

STAFF CONGRESS MEETING

**February 11, 1988
UC Ballroom - 1:00 p.m.**

- I. Call to Order
- II. Approval of January 14, 1988 minutes
- III. Guest - President Boothe
- IV. President's Report
 - 1) Co-chair Foundation Fund Drive
 - 2) Education Rally February 16, 1988
 - 3) Future meeting at Kroger Technical Center
 - 4) K.H.E.S.S.A.
 - 5) Appointment
- V. Vice-President's Report
 - 1) Regents Meeting
- VI. Committee Reports
 - 1) Benefits - Margaret Groeschen
 - 2) Constitution & Bylaws - Mary Huening
 - 3) Credentials & Elections - Marjorie Scheller
 - 4) Policies - Janet Krebs
 - 5) Liaison - Rosanne Rawe
- VII. Ad Hoc Committees
 - 1) University Lobby Committee - Virginia Stallings
 - 2) Food Service Advisory Committee - Peg Goodrich/Ron Rieger
 - 3) Salary Administration Policy- Janet Krebs
 - 4) Past-Present President Review Committee - Janet Krebs
 - 5) Emergency/Evacuation Committee - Donna Gosney
 - 6) Health Insurance and Flexible Benefits - Diane V. Hunley
 - 7) Staff Outing - Margaret Groeschen
- VIII. Old Business
- IX. New Business
- X. Adjournment

STAFF

CONGRESS

STAFF CONGRESS MINUTES MEETING OF FEBRUARY 11, 1988

MEMBERS PRESENT: Jackie Baker, Carla Behymer, Joe Gimpel, Peg Goodrich, Donna Gosney, Marilyn Gosney, Margaret Groeschen, Pat Harrington, Mary Huening, Diane Hunley, Jeannine Holtz, Janet Krebs, Bonnie C. Mullikin, Don McKenzie, LaVerne Mulligan, Sue Roth, Rocke Saccone, Marilyn Reis, Virginia Stallings, Jack Straus, Nancy Trimbur, Jim Wilson. **EX-OFFICIO:** G. M. Hickman

MEMBERS ABSENT: Shirley Garrett, Russ Kerdolff, Ruth Saccone, Roseanne Rawe, Ron Rieger, Marjorie Scheller, Phil Webb, Mary Wilson.

GUESTS: Lisa Hart, Karen Ogburn

- I. The February meeting of Staff Congress was called to order at 1:13 p.m. by President Don McKenzie.
- II. There were no additions or deletions to the January 14th minutes, therefore being approved.
- III. President McKenzie state that President Boothe had cancelled his talk to Staff Congress primarily because he has scheduled a talk with all faculty and staff on February 12, 1988, 1 p.m., Fine Arts Theatre.
- IV. President's Report - Don McKenzie
 - 1) Fund Drive - Don stated that because of his position on Staff Congress he had been asked to be co-chair of the Foundation Fund Drive. He went on to say everyone would be contacted by their office representative. This year's goal is to better the amount received last year from the faculty and staff.
 - 2) Education Rally - Don attended a meeting on February 1, 1988 in Lexington along with Jim Alford, Alumni Affairs; Carol Bredemeyer, COSFL representative; and Rick Meyer, University Relations along with other statewide university representatives to talk with Bob Bell on the logistics of the Education Rally. Around noon that Tuesday our students will have a rally in the lobby of the University Center and then proceed to the buses, head for Frankfort, and march to the Capitol before the rally begins. Approximately at 1:30 buses for faculty and staff will be loading and heading for Frankfort. Don went on to state that if at all possible he hoped that as many of the Congress members as possible would attend. He stressed that the President had given everyone release time so other than essential personnel everyone should attend. Virginia Stalling stated that NKU had been issued a challenge from Western Kentucky University to see which of the two universities could have the most people in attendance.

