

# **Faculty Senate**

Northern Kentucky University

Highland Heights, Kentucky 41076

FACULTY SENATE MEETING  
Monday, September 19, 1988

UNIVERSITY CENTER BALLROOM  
3:00 p.m.

## **AGENDA**

- I. Approval of Minutes of August 29, 1988
- II. Agenda Deletions and/or Additions
- III. Election of Benefits Committee Chair (voting item)  
Executive Committee Nomination: Dr. Marjorie Muntz
- IV. Vice President for Academic Affairs and Provost's Report
- V. Senate President's Report
- VI. Status of Senate Recommendations
- VII. Senate Committee Reports
  - A. Benefits
  - B. Budget & Commonwealth Affairs  
Budget Committee's Priority Recommendations (voting item)
  - C. Curriculum (voting, pending UCC approval 9/15/88)
    1. College of Arts & Sciences  
Department of Chemistry Course Change: CHE 110
    2. College of Business
      - (a) Department of Information Systems Program Deletion:  
Associate Degree in Business Data Processing
      - (b) Department of Management & Marketing Program Deletion:  
Associate Degree in Food Marketing/ Management
  - D. Professional Concerns
- VIII. Old Business
- IX. New Business  
Resolution: 1988 United Way Campaign (voting item)  
Guest: Dr. James McKenney
- X. Adjournment

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## **FACULTY SENATE MINUTES Meeting of September 19, 1988**

**MEMBERS PRESENT:** Roger Blanchard, Carol Bredemeyer, Kent Curtis, Sudesh Duggal, David Dunevant, Sandy Easton, Lynn Ebersole, Andrea Gauthier, J. Lynn Jones, William R. Jones, Mike Klembara, Nancy D. Martin, Marjorie Muntz, Margaret Myers, Phil Obermiller, Dennis O'Keefe, Fred Rhynhart, Denise Robinson, Fred Schneider, Dennis Sies, Frank Stallings, Chris Stiegler, James Thomas, David Thomson, Bill Wagner, Robert Wallace, Richard Ward, Ted Weiss, Emily Werrell, Macel Wheeler, Geraldine Williams.

**MEMBERS ABSENT:** Barry Andersen, Gary Cole, Art Miller.

**GUESTS:** Dennis Taulbee, Lynn Langmeyer, Jerry Legere, Tom Isherwood, David Adams, Linda Marquis, Bob Bussom, Mike McPherson, Carol Futhey, John Johnson, Janet Johnson, James McKenney, Darryl Poole, David Jorns, Leon Boothe, G. M. Hickman, Rebecca Sturm, Gene Scholes, Rose Stauss.

The meeting was called to order at 3 p.m.

- I. There were three typographical errors in the minutes from August 29, 1988. In the first paragraph on page 1 remaining should read remainder, in the last paragraph on page 1 than should read then, and in the second paragraph page 3 Fred Weiss should read Ted Weiss. Carol Bredemeyer moved to accept the minutes as corrected and Andrea Gauthier seconded. The minutes were approved as corrected.
- II. The President's Report was inserted as IV A. and the Provost's Report became IV B. Due to a Prior time committment, Jim McKenney's resolution on United Appeal was moved up as VII and the other reports moved down. Under Senate Committee Reports, Curriculum was moved to the first report. Andrea Gauthier moved to accept the agenda changes and Dennis O'Keefe seconded. They were accepted.
- III. The Executive Committee presented Marjorie Muntz as their nomination for Benefits Committee Chair. There were no nominations from the floor. Sudesh Duggal moved to elect Marjorie Muntz by acclamation. Mike Klembara seconded. Marjorie was elected by acclamation.
- IV. A) President's Report:  
Dr. Boothe spoke about a series of television ads on education which were prepared by Ashland Oil. They will appear on cable and regular channels. They are on good teaching. Bumper stickers, "Teachers Change Lives", are also available.  
  
B) Provost's Report:  
Dr. Jorns stated that the lawyer's report on the early retirement policy was received from the lawyers this morning. There were some concerns expressed concerning the policy. Dennis Taulbee, Mary Ryan, and Dr. Jorns will meet soon to see that we have a policy in place. The delay has been due to the lawyer in Louisville.



The planning committee is moving along with the strategic plan. This is a positive plan which is supportive of the mission of the institution.

There is a good dialogue continuing on governance. He will try to have a draft policy done next week. There needs to be another retreat this semester. A general statement needs to be made on assessment. It needs to be addressed internally in the institution. If done by the legislature, we may be unhappy with results. We need to see this as positive.

Bids have been received for the salary consultant. There are questions about exposing the bids to too many people. Three bids were received. One was for \$116,000 but the others were reasonable.

The Budget Committee has been working well with the Provost. It must be realized that the budget is a very fluid document.

The SACS requirement of the 15 hours of general studies in the associate degree program is a very serious recommendation. The position in Medical Technology is the only one which will guarantee non reaccreditation.

