
STAFF CONGRESS

Northern Kentucky University ■ Highland Heights, Kentucky 41099

STAFF CONGRESS MINUTES

February 11, 1999

University Center 108

Members Present: Peg Adams, Debbie Billiter, Judy Birkenhauer, Gina Bray, Judy Brueggen, Peggy DeJaco, Arnold Duncan, Gail Goedel, Chuck Harmon, Jackie Haubner, Clark Kyle, Pat Lindsay, J. B. Losey, Claire Newman, Linda Parks, Janice Rachford, Roseanne Rawe, Ron Rieger, Audrey Riffe, Diana Schneider, Royleen Seibert, Elaine Shafer, Marilyn Siry, Glenn Strausbaugh, Allen Thomas, Jr., Peggy Vater, and Carolyn Walsh.

Members Absent: Beverly Beck, Ruth Enzweiler, Gena Grigson, Janice Hankla, Robert Neely, Charlene Schweitzer, and Dan Snow

V.P. Admin: Mike Baker

Liaison and Staff Regent: Martha Malloy

Office Secretary: Peg Goodrich

Call to Order - The meeting was called to order at 1:03 p.m.

Minutes - The minutes of the January 14, 1999, meeting were approved.

President's Report:

- Market Adjustment Committee is in place and is chaired by Mike Baker. Beverly Beck and Royleen Seibert will represent Staff Congress on the Committee.
- A committee composed of Peggy DeJaco, Jane Schwierjohann, Carol Crowley, and Martha Malloy is working on the location and details of the suggestion boxes.
- A short discussion on meeting time. Roseanne Rawe moved that the meeting time remains the same. Motion carried.
- Benefits Committee and Salary and Budget Committee will not be merged into one committee.
- In response to the accrual of vacation time that was raised in the January meeting, vacation days accumulate only on regular hours worked—not on overtime.

President Elect's Report:

- The Rewards and Recognition Committee is recommending some changes to the Staff Awards Banquet. Lapel pins will no longer be presented for years of service, unless a person would want one. Looking at ways to give recognition to long-time staff members. May give something in the way of benefits.
- Perfect attendance recipients will be listed in the program as full-or part-time staff.
- The orientation for new employees will become an all-day program including lunch and a tour of the campus.
- The survey measuring employees' likes and dislikes about NKU is on hold.

Staff Regent's Report:

- At the last Board meeting, the regents voted to establish a Center for Integrative Science and Mathematics and an Environmental Resource Management Center. The latter will serve as a consulting body for area entities regarding environmental issues. The University and the Foundation are providing the seed money. Once operating, it is hopeful that the center will be self-supporting.
- All fees for 1999-2000 were approved except student fees. This item was tabled because the Student Regent wanted more time to survey the students' feelings. Will be voted on at the March 31 meeting.

Standing Committee Reports:

- A. *Benefits* – The Committee will meet for a few minutes after this meeting.
- B. *Constitution and Bylaws* – No report
- C. *Credentials and Elections* – No report
- D. *Liaison* – New Committee member is Arnold Duncan.
- E. *Policies* – **The Redbook is on line.** The Committee met with Martha Malloy on February 10, and is working more closely with the Human Resources Department.
- F. *Salary and Budget* – Committee has not met, but Ron Rieger attended the Budget Strategy Meeting. NKU is funded at a lower rate than the other state universities. The Council on Post-Secondary Education is proposing a different funding method.

Subcommittees:

- A. *Food Service* – Ken Ramey responded to the memo regarding the food cart hours in the Albright Health Center. The food service was not covering food and labor costs on M-W-F. Food cart hours in BEP have been extended for evening students.
- B. *Health Utilization* – The Committee will meet at 10 a.m. on February 27. Contact Peg Adams and she will take your concerns to the meeting. On Friday, February 19, a pharmacist from PacifiCare will be on campus from 8:30 a.m. until noon; an appointment can be scheduled through the Human Resources Department. Discuss the Drug Formulated Pamphlet, issued by PacifiCare, with your physician and work with your pharmacy for appropriate drug equivalent. Peg Adams explained the process that the University went through in selecting a health-care provider. Only three companies submitted bids: Aetna, Humana, and PacifiCare. Many university people had expressed dissatisfaction with Aetna, and Humana was cost prohibitive. She stated that, "Whenever there is a transition, there is a "rocky" period. The contract is only six-weeks old, but remember that communication is important." Call member services if you have questions. Please notify Human Resources if you have not received your PacifiCare card.
- C. *Naming Committee* – No report.
- D. *Transportation* – Met January 29. A memo has been distributed campus wide reporting on the parking garage, construction of a new terraced parking lot on the hillside behind the Foundation House, and the future closings of some existing lots due to the construction of the new science center.

Old Business:

Staff Congress received a plaque for its participation in the Walk for Juvenile Diabetes and raising between \$2,500 - \$5,000. The plaque will hang in Peg Goodrich's office. Peg challenged Faculty Senate and Staff Congress members by donating \$1 for each entry from both groups.

New Business:

Shannon Mundy is leaving the University for a job at UK; her seat on Staff Congress will be filled by the next highest vote-getter in the last election.

Announcements:

The Chile Fest was a great success, with 41 pots of chili and one pot of vegetable soup donated. Entries were judged by six judges in four categories: vegetable, Cincinnati style, Tex-Mex, and other. A winner and runner-up was selected in each category. Profits may be close to \$700. The event was equally supported by faculty and staff, making for a great sense of community. Special thanks to Andy Meeks for his assistance and donations, Burbanks for donating the cornbread and everyone who brought desserts.

The Faculty/Staff Follies will be held on Sunday, April 18; time is not definite. The theme will be "Country and Western," and entries are needed.

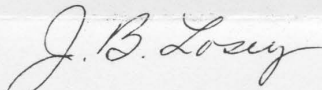
Peggy DeJaco and Diana Schneider are sponsoring teams in the Women's Walk for Athletics on April 17—need team members.

The Athletic Department and Fine Arts Department will hold a memorial service for Carlie Schulenberg. The date will be announced later.

Closed Session – Staff Congress did not go into closed session.

Adjournment – The meeting was adjourned at 2:10 p.m.

Respectfully submitted,



J. B. Losey, Secretary