3) The Executive Board of Staff Congress has decided it would be nice to have the final meeting of the Staff Congress at the Kroger Technical Center at 3 p.m. on June 9, 1988. Marjorie Scheller whose office is located at the Technical Center has stated that everyone can partake in a food tasting survey and for their few minutes of effort they would receive a free sample. Don commented he felt it would be a nice last meeting and that there is plenty of parking spaces so everyone can drive over and then go home after the meeting if it is the end of your day.

4) K.H.E.S.S.A. - Don stated he and LaVerne were going to attend a meeting at 7 p.m. after the rally in Frankfort, with other statewide members of KHESSA at the Capitol Plaza Hotel grill.

5) Appointment - Lisa Hart, an administrative secretary in the Registrar's office accepted the open seat in the at-large category of Staff Congress. She is the replacement for Pat Mullins. The motion was so moved, accepted and seconded.

6) Other -

a) Don went on to say Marilyn Gosney brought a proclamation to his attention about "Trio Day" asking Staff Congress to support its effort for special drill programs for students from disadvantaged backgrounds. He went on to read the proclamation stating the guidelines of the trio program and marking Monday, February 29 as NKU's Trio Day. The motion was moved, seconded and accepted.

b) Don said Chester Arthur is going to give a presentation of the budget at a special meeting hopefully on the 25th of February at 1 p.m. Room to be announced.

c) Lastly, Don stated that some information from the Board of Regents meeting could be beneficial to a lot of us, that the Huntington Bank was awarded the banking contract for the University and that by mid March there will be an ATM on campus.

V. Vice President's Report - Diane Hunley

Diane turned the floor over to Mike Hickman who introduced Karen Ogburn, the new wage and salary person in the Personnel Office. She served as an executive assistant to the president for Angrustrun Technologies and with the University of Louisville in their Personnel Department.

Diane gave her report of the January 27th Regents meeting. She stated that reported items were grant activities, campus planning report, quarterly financial report, summer fellowship awards, grants for faculty projects, presidential recommendations, non-academic personnel actions, department name changes, statement of policy, proposal for class fees and a revision to the '87-'88 operating budget.

VI. Committee Reports:

- 1) Benefits - Margaret Groeschen (No report)
- 2) Constitution and Bylaws - Mary Huening (No report)
- 3) Credentials & Elections - Jeannine Holtz for Marjorie Scheller
The committee met the past Tuesday and the agenda for the upcoming election was set up. Information will be forthcoming through the Campus Digest and the Staff Congress newsletter.
- 4) Policies - Janet Krebs
The committee has met a couple of times in the past month to review the recommendation on the Salary Compensation Review Person. Don asked about the "Smoking Policy" which had been charged to the committee. Janet stated that as of this date they had not had time to review and she felt it should go to a sub-committee.
- 5) Liaison Committee - Margaret Groeschen for Rosanne Rawe
There will be a meeting Tuesday, February 16.

VII. Ad Hoc Committees

- 1) University Lobby Committee - Virginia Stallings
She urged everyone to get on the bus to Frankfort. She said they had met and were going to meet again next week.
- 2) Food Service Committee - Peg Goodrich/Ron Rieger
Peg stated the renovation of the cafeteria is continuing. Complaints had been forwarded and that the menu is now in the Campus Digest and the Northerner.
- 3) Salary Administrative Policy - Janet Krebs
They have met. The draft is complete but must go the rounds. Mike Hickman is waiting for a response from the Faculty Senate. Once they have that it can be sent out.
- 4) Past Presidents Review Committee - Janet Krebs
They have met and the survey is complete. Hopefully everyone will be receiving it around March 1st.
- 5) Emergency/Evacuation Committee - Donna Gosney
She stated that she should be hearing from John Connor soon so by March there should be policy.
- 6) Health Insurance Flexible Benefits - Diane Hunley (No report)
Mike Hickman stated that right after the Staff Congress meeting he was attending a health insurance meeting to get some bid specs, etc. to which he will share with Diane.

