

# STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

STAFF CONGRESS AGENDA  
Thursday, ~~December 10, 1992~~ *January 14, 1993*  
Meeting at 1 p.m.  
University Center #108

- I. Call to Order
- II. Approval of ~~October~~ *November 12, 1992* Minutes  
*December 10, 1992*
- III. President's Report - Linda Wright  
~~Consensual Relations Statement (Distributed November 12)~~  
~~Faculty Senate Voting Items enclosed (for discussion)~~
- IV. President-Elect's Report - Chuck Pettit
- V. Standing Committee Reports
  - Benefits -Cheryl Torline
  - Constitution & Bylaws-Elaine Shafer
  - Credentials & Election-Ruth Enzweiler
  - Liaison-Gayle Vaughn
  - Policies-Allen Bloomhuff
  - Salary & Budget-Sue Roth
- VI. AdHoc Committee Reports
  - Enrollment Planning: Sue Roth
  - Food Service Advisory: Sandy Flora
  - Health Utilization: Cheryl Torline
  - Naming Committee: Janet Krebs
  - Parking & Traffic Control: Gail Jewell
  - V.P. for Student Affairs Search : Carol Maegly
  - Smoking Policy: Ruth Enzweiler/Claire Newman*
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

## Happy Holidays

### AN INVITATION

You are invited to a holiday buffet luncheon at noon in University Center 108 prior to our meeting. This is in appreciation for your service on Staff Congress. If you are unable to attend the luncheon please contact Peg (X6400).

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# STAFF CONGRESS

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STAFF CONGRESS MINUTES  
December 10, 1992  
UNIVERSITY CENTER ROOM 108

Members Present: Sandy Arn, Judy Birkenhauer, Allen Bloomhuff, Judy Brueggen, Steve Derrick, Ruth Enzweiler, Sandy Flora, Jack Geiger, Donna Gosney, Marilyn Henderson, Gail Jewell, Janet Krebs, Cheryl Lippert, Carol Maegly, Joyce Moore, Pat Morris, LaVerne Mulligan, Claire Newman, Chuck Pettit, Shirley Raleigh, Sue Roth, Diane Schneider, Elaine Shafer, Annette Simpson, Jay Stevens, Cheryl Torline, Peggy Vater, Gayle Vaughn, Linda Wright.

Liaison: Margo Ferrante.

Members Absent: Chuck Harmon, Shirley Scharf, Angie Tolle, Carolyn Walsh, Gail Wight.

Guests: Glenna Herald.

- I. Call to order - The meeting was called to order at 1:05 p.m. with a quorum present.
- II. Minutes of the November 12, 1992 meeting were approved.
- III. President's Report - A vote was called for on the following recommendations: Consensual Relations Statement: passed; Designation of the Faculty/Staff dining room as non-smoking (until the Smoking Policy Committee completes its' charge): passed; Evaluation by an outside agency of air quality in buildings on campus: passed. The last two recommendations were forwarded to Staff Congress from Faculty Senate for support.
- IV. President Elect's Report - Chuck Pettit. No report.
- V. Standing Committee Reports.
  - Benefits - Cheryl Torline. The committee followed up with Personnel Services on a staff member's question about being granted a Christmas shopping day. Shopping days are no longer granted. The committee also is investigating the implementation of a Sick/Vacation Day Bank. The committee requests suggestions for implementation to be submitted in writing.

Constitution and Bylaws - Elaine Shafer. No report.

Credentials and Elections - Ruth Enzweiler. No report.



Liaison - Gayle Vaughn. Attended Faculty Senate meeting.

Policies - Allen Bloomhuff. The committee is looking at the Americans with Disabilities Act, and how it might affect staff. The committee has reviewed the Temporary Disability Leave policy, and made some changes to the wording, which it will submit to the Executive Council.

Salary and Budget - Sue Roth. The committee met with Elzie Barker and raised several questions: How has the institution prepared for possible additional budget cuts? We won't know until mid-January. How will the recommendations of the Administrative Salary review be funded? \$31,000.00 has been set aside to fund it. How would health insurance savings be used? The institution budgeted for a 12% increase, but actual increase was only 6%, NKU realizing a savings of nearly \$100,000.00. This money will be available for re-budgeting. A new Budget Policy manual has been given to the committee and they are reviewing it.

VI. Ad Hoc Committee Reports.

Enrollment Planning - Sue Roth. The committee is going through recommendations.

Food Service Advisory - Sandy Flora. The committee met December 3; they addressed questions of how PFM treat their employees; pricing; and quality of food on the weekends.

Health Utilization - Cheryl Torline. Margo Ferrante reported that 11% of employees opted for the new health plan option being offered by PruCare, PruCare HMO. Possibilities for next year: may re-bid the contract, develop a self-managed plan, or remain with PruCare.

Naming of Facilities and Endowments - Janet Krebs. The committee met and discussed minimum dollar amounts for having buildings, rooms, etc. named after an individual.

Parking and Traffic Control - Gail Jewell. The committee met November 24; discussed other universities and how they handle parking- policies, traffic control, etc. Under consideration by the institution are raising parking fees and eliminating reserved parking.

Vice President/Student Affairs Search - Carol Maegly. Three candidates are on campus this week for interviews.

Smoking Policy Committee - Claire Newman and Ruth Enzweiler. Have received few responses from staff. Request that suggestions and comments be placed in writing.

VII. Old Business - None.

VIII New Business - Cheryl Lippert initiated a discussion regarding the changes being made to telephones and water fountains on campus to make them handicap accessible.

Sue Roth made the recommendation that excess health insurance funds be used to support the wellness program.

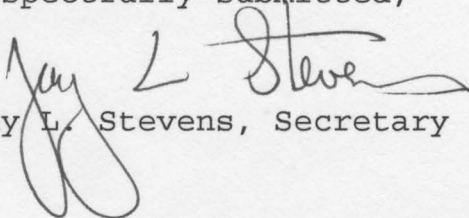
IX. Announcements - Linda read a note sent from Carolyn and Bill Walsh thanking everyone for the response and support that NKU employees provided after the Walshes home was damaged by fire.

X. Closed Session - Staff Congress did not go into closed session.

XI. Adjournment - There being no further business, the meeting adjourned at 2:28 p.m.

Next Staff Congress meeting - January 12.

Respectfully submitted;

  
Jay L. Stevens, Secretary