#### V. Senate President's Report

Acknowledgement needs to be made of Peg Goodrich's work as the Senate office secretary. Feel free to call Peg if you have any questions or a problem..

The Executive Committee met on September 2, 1988 and resolved the questions raised concerning Senate representation. The two departments which were consolidated have agreed on one representative. The at-large slot from the Professional Studies will not be filled at this time because there were no alternates elected. The newly created Chemistry department has named a representative. Carol Futhey's at-large position will not be filled to maintain proportional representation for Arts and Sciences.

Nancy asked the Parliamentarian, Fred Rhynhart, to address the Senate on procedure.

Questions have been raised about the process in the Senate in executing business. The Senate Constitution states that any member of the faculty can come speak and enter into discussion. Other members of the University community can be granted floor privileges. It was suggested that we take a one time vote to suspend rules to allow others to address Senate. It was pointed out that it would be unwise to suspend operations of the Constitution. Therefore, we should leave the situation as it has been handled in the past. The Senators were requested to direct questions through the President of the Senate for someone to speak who is not a Senator.

Over sixty people were present at the Faculty Senate reception.

The Senate is going to co-sponsor with the Provost's Office a teleconference on assessment. It will be held on October 7, 1988 from 2 - 4 p.m. It is recommended that it be open to all faculty and that it be taped for faculty use for those who can not attend. Further details will be forthcoming from the Provost's office.

A new position is being proposed for a campus coordinator of conferences. It appeared at first that it was Bob Barnes' old position, but it is a new line which is being created. The Executive Committee is not supportive of this position. It is thought to be a duplication of services done in University Relations.

Several committee appointments have been made. Fred Schneider and Peter Moore will look at definitions of faculty in connection with Senate elections. A wellness committee is being formed. A request was received for three appointments from the Senate. Kathleen Brinker has already been appointed as a Senate representative. If someone knows of faculty who are interested in serving, they need to contact Nancy or any member of the Executive Committee.

Requests have been made to use the faculty development brochure in recruiting. Since neither the Provost's Office nor the Senate have available money in their budgets to print additional copies, a budget transfer from the requesting department to cover printing costs is needed.

The proposal last year to increase part time faculty salary by \$100 does not cover all part time faculty. The applied teachers in Fine Arts are not covered. A question was raised from the floor that the faculty at University College who teach weekend courses may be paid more. It was suggested that this was to offset the 2% city tax in Covington. Nancy will look into this.

The faculty study committee forwarded its report to President Boothe on September 7, 1988.

There are ongoing discussions with the Provost on governance. Fred Schneider, Senate Vice President, and Ted Weiss, Professional Concerns Chair, are taking part along with Nancy.

#### VI. Status of Senate Recommendations:

Clarification of the status of the NKU early retirement proposal has been recently delayed by the Louisville firm. Information on the history of the early retirement question is available in the Senate Office. Ask Peg Goodrich for file if you interested in reviewing this.

There is an ongoing discussion on performance review dates. The administration has recommended a calendar year review of January 1 to December 31. The subcommittee report from Professional Concerns will be made at the next Senate meeting.

- VII. Jim McKenney discussed the United Way. The drive will take place the week of October 10-14. He urged us to support the resolution (see attachment) and United Way at NKU. Information packets will be received soon through the mail. Sandy Easton moved that we pass the resolution. Fred Schneider seconded. The resolution passed unanimously.

#### VIII. Committee Reports:

##### A. Curriculum Committee: Mike Klembara, Chair

Dan Curtin is chair of the Arts & Sciences subcommittee. Tom Cate is Chair of the Business subcommittee. Karen Slawter is chair of Professional Studies subcommittee. Tony Mazzaro is chair of the non-traditional and experimental subcommittee. Tom Cate is chair of the General Studies subcommittee. The members of this subcommittee are Mike Thomson, Ann Visnic, Janet Miller and Jim Friedman.

A change from 4 to 3 credit hours for Chemistry 110 was brought before the Senate because it was thought to count for general studies. It has no lab connected with it so it does not meet the lab requirements for general studies. Dennis O'Keefe moved to approve the change. Bill Wagner seconded. The motion passed.



The College of Business is proposing elimination of the Associate Degree in Data Processing. Jim Thomas moved to accept. Dennis O'Keefe seconded. The motion passed.

The College of Business also proposed deletion of the four year degree in Food Marketing and Management. It never had more than five students. All students have been contacted and urged to select another major. Sandy Easton moved to accept. Margaret Myers seconded. The motion passed.

B. Benefits Committee - Marjorie Muntz, Chair

The first meeting will be on September 26, 1988 at 3 p.m. Two sabbatical requests and one request for release time have been received to date. A memo to all faculty will be sent extending the deadline to October 3, 1988 at 4:30 p.m. because October 1, 1988 falls on a Saturday.

The Office of Research, Grants, and Contract has been instructed to work with the Benefits Committee in the awarding of its development grants.

The workshop on implementing proposals for sabbaticals, project grants, and summer fellowships was conducted by Tom Rambo and Bill Wagner. About twenty people attended. Models of proposals are on reserve in the library for successful proposals. Marjorie will check to see that current proposals are there.

