

TOMORROW!!!!

STAFF CONGRESS MEETING AGENDA

**Thursday, May 9, 1996
University Center #108
1 PM**

TOMORROW!!!!

- I. Call to Order
- II. Approval of April 11, 1996 minutes (To be handed out at the meeting)
- III. Guests: Ken Ramey and Andy Meeks
- IV. President/Vice President's report - Cheryl Torline
 - A. Staff Congress Scholarship Awards
- V. Standing Committee Reports
 - A. Benefits - Terri Bridewell
 - B. Constitution & Bylaws - Janet Krebs
 - C. Credentials & Election - Diana Schneider
 - D. Liaison - Jay Stevens
 - E. Policies - Claire Newman
 - F. Salary & Budget - Audrey Riffe
- VI. AdHoc Committee Assignments
 - A. Food Service Advisory - Terri Bridewell, Chuck Harmon, Leva Kidd
 - B. Health Utilization - Cheryl Torline, Peg Adams
 - C. Naming Committee - Shirley Welitzkin
 - D. Transportation - Wilma Daugherty
 - E. Supervisory Training - Jim Parker
 - F. Employee Assistance - Diana Schneider
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Closed Session
- XI. Adjournment

STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

STAFF CONGRESS MINUTES

Thursday, May 9, 1996

University Center 108

Members Present: Peg Adams, Mike Bresser, Lisa Brewer, Teri Bridewell, Wilma Daugherty, Chuck Harmon, Marcia Johnson, Leva Kidd, Janet Krebs, Pat Lindsay, Debra Orth, Jim Parker, Audrey Riffe, Elaine Schafer, Diana Schneider, Annette Simpson, Marilyn Siry, Dan Snow, Jay Stevens, Glenn Strausbaugh, Cheryl Torline, Peggy Vater, Carolyn Walsh, Shirley Welitzkin.

Members Absent: Cheryl Bloomer, Marilyn Henderson, Gail Jewell, Clark Kyle, Claire Newman, Ava Nienaber, Chuck Pettit, Barb Scheben, Charlene Schweitzer, Allen Thomas, Jr.

V.P. Adm: Carla Chance **Liaison:** Margo Ferrante **Staff Regent:** Barb Herald

Office Secretary: Peg Goodrich **Guests:** Ken Ramey and Andy Meeks

- I. **Call to Order** - The meeting was called to order by Cheryl Torline, Vice President, in the absence of Chuck Pettit, President, at 1:12 p.m.
- II. **Minutes** - Minutes of the April 11, 1996 meeting were approved.
- III. **Introduction of Guests:**
Cheryl introduced Ken Ramey and Andy Meeks from the Food Service . They gave us a run down on the food service schedule for the summer and answered questions. The main cafeteria will continue to have salad specials during the summer months. As for healthier foods, the food service acted on this request, but learned that no one really bought the healthier items served. Catering package prices were sent to campus departments and if you did not receive one in your department please call him to request one. Andy wanted everyone to know that there can be a catering package for every budget, just give him a call. Carla Chance thanked Ken Ramey for his help and services with the food service and Andy for working with the university community.
- IV. **President's Report:**
Cheryl read a letter from Chuck Pettit in his absence concerning Staff Congress and Staff Regent, Barb Herald.
The Discrimination Process will be on a one year trial basis and at the end of year necessary corrections will be made before presented to the board.
Handrails on specified sidewalks will be installed before next winter.
No new information on raises.
Staff Congress's yearly banquet will be in June before the next meeting.
Section A2.1 in handbook about Equal Opportunity will have sexual orientation added to paragraph. Faculty, Staff & Student handbooks should be made to be consistent with each other.
- V. **Vice President's Report:**
Staff Congress Scholarship Awards recipients announced:
A.D. Albright Scholarship Award - Keith Lindsay, son of Pat Lindsay, Nursing Dept.
Book Award - Lori Hardcorn, daughter of Mary Jo Hardcorn, Criminal Justice
Staff Congress Award - Jamie Reynolds, daughter of Janis Reynolds, Registrar.
Book Award - Megan Derrick, daughter of Dedra & Steve Derrick ,Education & Phy Plt.

VI. **Standing Committee Reports:**

- A. Benefits: Margo Ferrante stated that five vendors are being reviewed for bid on NKU Dental Plan for next year.
- B. Constitution & By-laws - Still in review of handbooks.
- C. Credentials & Elections - A letter was sent to all members stating status at the end of this year and whose terms have run out. The date for nominations deadline has been extended till Friday, May 17. Please send in nomination form to Peg Goodrich for anyone wanting to rerun and any other staff person wishing to be put on the ballot.
- D. Liaison - No report
- E. Policies - No report
- F. Salary & Budget - Had meeting and will meet with Elzie Barker later.

VII. **Adhoc Committee Assignments:**

- A. Food Service Advisory - Items discussed above with Ken Ramey & Andy Meeks.
- B. Health & Utilization - Committee met and talked about statistics of Health Alliance pertaining to NKU vendors and usage. The Health Alliance is in process of reorganizing. Some items for improving service are: Send out a consumer survey; Unite medical resources; Review the bid process.
- C. Naming Committee - Will meet next week.
- D. Transportation - Recommendations to Dr. Boothe:
 - 1. Revision of the 1996-97 Parking Regulations for an easily read format.
 - 2. Extend residential students parking in the AHC gravel lot.
 - 3. Permit in-line and roller skating on grounds but to avoid the more dangerous stunt behavior of skate boarding.
- E. Supervisory Training - No report
- F. Employee Assistance Program - Proposal sent to Margo.

VIII. **Old Business:** Nothing to discuss

IX. **New Business:**

A concern was brought up questioning since the staff will not be getting a raise this year, will the parking fees still be increased or will the increase be delayed? Carla Chance answered that the increase will still occur as planned.

X. **Announcements:**

Gail Jewell's (Central Stores) husband, John Jewell, had a quad by-pass last Monday and is still at St. Elizabeth South Hospital.

Carol Crowley's (Phy Plt) father passed away, burial today.

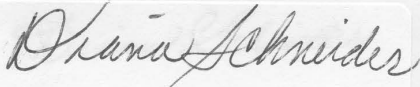
The 5th Annual F/S Employee Fitness Walk will be Wednesday, May 15 starting on the UC Plaza at noon. Everyone encouraged to come and participate.

Children Swim Lessons sign-up will begin Monday, May 20 in the AHC for family members. New programs for infant & toddlers has been added this summer.

XI. **Closed Session** : Staff Congress did go into closed session.

XII. **Adjournment:** The meeting was adjourned at 2:50 p.m.

Respectively submitted,



Diana Schneider, Secretary