

STAFF CONGRESS

AGENDA

Staff Congress Meeting
August 13, 1987 - 1 p.m.
Landrum Hall - Room 110

- I. Call to Order
- II. Approval of July 9th, 1987 meeting minutes
- III. President's Report
 - 1) Appointments
 - a) Screening Committee for Assistant Vice President for Business Affairs
 - b) Task force on health insurance and benefits
- IV. Vice-President's Report
 - 1) Board of Regents Meeting
- V. Committee Reports
 - 1) Benefits - Margaret Groeschen
 - 2) Constitution & Bylaws - Sarah Lester
 - 3) Credentials & Elections - Marjorie Scheller
 - 4) Policies - Janet Krebs
 - a) Review Committee
 - 5) Liaison - Lora Cann
 - a) Newsletter
- VI. Ad Hoc Committees
 - 1) Interfaith - Sarah Lester
 - 2) Scholarship - Lora Cann
 - 3) Picnic Committee - Margaret Groeschen
 - 4) University Lobby Committee - Virginia Stallings
 - 5) Distinguished Service Awards
- VII. Old Business
- VIII. New Business
- IX. Adjournment

The minutes of the July meeting will be distributed at this meeting.

STAFF CONGRESS

STAFF CONGRESS MINUTES Meeting of August 13, 1987

MEMBERS PRESENT: Jackie Baker, Carla Behymer, Lora Cann, Sonda Cummins, Peg Goodrich, Donna Gosney, Margaret Groeschen, Diane V. Hunley, Russ Kerdolff, Janet Krebs, Don McKenzie, Durant Mathis, Darlene Miller, Mitch Mullins, Pat Mullins, Rosane Rawe, Rocke Saccone, Marjorie Scheller, Virginia Stallings, Jack Straus, Nancy Trimmer.

MEMBERS ABSENT: Sarah Coburn Lester, Shirley Garrett, Joe Gimpel, Marily Gosney, Pat Harrington, Jeannine Holtz, LaVerne Mulligan, Bonnie Mullikin, Ron Rieger, Sue Roth, Ruth Saccone, Jim Wilson.

GUEST: Barb Herald, for ex-officio Mike Hickman, Personnel.

- I. The meeting was called to order by President McKenzie at 1:10 p.m.
- II. The approval of the July 9th meeting was postponed until the September meeting due to the secretary of Staff Congress, LaVerne Mulligan, being on sick leave.
- III. President's Report - Don McKenzie
 - 1) Appointments
 - a) As requested, the president of Staff Congress will serve as our representative on the Search Committee for the Assistant Vice-President of Business Affairs.
 - b) Nancy Trimbur was appointed and accepted to serve on the Search Committee for Affirmative Action Coordinator.
 - c) Margaret Groeschen, as chair of the Benefits Committee, will be involved on the Task Force on Health Insurance and Benefits Committee. Dr. Scholes has requested letter of recommendations.
- IV. Vice-President's Report - Diane Hunley

Diane reported on the Board of Regents quarterly meeting held on July 29th. John Sebree, President of Student Government, was installed as Student Regent. The secretary of the Board of Regents, Dolores Thelen, resigned and Carla Chance was named as the new secretary. President Boothe gave a detailed report on Grants & Contracts.
- V. Committee Reports:
 - 1) Benefits Committee - Margaret Groeschen, Chair

The committee is meeting and finalizing the survey to be sent out at a later date.
 - 2) Constitution & Bylaws Committee - Sarah Lester, Chair

Due to the chair's absence, Pat Mullins presented those present a change in Staff Congress Bylaws for Article III - Officers - section 3, Nominating Committee. (Representatives absent at the August meeting-see attached). After deleting, in section B-3, "the beginning of" the motion was unanimously approved.

V. Committee Reports (continued)

3) Policy Committee - Janet Krebs, Chair

No report as they will be meeting with Dr. Scholes when contacted. They are working on the contribution to be included with the survey being sent out by the Benefits Committee.

4) Credentials & Elections Committee - Marjorie Scheller, Chair

No report.

5) Liaison Committee - Lora Cann, Chair

Newsletter will be sent out next week. President McKenzie added since it falls in the area of liaison he reported he had received correspondence from the Faculty Senate President, Nancy Martin, requesting a joint meeting concerning ideas common to both faculty and staff, as well as the students. John Sebree, Student Government President will also be in attendance.

VI. AdHoc Committee Reports

1) Interfaith - Sarah Lester

No report.

2) Scholarship - Lora Cann

Lora reported and a discussion followed regarding how many years the same student should receive the award since several persons had contacted her regarding the selection. The committee stood by their selections and after a lengthy discussion it was decided to appoint some one to research and clarify the criteria including whether or not need should be considered. President McKenzie will contact Dale Adams to do this.

3) Picnic Committee - Margaret Groeschel

Margaret reported many door prizes were received and plans for the picnic were on schedule. It was decided to include the menu in the upcoming newsletter so all would be advised as to the food and refreshments to be served.

4) Lobbying Committee - Virginia Stallings

A preliminary meeting was to be held on Tuesday, August 18th, and Mr. Robert Bell, was to address the committee. He is associated with the Advocates of Higher Education.

4) Fire Safety - Donna Gosney

Donna requested her committee be expanded to include Dale Adams and a handicapped student. Marilyn Gosney also serves on the committee.

5) Distinguished Awards Committee

Don McKenzie reported for Shirley Gallicchio, the chair of this committee. Nominations are due September 11th, at 4 p.m. The luncheon is scheduled for September 28th. Forms will be distributed to all Faculty & Staff with the newsletter attached next week.

VII. Old Business - none

VIII. New Business - none

IX. Adjournment

Meeting adjourned at 2:00 p.m.

Respectfully submitted:

Peg Goodrich, Acting Secretary



Northern Kentucky University
Highland Heights, Kentucky 41076
(606) 572-5100

13 August 1987

TO: Staff Congress

FR: Constitution and Bylaws Committee

RE: Nominating Committee

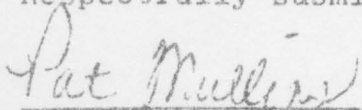
As charged in the September 1986 meeting of Staff Congress, the following would establish a Nominating Committee in the Staff Congress Bylaws:


Article III - Officers.

section 3 - Nominating Committee.

- a. The Nominating Committee will be comprised of the current President of Staff Congress, the Chair of the Credentials and Elections Committee, and the ex-officio member of the Executive Council. The ex-officio member of the Executive Council will serve as Chair of this committee.
- b-1 After the results of the general Staff Congress elections in May are posted, the Nominating Committee will prepare a slate of nominees for each office (President, Vice-President, and Secretary/Treasurer). This list of nominees will be presented at the June meeting.
- b-2 Nominations from the floor will also be accepted at the June meeting.
- b-3 After nominations are closed, all candidates will be expected to give a brief introduction of themselves at the beginning of the June meeting.
- c. The Nominating Committee will send a list of candidates for office to all Staff Congress Representatives prior to the July meeting.

Respectfully submitted:


Pat Mullins


Sarah Lester