7) Staff Outing - Margaret Groeschen

They met to see if we would have an outing in May or June. Nancy Martin mentioned a problem with the May 27th date because they did not have any input. Margaret assured that we did not have any choice because of the other things going on in the Regents Hall and Health Center area. Plans are for an open house 3:30 - 4 p.m. and the Health Center will be open, food etc. on a Friday evening. The foundation will pay for everything which should only be the food. She did state nothing is definite and that Nancy Martin would be getting back to her as to faculty participation on the committee.

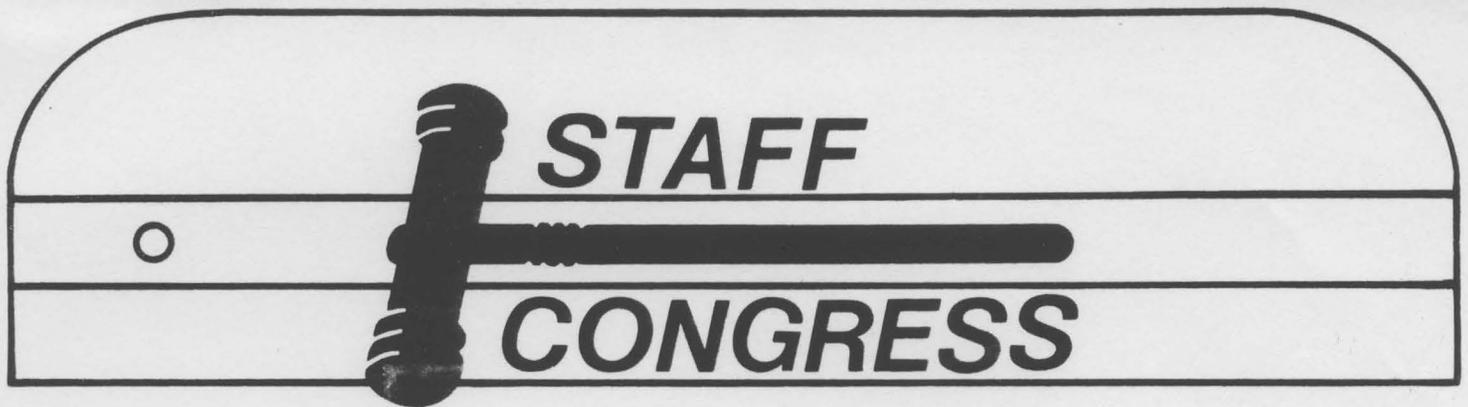
VIII. Old Business - None

IX. New Business - None

X. Meeting adjourned at 2:35 p.m.

LM/pg

VII. Ad Hoc Committees
1) University Lobby Committee - Virginia Stallings
She urged everyone to get on the bus to Frankfurt. She said they had met and were going to meet again next week.
2) Food Service Committee - Peg Gordon/Ron Meyer
Peg stated the renovation of the cafeteria is continuing. Complaints had been forwarded and that the menu is now in the Campus Digest and the Worker.
3) Salary Administrative Policy - Janet Krebs
They have not. The draft is complete but must go through Mike. Hickman is waiting for a response from the Faculty Senate. Once they have that it can be sent out.
4) Post President's Review Committee - Janet Krebs
They have not and the survey is complete. Hopefully everyone will be receiving it around March 1st.
5) Emergency/Evacuation Committee - Donna Gooney
She stated that she should be hearing from John Connor soon as by March there should be policy.
6) Health Insurance Flexible Benefits - Diane Hunley (No report)
Mike Hickman stated that right after the Staff Congress meeting he was attending a health insurance meeting to get some old specs, etc. to which he will share with Diane.



MEMORANDUM

TO: All Staff Congress Representatives
FR: Peg Goodrich
Office Secretary
DA: February 19, 1988
RE: Special Meeting for February 25, 1988

President Don McKenzie requested me to notify the members of Staff Congress that the special meeting scheduled for February 25th has been cancelled.

The Budget presentation will be made at our next regular meeting on March 17th by Dennis Taulbee and Chester Arthur.