



STAFF CONGRESS

Staff Congress Meeting
June 12, 1986

1 P.M. Landrum 110

- I. Call to Order
- II. Minutes of May 8, 1986 Meeting
- III. Executive Committee Report
- IV. Committee Reports
 - Policy
 - Benefits
 - Finance
 - Credentials and Elections
 - Constitution and Bylaws
 - Liaison
 - Scholarship
 - Picnic
 - SACS
- V. Old Business
- VI. New Business
- VII. Adjournment

STAFF CONGRESS

STAFF CONGRESS MINUTES

June 12, 1986

Members Present: Jackie Baker, Carla Behymer, Margaret Burlew, Sarah Coburn, Cindy Cook, David Cover, Don Gammon, Jack Geiger, Joe Gimpel, Donna Gosney, Margaret Groeschen, Diane Hunley, Janet Krebs, Kathy Lyon, Don McKenzie, Darlene Miller, Greg Muench, Pat Coleman Mullins, Shirley Raleigh, Ruth Saccone, Nancy Utz, James Wilson.

Members Absent: Lisa Boehne, Sonda Cummins, Kathy Dawn, Paul Ellis, Shirley Garrett, Russ Kerdolff, Michael Martin, Mitch Mullins, Ronald Rieger, Marjorie Scheller, Sharon Taylor.

Guests: Nancy Pierce, ex-officio, Peg Goodrich, Secretary, Russell Smith

I. Call to Order

President Janet Krebs called the June meeting of Staff Congress to order at 1:05 p.m. A quorum was present.

II. Minutes

The minutes of the May 8, 1986, meeting were corrected to read:

On page 2, IV. B. The date was Friday, May 2, 1986.

The resolution referred to on page 3, regarding Faculty Senate's proposal, follows on page 4. Lisa's motion was not to amend our resolution but to adapt Faculty Senate's resolution to suit our purposes. Staff Congress's resolution follows her motion. "Staff Congress recommends...." A motion was made by Cindy Cook, seconded by David Cover, to accept the minutes as corrected.

III. Executive Committee Reports

A. President's Report - Janet Krebs

Russell Smith from Physical Plant night shift was presented to the membership. Russell will be filling the service and maintenance position on Congress. Janet made the motion that Russell Smith be made a member of Congress. Greg Muench seconded the motion. It was passed unanimously.

Janet has received a memo from Dr. Boothe regarding response time to proposals, resolutions, etc. Dr. Boothe has informed his administrative staff that resolutions or recommendations from University governing bodies (Faculty Senate, Staff Congress, Student Government) must be responded to within 10 working days following their receipt. He asks that we keep appropriate offices informed of upcoming issues should research be required before they can be responded to by a specific department/office.

IV. Committee Reports

A. Policies and Procedures - Diane Hunley

They are working on the long-term salary policy. A meeting has been scheduled for next week, June 18.

B. Benefits - Don Gammon

The committee met on June 2 to work on revisions for the sick leave policy. The University is looking into some kind of disability insurance.

C. Finance - Margaret Groeschel

We have \$467.30 in our budget. They are working on a resolution involving when the budget request for the upcoming fiscal year is prepared.

D. Credentials and Elections - Jack Geiger

No report.

E. Constitution and By-Laws - Pat Mullins

Pat explained the recommended revisions to the By-Laws. They are:

Article I, Section 3, j: All eligible voters should have a maximum of thirteen votes. These will be: three from their major employment area, two from their employee category and eight at-large.

Article II: Delete: The Director of Personnel Services has voting privileges in the election of Staff Congress Representatives.

The first revision reflects the increased numbers in Staff Congress membership. The second concerns the fact that the Administrative category was removed from Staff Congress, therefore, the Personnel Director loses voting privileges. These will be voted on at the next meeting. The committee has been discussing the possibility of changing the term of office for Staff Congress officers. The change suggested involves having officers take office in July instead of January. Faculty Senate and Student Government both operate on this schedule. A discussion ensued, but no resolution was offered.

F. Liason - Nancy Utz

There will be a newsletter this month. Russell Smith will now be a member of the Liason Committee.

Ad Hoc Committees

Scholarship Committee - David Cover

David described the process utilized by the committee in screening the applicants and determining the scholarship recipients. There were six applicants and four were interviewed. Jeff Baker and Lori Martz were selected as the recipients. The reception for the winners will be in August. The menu will include coffee, juice, tea, rolls, and fruit at a cost of \$2.00 per person. It will be held in the ballroom. There was a discussion involving which budget the costs will be charged to, 1986 or 87. Plaques will be awarded to the recipients. It was also decided to issue an invitation to Dr. Albright to attend.

Faculty/Staff Picnic - Margaret Groeschen

The next meeting is on Tuesday, June 17. Tom Cate is the chairperson. Any help will be appreciated. A Faculty vs. Staff softball game is being considered.

V. Old Business

Janet has been serving on the site selection committee for the Applied Science and Technology building. The building will be located on the north side of the BEP Building. The other site considered was in front of Landrum. It was felt that this would complete the immediate campus area.

Cindy Cook brought up the issue of "dollars" involving each individual employee's insurance coverage. It was reported that the University is picking up the cost of the single employee plan. If the employee opts for a plan costing less than Blue Cross (\$89.33) and is enrolled in the Family Plan, the difference will be applied to the family membership.

Donna Gosney has been serving on the search committee for a new Personnel Director. There were over 140 applicants. The list has been narrowed to 48. There will be a committee meeting this afternoon.

VI. New Business

The issue of heating/cooling the buildings and the ensuing discomfort was raised. It was decided that the Executive Council will bring the matter to Dr. Scholes' attention at the meeting on Tuesday, June 17.

- VII. Don Gammon made a motion that we adjourn. Nancy Utz seconded. The motion passed unanimously. The meeting was adjourned at 1:50 p.m.

CONSTITUTION & BY-LAWS COMMITTEE

June 1986

The Constitution & By-Laws Committee recommends the following revisions to the By-Laws:

Article I, Section 3,j:

All eligible voters should have a maximum of thirteen votes. These will be: three from their major employment area, two from their employee category and eight at-large.

Article II:

Delete: The Director of Personnel Services has voting privileges in the election of Staff Congress Representatives.

Submitted by:

Pat Coleman Mullins

Cindy J. Cook