculty Benefits Committee is also reviewing policies and procedures for research grants, salaries, and released time. Dr. Travis suggested to the committee that they consider redefining the purposes of the summer grants program. Arthur Miller asked the Senate for their reactions to this suggestion. Dr. Travis also suggested that the committee work out the proposal on released time. Released time and reassigned time have two different meanings. Reassigned time is for the purpose of university work, and released time is time for doing research, chairing a national meeting, etc.

Student Affairs Committee. The committee is currently reviewing the code of student rights and responsibilities. The code was developed by Mike Monce and Sam Makris, from Student Government, and Jim Claypool and Mike Adams. The code has been submitted to Dr. Albright and will be issued in a limited printing soon. Dr. Albright organized this committee out of concern for detailing rights of students in a formal document. The Student Affairs Committee is reviewing the code and will react to it in the hope that if they have changes to offer the code, they will be incorporated into later printings.

Professional Concerns Committee. This committee has been broken down into subcommittees on three issues:

- (1) the issue of the professional security of the SACS Study
- (2) the role of the Chairperson
- (3) faculty rating

The members of these subcommittees should be meeting soon. Bill McKim asked that if the faculty had any problems or concerns in these three matters, they would notify him.

Intersession

Al Pinelo recommended that the Curriculum Committee look into the matter of the blanket policies on Intersession. Tom Rambo said that it was already discussed at the Curriculum Committee meeting, and they thought that it would be better if general courses were not taught at this time.

Peter Moore made a motion to adjourn and the motion was seconded by Steve Newman. The Faculty Senate meeting adjourned at 5:20 p.m.

Respectfully submitted,

Dennis O'Keefe

PRELIMINARY PROPOSAL FOR REORGANIZATION OF THE FACULTY SENATE
(October 16, 1977)

I. Elections

- a. Each program will elect one senator. (A program is a group of faculty having a chairperson).
- b. Each division (cluster) will elect additional senators on an at-large basis, using a ratio of 1:15, rounded to the nearest whole number.

CURRENT SEATING ALIGNMENT:

Division	# of Faculty	Programs	At-Large	Total
Basic Disciplines	110	9	7	16
Human Development	68	5	5	10
Legal Education	27	1	2	3
Library	9	1	1	2

- c. Senators would serve for three years, with 1/3 being elected each year; initial terms to be determined by lot.
- d. For purposes of eligibility to vote and to run for office, a faculty member is a full-time member of the faculty with the rank of instructor or above who spends at least 75% of his work time in duties other than those pertaining to an administrative appointment. Administrative appointments are usually noted in contracts and are matters of record in the Provost's office. Questions of eligibility will be decided by the Executive Committee.

II. Committees

- a. There will be four standing committees of the Faculty Senate, the membership to be selected from the Senate. The four committees will be membership, excluding chairman, in parentheses):
 - Executive Committee (7)
 - Budget & Benefits (5)
 - Professional Concerns (5)
 - Curriculum (7)
- b. The Executive Committee will be made up of the Senate officers and the committee chairman, and to be chaired by the President of the Faculty Senate. Committee chairman will be elected by the Senate at its first regularly convened meeting.
- c. The Curriculum Committee will consider proposals from three Divisional Curriculum committees. These divisional committees will be composed of elected representatives from each of the programs in their respective divisions, plus one representative from the library. The Chase Divisional Committee will be composed of members elected at-large by the Law Chairman of the divisional committees will be appointed by and from the Faculty Senate Curriculum Committee.