
STAFF CONGRESS

Northern Kentucky University Highland Heights, Kentucky 41076

STAFF CONGRESS AGENDA
Thursday, March 7, 1991
1 p.m.

UNIVERSITY CENTER #108

- I. Call to Order
- II. Approval of February 14, 1991 Minutes
- III. President's Report - Sue Roth
Margo Ferrante's Report
- IV. Vice-President's Report - Sandi Cunningham
- V. Standing Committee Reports
Benefits: Elaine Shafer
Constitution & Bylaws: Donna Gosney
Voting Item
Credentials & Election: Glenn Strausbaugh
Liaison: Shirley Scharf
Policies: Shirley Garrett
Discussion on Promotion
- VI. University Wide Committee Reports
Emergency Evacuation: Virginia Stallings
Food Service Advisory: Ron Rieger
Health Utilization: Jeff Morehead
Library Automation: Peggy Vater
Parking & Traffic Control: Donna Gosney
Public Safety Director Search Committee: Tom Skinner
Wellness Program: Sandi Cunningham
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Adjournment

STAFF CONGRESS

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STAFF CONGRESS MINUTES MARCH 7, 1991, UNIVERSITY CENTER

MEMBERS PRESENT: Judy Birkenhauer, Judy Brueggen, Sandi Cunningham, Deedra Derrick, Shirley Gallichio, Peg Goodrich, Donna Gosney, George Hadesty, Chuck Harmon, Marilyn Henderson, Edith Hill, Jeannine Holtz, Barb Martin, Nancy Parsley, Ron Rieger, Sue Roth, Elaine Shafer, Tom Skinner, Glenn Strausbaugh, Cheryl Torline, Peggy Vater, Charlene Wray.

LIAISON: Margo Ferrante

GUEST: Carla Chance

MEMBERS ABSENT: Gary Easton, Ruth Enzweiler, Shirley Garrett, Terry Hamm, Howard Hoffman, Janet Krebs, Lola Moore, Jeff Morehead*, Shirley Scharf, Annette Simpson, Virginia Stallings, Gayle Vaughn, Linda Wright.

*Left NKU.

- I. **Call to Order** - Meeting was called to order at 1:09 p.m. with a quorum present.
- II. **Minutes of February 14, 1991** - the addition of "a portion of" added to III, paragraph three "...A motion was made that a portion of the 1990-91 money..." Minutes approved with addition made.
- III. **President's Report** - Sue Roth. A memo from Sue was sent to Dennis Taulbee giving Congress' support to the plan of rolling forward some of the money from the 1/2% set aside during 1990 for salary adjustments due to classification review process. Some Physical Plant employees concerned over not seeing their JAQ's. Margo Ferrante will meet with these employees in the future to talk with them. Discussion with Margo Ferrante regarding classification money took place again this month. Elaine Shafer will replace Jeff Morehead as the representative on the Health Utilization Committee. A memo will be sent to all employees by Personnel explaining the new Vacation Accrual Policy.
- IV. **Vice-President's Report** - Sandi Cunningham. None
- V. **Standing Committees**

Benefits: Elaine Shafer. Committee will receive a list of all benefits available to NKU employees to review for the possibility of cafeteria styles benefits in the future.

Constitution and Bylaws: Donna Gosney. Discussion held on proposal to change Constitution and Bylaws regarding election of President Elect and Secretary/Treasurer only. (President Elect will assume President's position the second year) Addition made

to Constitution enabling a President to be elected this year (1991) and in any instance where necessary. Vote by Congress held approving changes to Constitution.

Credentials and Elections: Glenn Strausbaugh. Nominations for available Staff Congress positions to be made in April. Voting by all eligible staff members to take place in May.

Liaison: The next newsletter will combine news from February and March.

Policies and Procedures: Shirley Gallichio. Promotion From Within policy presented, voted on and approved by Congress.

VI. **University-Wide Committees**

Emergency Evacuation: Virginia Stallings. No report.

Food Service Advisory: Ron Rieger. Not much will be done this year.

Health Utilization. Elaine Shafer. No report.

Library Automation: Peggy Vater. Still bar coding.

Parking and Traffic Control. Donna Gosney. No report.

Public Safety Director Search Committee: Tom Skinner. Two candidates interviewed. Recommendation made by Committee and approved by Dennis Taulbee to hire Fred Otto effective March 25, 1991. Public Safety Director Search Committee will be off the agenda in the future.

Wellness Program: Sue Roth. Wiley Piazza will be removed from the agenda in the future.

Vice President for Administration Search Committee: Sue Roth. No report.

VII. **Old Business** - None

VIII. **New Business** - None

IX. **Announcements** - Virginia Stallings will be doing the newsletter this month.

X. There being no further business, **motion to adjourn** was made and seconded at 1:42 p.m.

Next Staff Congress Meeting: April 11, 1991, U.C. 108, 1:00 p.m.

Respectfully submitted,

Sandi Cunningham
Vice-President