C. Budget & Commonwealth Affairs Committee - Sandy Easton, Chair

Funding of positions have been discussed with Mary Ryan. Dennis Taulbee will meet with the committee.

Two meetings have been held. On September 13, 1988 Dennis Taulbee and Chester Arthur gave a briefing on the formula.

On September 12, 1988 a special meeting of the committee was held to suggest priorities for expenditures from various "funds". See attachment #2 for Budget Committee's suggested priorities and a listing of the funds and amounts. The \$428,000 for equipment was spread across the board with allocations distributed to all colleges.

Discussion was held on the suggested one time supplemental compensation. A 1 or 2% amount of salary would cost between \$300,000 - \$400,000. 1% for all employees would cost \$212,000. A flat \$500 for all employees would cost close to \$500,000. Concern was expressed about the political ramifications outside the university of such a payment. Other suggestions do not have such a parochial interest as does the compensation item. For example, the library is available to all people in the community. Concern was expressed that the community would not find about books in the library and the negative aspects of the compensation suggestion could be countered. It was suggested to send recommendation back to committee. The committee felt there was a problem with not having a clear definition of the funds available and the amounts available for the academic side of the institution. If concrete information is given, concrete recommendations could be made. A question was raised on time constraints. Dr. Jorns indicated that the University

must address SACS recommendations such as the library holdings. The funds tend to fluctuate. We should know soon the revenue from summer school. The library requests total more than \$700,000. A decision needs to be made about the library before October. The Budget Committee received advanced notice about the special meeting. More information is needed about equipment requirements throughout the whole University. On recommendation #7, the word chemistry can be eliminated from it as needs exist in all labs for computer equipment. Suggestion was made to add more money to operating budgets as no increase has been received in three years. If the library money was taken out first, this may influence the resulting list. Question was raised if department chairs discuss budgets with faculty. The faculty salaries could be looked at the other way. If it is felt we have a serious faculty retention problem this could be used as rationale. Jim Thomas moved that we table and refer back to committee for further discussion. Chris Stiegler seconded. The motion passed.

D. Professional Concerns - Ted Weiss, Chair

Subcommittees have been established for Who's Who Among Students, GIFU, Supplemental Compensation, Governance, Professional Review timetable, student evaluations, and publishing policies and resources.

No reports were given on strategic plan or the revision of the handbook.

There was no other old business or new business.

The meeting adjourned at 4:20 p.m.

GW/pg

BUDGET COMMITTEE'S PRIORITY RECOMMENDATIONS  
FOR AVAILABLE FUNDS

- 1) Supplemental compensation for faculty/staff (one time)
- 2) Computers hardware/software for faculty
- 3) Increase library holdings
- 4) Additional Faculty Development funds
- 5) Automation of library
- 6) Equipment for the departments in the new building
- 7) Computer availability for the Chemistry Lab.

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For the Senators information, the various "funds" used and allocated at NKU are:

1. Recurring Reserves = Monies provided by pooling funds under budget in various administrative units.

One Shot

This Year = \$1,100,000 University wide; half went to academic affairs which was spent

Equipment. = \$428,000  
Visiting Schol. = 72,000  
Grant match = 50,000

2. Supplemental Recurring Reserves - distributed at end of Sept.

University Wide = \$430,000 (resulted from savings on utilities, insurance, reduction of budget reserve, investment earnings)

To date, Dennis has approved:

Part time instr = \$120,000  
Grant match = 50,000  
Total = \$170,000  
Balance = 260,000

Major Department Heads compete for funds

3. Unnamed as yet - University wide - result of record enrollments new fund

For allocation = \$500,000 -- \$600,000

Don't know when it will be distributed nor when it will be available  
Details should be forthcoming.



A  
RESOLUTION  
RELATING TO THE  
1988 UNITED WAY CAMPAIGN  
NORTHERN KENTUCKY UNIVERSITY

- WHEREAS: Northern Kentucky University will once again mount the annual United Way Campaign with the Northern Kentucky sector of United Way;
- AND WHEREAS: United Way responds to community needs and concerns with over 110 supported agencies in Northern Kentucky and Hamilton, Clermont and Brown counties in Ohio;
- AND WHEREAS: Many volunteers work on behalf of the United Way and actually decide funding priorities, enabling United Way to be very efficient, and less than 6 cents of each dollar raised, expended on campaign expenses and year-round administration;
- AND WHEREAS: United Way funded agencies provide disaster relief, emergency food, shelter and clothing, services to: senior citizens, families, and mentally and physically impaired and disabled, victims of crime, disease, poverty and accident, day care for children and elderly, protection from abuse, counseling, family life education, and much more (over 500,000 people benefit);

BE IT THEREFORE RESOLVED

That the Faculty Senate of Northern Kentucky University urges the faculty and community of the University to support the 1988 United Way campaign through giving and volunteering to help.

*Nancy Dyson Martin*  
9/19/88